



ARCHERY CANADA / TIR À L'ARC CANADA

Board (Executive Committee) Meeting

Ottawa – Lord Elgin Hotel

Board Room 800, 8th floor *

Saturday & Sunday, January 23rd – 24th 2016

Saturday: 8:30am - 5:00pm & Sunday: 9:30am - 1:00pm

MINUTES

Present:

Al Wills, President
Jude Hooley, V-P, 3D Programs
Robert Tataryn, V-P, Finance & Administration
Trina Snooks, V-P Development
Alec Denys, V-P High Performance (via teleconference)
William Currie, V-P, Marketing & Communications
Tricia Oshiro, Athlete Director
Christine Robertson, Finance Officer / High Performance Coordinator
Scott Ogilvie, Executive Director
Guest: Marnie Peters, Consultant

1.0 Presidents Call to Order & Opening Remarks (A. Wills)

- The President, A. Wills called the Board of Directors meeting to order at 9:40am Eastern time.
- S. Ogilvie provided information on logistics and administration.

2.0 Approval of Agenda & New Business (A. Wills)

- A. Wills called for new business. The following new business was added to the agenda:

21.1 Canbow Program

- A. Wills called for a motion to approve the agenda as amended

MOTION #1 BOARD Meeting January 23rd - 24th 2016: To accept the agenda as amended.

Moved by: J. Hooley

Seconded by: T. Oshiro

Carried

3.0 Approval of the August 5th 2015 Board of Directors Meeting Minutes (A. Wills)

- A. Wills referred the Board to the August 5th 2015 Board meeting minutes enclosed with the meeting package. He asked if there were any errors and/or omissions. None identified. A. Wills called for a motion to approve the minutes of the August 5th 2015 Board meeting.

MOTION #2 BOARD Meeting January 23rd – 24th 2016: To accept the minutes of the August 5th 2015 Board of Directors meeting minutes as presented.

Moved by: T. Snooks

Seconded by: R. Tataryn

Carried

4.0 Business Arising from the August 5th 2015 Board of Directors Meeting Minutes (A. Wills)

- S. Ogilvie 'walked' the Board through the various action items noted and the business arising from the August 5th 2015 Board meeting minutes. A status update was provided on the following action items and business arising:

- Item 7.3 2019 World 3D Championship: ACTION: A. Wills to contact World Archery for details on the bid process and timelines and obtain the World Archery bid package. A. Wills to then forward the above information and bid package to Rene Schaub of The Lakeland Archers. **STATUS: DONE**
- Item 11.2 Appeal Fee: ACTION: S. Ogilvie to ensure that the appeal fee clause is incorporated in the planned revisions to be made to the Appeal Policy and in any other Archery Canada policies that make reference to the appeal fee for lodging an appeal against Archery Canada. **STATUS: TO BE DONE**
- Item 13.0 Credit Card for National Recurve Coach: ACTION: S. Ogilvie ensure that a resolution is be made by the Board authorizing the issuing of a second Visa corporate credit card and in J. McDonald's name. **STATUS:** To be addressed under agenda item 12.6 of the January 23-24, 2016 meeting.
- Item 13.0 Credit Card for National Recurve Coach: ACTION: C. Robertson to confirm with the RBC what points have been accumulated to date on the current Archery Canada Visa corporate credit card and confirm what the

points can be used for. **STATUS: DONE** - C. Robertson confirmed that there is a total of 225,00 points as of January 23rd 2016 and that the points can be used for flights and car rentals.

- Item 16.0 Canada Cup **ACTION: A. Wills** to prepare a background document/proposal for Board feedback regarding his idea to create a Canada Cup with prize money similar to what is done at the Arizona Cup, and with representation from each province/territory. **STATUS: TO BE DONE**

5.0 Board Reports

5.1 President / V-P International (A. Wills)

- A. Wills highlighted his report contained in the meeting package and appended to these minutes (Appendix 1).

