



NATIONAL EVENTS - JUDGE SELECTION PROCESS

Final Version - July 2019

Statement of Selection Philosophy:

It is the objective of this selection process to outline a clear, fair, and transparent process for selecting judges and/or officials at all Archery Canada National Competitions. Archery Canada recognizes the importance of having a clear judge selection process and communicating this criteria to all judges/officials. We are committed to a fair and appropriate implementation of this process.

1. Application Process

National Competition event dates are to be determined through the Host Organizing Committee, the appointed technical delegates, and then approved by the Archery Canada Board of Directors. Once an event is awarded to a host club, and the competition dates approved, Archery Canada will publish a Call for Applications, for the specific event. The call will be communicated on the Archery Canada website, through appropriate social media channels, distributed to each Provincial and Territorial Member, as well as directly with National Judges, and each Provincial Judge Chair.

The application form will ask judges to self declare what level of judging they have achieved, if they plan on progressing past that level

2. Selection Criteria

The required level of judging for each national national event will be stipulated in the call for judges, and communicated to all potential applicants.

The selection of tournament judges, will be carried out by the Archery Canada Judge's Committee, with referral to the VP-Development. Selection will be based on the following factors:

- **Application Pool:** All interested judge applicants will have a period of time to apply to be a judge for a specific Archery Canada National event. Selection of judges will solely be from this applicant pool, pending unforeseen circumstances.
- **Archery Canada's Equity and Inclusion Policy:** Archery Canada is committed to ensure inclusive and equal opportunities for all judges. Depending on the applicant pool, Archery Canada is committed to ensuring there is at minimum one (1) bilingual, and one (1) judge of each gender at the event.
- **Present Experience & Level:** Archery Canada continues to encourage the growth and inclusion of provincial, and National Judge Candidates. The judges selected for the event will aim to include highly experienced judges, to act as mentors for National Judge Candidates, or new National judges.
- **Geographical Aspects:** As National events rotate through the country each year, precedence may be applied to judges more local to the area due to financial constraints and travel time. This will depend on the pool of applicant judges for the event.
- **National Judge Certification requirements:** National Judges are required to judge a National level event at least once every four years to maintain their National level certification. If a judge's certification is near expiry, in order to keep their certification relevant, precedence on their selection will be made, for the event.

When appropriate, Archery Canada will provide opportunities for National Judge Candidates, or Provincial Judge Candidates, who are hoping to progress to National Judge Status and who have been recommended by their Provincial/Territorial Judge Chair.

National Judge Candidates may be selected or invited to attend a National Championship. If they are invited to the event, they will shadow a National Judge, throughout the events, and be required to attend the National Judge Training Clinic. Costs to attend the event, for the invited National Judge Candidate will be the responsibility of the candidate.

3. Selection Authority & Process

Judges/Officials selection for Archery Canada National events will be guided by the criteria outlined above. The Archery Canada Judges Committee is responsible for the selection of judges to be assigned to our National Events, in accordance with this process.

Applications for judges/officials will be posted, at minimum 3 months in advance of an event, and have at least a 2 week application window. All applications will be forwarded to the Judges committee

following the close of the application period. The Judge's Committee will have a week to review all applications, and provide their selections to the Archery Canada Program Coordinator.

All judges who have applied will receive either a letter of their appointment, or listing as an alternate. The judges will be given one (1) week to confirm their appointment to an event to the Archery Canada Program Coordinator. Once all have been confirmed, the selected judges will be announced, and the appropriate event organizers will be notified of their appointment.

4. Unusual or Unforeseen Circumstances

In the event of unusual or unforeseen circumstances, as related to the implementation of this policy and as determined by Archery Canada's Judges Committee, the Judges Committee has full discretion to resolve the matter as it sees fit, taking into account factors and circumstances that it deems relevant. Note: Any such exercise of discretion shall be subject to the Canadian administrative law of principles of fairness.