- Question from R. Tataryn: Regarding the database, is the expectation that Jarrod Ball will attend each year's national outdoor championships to assist the host organizing committee with scoring? If so, will the host organizing committee be expected to cover J. Ball's expenses? If so, we will have to build this into the hosting agreement. Response from A. Wills: The 2017 host form Quebec may not require J. Ball to attend; to be confirmed.

5.2 V-P Finance & Administration (R. Tataryn)

- R. Tataryn highlighted his report contained in the meeting package and appended to these minutes (Appendix 2).

- R. Tataryn thanked Bill Currie for his volunteer work in helping resolve recent disputes.

- R. Tataryn thanked Marnie Peters for volunteering to serve as an Appeals Officer in a dispute form last summer.

- For fiscal year 2015-16, Archery Canada is operating under a deficit. The new operating agreement for 2017-2019 with the Provincial/Territorial Members will result in increased revenues due to an increase in fees. Therefore, for fiscal year 2016-17 we should be a minimal deficit position.

- R. Tataryn thanked Jude Hooley for her efforts to have donor funds allocated to the 3D Program. J. Hooley stated that the donor button on the Archery Canada website currently shows up under the Foundation. She suggested the donor button be placed on the website home page. Discussion ensued. The Board suggested that a drop-down donor button be created, which allows the donor to select to where he/she wants their donation to be directed, e.g., the Foundation, the 3D Program, the Para-Archery Program.

ACTION: A. Wills to draft a background document that explains the donation options and outlines the steps to make a designated donation. Include mention in the background document that a tax receipt can be issued by Archery Canada for donations of \$20.00 or more.

5.3 / Chair, High Performance Committee (A. Denys)

- A. Denys highlighted his report contained in the meeting package and appended to these minutes (Appendix 3). He acknowledged that it has been an exceptional and challenging year. The workload has been heavy for volunteers and staff. A lot of high performance business has been done through teleconferences. He thanked Alan Brahmst for his strong leadership. He also thanked the HPC members for their excellent work over the past year. A terms of reference for the HPC has been drafted and is undergoing review by the HPC.

5.4 / Chair Committee (J. Hooley)

- J. Hooley highlighted her report contained in the meeting package and appended to these minutes (Appendix 4). The 3D Committee has done good work over the past year. The green stake rule has been reinstated due to considerable opposition to its initial removal. The Hunter class has been reinstated. Fourteen athletes have expressed interest in trying out for the 2017 3D national team. There is lots of excitement around Lac La Biche hosting the 2019 World 3D Championship. The 3D hosting manuals have been updated; translation is the next step. Perhaps volunteers from the 3D community might be interested in translating the manual (e.g., Renée Brouillette; Laura Kiraly)

ACTION: S. Ogilvie to attempt to recruit a translator for the 3D Hosting Manuals (indoor & outdoor championships).

5.5 V-P Development (T. Snooks)

- T. Snooks highlighted her report contained in the meeting package and appended to these minutes (Appendix 5). The Fred Usher format may need some changes as it doesn't seem to be working well

ACTION: T. Snooks to propose changes and obtain feedback from the Rules Committee.

5.6 VMarketing & Communications (W. Currie)

- W. Currie highlighted his report contained in the meeting package and appended to these minutes (Appendix 6). W. Currie stressed the importance of Archery Canada investing in the area of communications and marketing with some professional expertise. It was acknowledged that funds remain a barrier. Volunteer expertise needs to be pursued.

5.7 Athlete Director (T. Oshiro)

- T. Oshiro provided a verbal report on highlights in her portfolio. She acknowledged that it has been a steep learning curve but interesting and enjoyable. T. Oshiro suggested that we communicate more with our athletes through Facebook and Instagram.

MOTION #3 BOARD Meeting January 23rd – 24th 2016: To accept the reports as submitted and verbally presented.

Moved by: T. Oshiro

Seconded by: T. Snooks

Carried

6.0 Archery Canada Policies for Approval (S. Ogilvie / M. Peters / R. Tataryn)**6.1 Equity and Inclusion Policy Code of Conduct and Ethics****6.2 Social Media Policy****6.3 Complaint and Disciplinary Policy****6.4 Dispute Resolution Policy****6.5 Harassment Policy****6.6 Appeal Policy**

- S. Ogilvie introduced Marnie Peters, the consultant hired to conduct the policy review and revisions process.
- M. Peters provided background on the policy review and revisions process. She highlighted the major changes made to date. She referred the Board to the draft policies enclosed with the meeting package. M. Peters 'walked through' each of the above policies with the Board and led discussion and feedback. A further round of feedback will be conducted by M. Peters based on the discussion and feedback from the Board.
- The revised policies more clearly outline the case management process.

MOTION #4 BOARD Meeting January 23rd – 24th 2016: To approve in principle the revised Archery Canada policies, as presented and discussed on January 23rd 2016. Final Board approval is to be conducted by email vote. The revised policies are as follows:

Code of Conduct & Ethics

Harassment & Abuse

Complaint & Disciplinary

Alternative Dispute Resolution

Appeal

AND

To approve in principle the newly created Archery Canada Social Media Policy, as presented and discussed on January 23rd 2016. Final Board approval is to be conducted by email vote.

Moved by: R. Tataryn

Seconded by: W. Currie

Carried

6.7 Privacy Policy (R. Tataryn)

- R. Tataryn provided a brief update on the status of the draft version of the privacy policy.
- R. Tataryn reiterated the information he gathered and reported on previously (on the Members Council teleconference), surrounding the Protection of Personal Information and Electronic Documents Act (PIPEDA). A privacy policy falls under the PIPEDA Act. PIPEDA applies to non-profit or not-for-profit organizations. National sport organizations (NSO) don't fall under PIPEDA unless a NSO sells personal information from its membership data. As long as Archery Canada doesn't use the information collected in the membership database in a commercial activity, it is exempt from PIPEDA.
- R. Tataryn stated that it's not critical that Archery Canada have a privacy policy because we don't sell our members/registrants list. However, the PIPEDA suggested we develop an internal "policy" that parallels the guidelines or principles of PIPEDA.
- One of the guidelines is that Archery Canada must have one person in charge of the collection of the information (the "privacy officer"). This seems to fall into part-time Archery Canada employee Laura Kiraly's duties under the membership area and therefore under R. Tataryn's portfolio as the V-P Finance &

Administration. R. Tataryn reported that he has reviewed the PIPEDA guidelines and has written a draft privacy policy and a draft job description for the Privacy Officer position.

- R. Tataryn stated that there's no urgency in translating and publishing the privacy policy. In the meantime, circulate the draft policy to the Board for review and feedback.

ACTION: S. Ogilvie to circulate the draft privacy policy to the Board for review and feedback.

7.0 High Performance Committee Business

- A. Denys provided highlights from the HPC meeting held October 3rd – 4th 2015 in Winnipeg.
- A. Denys provided a brief overview of the major National Team events for the 2016 season. C. Robertson provided a quick update on planning and logistics where appropriate.
- S. Ogilvie provided a brief overview of the Target 2020 Program (which targets the next generation of athletes).
- S. Ogilvie provided brief background on the status of the national team uniforms and the work done to date by the HPC. He clarified that this pertains to the next Olympic/Paralympic cycle (2016-2020).
- A. Wills stated that the national team uniform is the responsibility of the HPC not the Board.
- T. Oshiro expressed interest in leading work on a new national team uniform (e.g., the design, material, pricing); this will build on the work done already by Ryan Van Berkel and Jude Hooey over the past year.

ACTION: S. Ogilvie to forward T. Oshiro all the information and mock-ups that he has received from Ryan Van Berkel and Jude Hooey.

8.0 3D Committee Business (J. Hooey)

8.1 2016 3D Canadian Indoor Championship

- J. Hooey reported that the 2016 Canadian 3D Indoor Championship be held in Cloverdale, BC again this year. The club did an excellent job last year, so this year should be much easier for them.

8.2 2016 3D Canadian Outdoor Championship

- J. Hooey reported that the 2016 Canadian 3D Outdoor Championship will be held in Windsor, Ontario. The planning and organization for the Championship is underway.

8.3 2015 3D World Championship

- J. Hooey reported that in her capacity as the Team Leader, she did not find the experience to be particularly positive due to a number of issues surrounding individual and group dynamics. The Team results were not that good. The event was well organized. The course terrain was very challenging.

8.4 2017 3D World Championship

- J. Hooey reported that to date 14 archers have expressed interest in trying out for the 2017 3D national team. The selection policy was approved by the 3D Committee at its July 2015 meeting in Brandon, Manitoba. However, there is now some discussion among the 3D Committee members concerning the qualification criteria. This issue is now being addressed.

ACTION: J. Hooey email the Webmaster (A. Wills), the list of interested archers for posting on the Archery Canada website.

- J. Hooey recommended that the Team Leader selected for the 2017 3D national team be bilingual in order to adequately meet the needs of those team members whose first language is French.

9.0 Other 2016 Major Archery Canada Tournaments (T. Snooks / S. Ogilvie)

9.1 2016 Canadian Field & Target Championships

- T. Snooks reported that the Field and Target Championships will take in place Peterborough, August 3rd – 7th. The host organizing committee will launch its website in the coming weeks. A Technical Delegate has not yet been appointed.

DECISION: T. Snooks agreed to serve as the Technical Delegate for the Field and Target Championships.

- S. Ogilvie reported that the hosting agreement has been distributed to the host organizing committee for its review and signature.

9.2 2016 Canada Cup

- S. Ogilvie reported that Timberland Bowbenders of Prince Albert, Saskatchewan is the host club. The Canada Cup will take place the May long weekend - Saturday, May 21 – Monday, May 23. Bob Pannell has agreed to volunteer as the Technical Delegate on behalf of Archery Canada. Bill Furdyk was asked if he could serve as the Chief Judge again this year. Unfortunately, he is not available. A. Wills suggested that Bob Pannell could serve as Technical Delegate and Chief Judge. **ACTION: S. Ogilvie** to contact Bob Pannell.

9.3 2019 Canada Winter Games

- S. Ogilvie provided background on a request from the Canada Games Council surrounding age and eligibility restrictions for the 2019 Canada Winter Games. Discussion ensued surrounding what age category and other eligibility restrictions that Archery Canada might recommend and therefore submit to the Canada Games Council for approval.

Age Category

Recommendation. The following age category was recommended:

*Twenty (20) years of age and under as of December 31st 2019 (i.e., in the year of the 2019 Canada Winter Games).
Year of Birth: Born in the calendar year 1999 or later.*

Rationale. The following rationale for the age category request was identified:

The age category aligns with Archery Canada's LTAD Model and LTAD Competition Model. The Canada Winter Games bridge the 'Train to Shoot' stage and the 'Train to Compete' stage of Archery Canada's LTAD Competition Model (pages 15 and 16, Archery Canada LTAD Competition Model). "Canada Games is seen as an event for next-generation National Team athletes, so athletes with 5-7 years experience (early-mid "Train to Compete" stage) should be competing there" (p. 13, Archery Canada LTAD Competition Model). The reduction of the age eligibility is based on Archery Canada's commitment to continue to adhere to LTAD principles that guide the development of the individual archery athlete and the development of the sport of archery within Archery Canada and within the jurisdiction of all of Archery Canada's present and future Provincial / Territorial Members.

- A. Wills called for a motion to approve the above recommendation on age category restrictions to the 2019 Canada Winter Games.

<p>MOTION #5 BOARD Meeting January 23rd – 24th 2016: To reduce the age category for future Canada Winter Games (CWG) from 21 years of age and under (as of January 1st in the year of the CWG) to 20 years of age and under in the year of the CWG. The new age restriction aligns with rule 4.2.4 of the World Archery and Archery Canada rule governing the Junior age category and participation at the World Youth Archery Championship (4.2.4. An athlete may participate in a Junior Class in tournaments when the competition takes place up to and in the year of his 20th birthday). Furthermore, the new age restriction aligns with Archery Canada's LTAD model and LTAD Competition</p> <p>Moved by: T. Snooks</p>	<p>Seconded by: A. Denys</p>	<p>Carried unanimously</p>
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NOTE: To view rule 4.2.4., go to:

http://www.archerycanada.ca/images/stories/FCA/Rules/2015/English/EN-Book2_Events_WA_AC_09Dec14_v21_noApp.pdf

Eligibility Restrictions

NOTE: The Canada Games Council ruled that starting at the 2019 Canada Winter Games, senior national team athletes are no longer eligible in any sport. The Canada Games Council Sport Committee will review exceptions on a case-by-case basis for athletes in their first year of senior national team membership. Exceptions will be brought forward by the Provincial/Territorial chefs de mission as required.

Recommendation. The follow athletes are not eligible for the 2019 Canada Winter Games (that in red are those identified by Archery Canada):

- Senior National Team Members
- Athletes that hold or have held a Senior Card, Senior International 1 or 2 Cards (as defined by Sport Canada's Athlete Assistance program)
- Athletes who have previously competed at the following events:
 - Senior World Archery Championships
 - Olympic Games
 - Paralympic Games
 - Commonwealth Games
 - Pan American Games

- *Parapan American Games*
- *FISU Games (i.e., University Student Games)*

Rationale. The following rationale for the additional eligibility restrictions was identified by Archery Canada: *The Federation of Canadian Archers Inc. (Archery Canada) and its Provincial / Territorial Members* support the overarching principles and considerations provided by the CGC, Sport Canada and the CS4L Leadership Team. Archery Canada has included the Parapan American Games as a further restriction in addition to the Pan American Games already noted in the chart provided by the CGC. Furthermore, Archery Canada has included the restriction of carded athletes as it is missing in the chart provided by the CGC (despite carded athletes being restricted from competing at the Games as per that outlined in the above noted overarching principles.*

The eligibility restrictions ensure alignment with Archery Canada's LTAD Model and LTAD Competition Model. The Canada Winter Games bridge the 'Train to Shoot' stage and the 'Train to Compete' stage of Archery Canada's LTAD Competition Model (pages 15 and 16, Archery Canada LTAD Competition Model). "Canada Games is seen as an event for next-generation National Team athletes, so athletes with 5-7 years experience (early-mid "Train to Compete" stage) should be competing there" (p. 13, Archery Canada LTAD Competition Model). It is agreed that athletes competing at the above international levels are beyond competition at the CWG level. Such athletes have moved beyond the 'Train to Shoot' stage and the early part of the 'Train to Compete' stage, the stages under which the CWG fall. Athletes competing at the above international levels have advanced into the latter part of the 'Train to Compete' stage and into the 'Shoot to Excel' stage of Archery Canada's LTAD Competition Model. In summary, Archery Canada is committed to ensuring adherence to the principles of long term athlete development, the very principles that guide the development of the individual archery athlete and the development of the sport of archery within Archery Canada and within the jurisdiction of all of Archery Canada's present and future Provincial / Territorial Members.

**As per Archery Canada bylaws, the Corporation (The Federation of Canadian Archers Inc. , i.e., Archery Canada) has one class of Members, which is the organization recognized by the Corporation as the sole governing body for the sport of archery in each Province or Territory of Canada. Archery Canada currently has nine (9) provincial members and one (1) territorial member.*

- A. Wills called for a motion to approve the above recommendation on additional eligibility restrictions to the 2019 Canada Winter Games.

MOTION #6 BOARD Meeting January 23rd – 24th 2016: To stipulate in the archery technical package for the 2019 Canada Winter Games, that the following athletes are not eligible for participation in the 2019 Canada Winter Games:

Senior National Team Members

Athletes that hold or have held a Senior Card, Senior International 1 or 2 Cards (as defined by Sport Canada's Athlete Assistance program)

Athletes who have previously competed at the following events:

Senior World Archery Championships

Olympic Games

Paralympic Games

Commonwealth Games

Pan American Games

Parapan American Games

FISU Games (i.e., University Student Games)

Moved by: T. Snooks

Seconded by: A. Denys

Carried unanimously

10.0 Media Training (R. Tataryn / S. Ogilvie)

- S. Ogilvie provided some background on why media training is recommended. Archery Canada has created a social media policy due to several athletes having run afoul of the code of conduct as a result of activities related to social media (Twitter, Facebook, etc.). S. Ogilvie stated that media training for national team athletes, coaches, and staff and

Archery Canada volunteers (including the Board) is critical and should be implemented. Professional expertise can be sought from the Sport Law and Strategy Group, for example.

- R. Tataryn stated that Walter Potrebka, President of ABAM has a great deal of experience with social media policy and media training in his job with the City of Winnipeg as a human resource specialist. W. Potrebka has volunteered to assist with media training.
- S. Ogilvie stated that due to financial constraints we can't afford comprehensive media training for all the above noted target audiences. On-line media training might be available as a low cost option. Karen Van Nest who received media training through the CIBC Team Next Program, may be a resource available to us.
- T. Oshiro stated it is very important that some training at some level be initiated this year and then we can on it for 2017 and beyond. Initially we may want to simply identify helpful tips and the 'dos and don'ts' when dealing with the media and for the management of social media. Further down the road we can address for example, media interview tips and training.

11.0 Archery Canada Membership Database (A. Wills)

- A. Wills referred the Board to his President's report contained in the meeting package and appended to these minutes (Appendix 1).
 - A training workshop will take place next month in Toronto on February 12-14. Further training will take place in Peterborough at the Canadian Target Championships in Peterborough this August. Planning and organization for this training workshop is underway.
- A. Wills reported that eventually the database system will have the capacity to carry out the following functions: membership registration, tournament scoring, ranking, records management.

12.0 Finance Committee

12.1 2015-16 Fiscal Year (FY) Budget Update (R. Tataryn / C. Robertson)

- R. Tataryn referred the Board to the FY 2015-16 budget enclosed in the meeting package.
- With input from C. Robertson and S. Ogilvie, R. Tataryn 'walked' the Board through the budget and the reasons for the projected deficit.

ACTION: R. Tataryn to provide the Board with a further update on the 2015-16 budget and on the audited statements for the 2015-16 fiscal year, at the August 2016 Board meeting in Peterborough.

12.2 Contribution Application for Sport Canada Funding (S. Ogilvie)

- S. Ogilvie provided a brief report on the timelines and process.

12.3 Own the Podium Funding for 2016-17 FY Update (S. Ogilvie)

- S. Ogilvie provided an overview of the process and the funds approved for FY 2016-17.
- He reported that a number of sports had their OTP funding cut completely or were cutback significantly. OTP focused its funding recommendations on tier 1 and 2 sports. Archery is a tier 3 sport.
- Archery Canada received \$50K for FY2016-17 (half of that received in FY2015-16). The funds are targeted at Crispin Duenas. We did not receive any funds for 'next generation athletes' (i.e., our Target 2020 Program). However, OTP is supportive of our efforts in this area. For the FY2017-18, OTP will do a complete re-vamp on funding consideration and will be looking to see whether sports have a sustainable high performance system in place that can produce sustainable podium results.

12.4 2016-17 Fiscal Year (FY) Budget (R. Tataryn / S. Ogilvie / C. Robertson)

12.4.1 Draft Budget FY2016-17

- R. Tataryn referred the Board to the draft budget for FY 2016-17 enclosed in the meeting package. A small deficit is projected for FY2016-17.
- Discussion ensued.

ACTION: Finance Committee to make revisions to the draft budget based on Board discussion. A revised budget is to be presented to the Board at its August 3rd 2016 meeting in Peterborough. R. Tataryn will present the Board approved budget to the Members Council, for information only, at its August 4th 2016 meeting in Peterborough.

12.5 Translation Costs (S. Ogilvie / C. Robertson)

- S. Ogilvie reported that the amount spent on translation has become exorbitant due to the amount of translation we are required to carry-out. Our translator charges just under the market rate of \$0.22 per word, yet our translation costs are very high.

- R. Tataryn suggested that we try to recruit volunteers to carry-out some of our translation for those documents not requiring professional expertise. In some cases an honoraria could be offered.

12.6 Credit Card for National Recurve Coach (S. Ogilvie)

MOTION #7 BOARD Meeting January 23rd – 24th 2016: To authorize the issuing of a Visa corporate credit card in the name of Joan McDonald (National Recurve Coach), and to a limit of \$5,000.

Moved by: J. Hoey

Seconded by: T. Oshiro

Carried

12.7 PayPal (C. Robertson)

- C. Robertson briefed the Board on how the PayPal functions. It doesn't automatically deposit the funds into our bank account, rather C. Robertson has to transfer the funds into the bank account. PayPal is not being used a lot at the moment. We need to encourage people to use it versus paying by credit card. Our credit card fees through use of the current Moneris system are very high.

12.8 Auditors for FY16-17 Update (C. Robertson)

- C. Robertson reported that our auditor fees are quite high compared to some other firms.
- ACTION: C. Robertson** to contact our current auditor and ask for a reduction in fees, otherwise we may be forced to seek a new auditor for the 2016-17 fiscal year's audit.

12.9 Sport Funding Accountability Framework (SFAF) 2017- 2019 (S. Ogilvie)

- S. Ogilvie briefly reported that Sport Canada's Sport Funding Accountability Framework (SFAF) exercise for the next four-year cycle 2017-2020 has begun. Consultation with the various national sport organizations, including Archery Canada, is now underway. As in previous SFAF exercises, considerable work will be required to ensure our funding levels remain status quo or hopefully increase. Further information will be provided as it becomes available.

13.0 Canadian Archery Foundation (A. Wills / R. Tataryn)

13.1 Memorandum of Understanding (MOU) with COC & Next Steps

- A. Wills provided an update on the transfer of the administration and management of the funds of the Canadian Archery Foundation to the COC. The latest draft of the MOU between Archery Canada and the COC is under review by the COC.
- Archery Canada Board members can't be on the Board of the Canadian Archery Foundation. Therefore, A. Wills and R. Tataryn will have to resign from the Foundation Board. The remaining members of the Foundation Board will recruit two replacements.
- The Canadian Archery Foundation funds are currently kept in a separate Archery Canada RBC bank account. Once the MOU is signed the Foundation funds will be transferred to the Canadian Olympic Foundation.
- At the current amount of funds in the Canadian Archery Foundation, the interest generated for 1 year would be approximately \$5,500.
- COC's administration fee is approximately 1%.
- The Canadian Archery Foundation Board will determine the criteria for awarding Foundation funds to eligible archers.

13.2 Foundation Coin

- R. Tataryn provided an update on the Foundation coin. Ten of the coins have been produced. The four founders of the Foundation (R. Tataryn, A. Wills, Ghislain Arsenault, Don Lohnes) covered the initial costs of the coin (artwork and minting) as a donation to Archery Canada; total cost was \$375.00. Subsequent reproductions will be covered from Foundation funds, not Archery Canada funds. Four of the original 10 minted coins have been awarded to the above four founders of the Foundation.
- The intent of the minted Foundation coin is to recognize donors that have made a significant donation to the Foundation. Donors making a donation of \$125.00 or more will receive the minted Foundation coin. This applies to individual donors and donations from a club (if the club requests the coin).
- Additional coins will be minted in the near future. These coins will have the newly designed logo (see below). The costs will be covered from Foundation funds, not Archery Canada funds.
- R. Tataryn presented S. Ogilvie with a framed copy of the minted coin for display in the Archery Canada national office. The caption is in English and French. The English caption reads as follows:

*In recognition of the inception of the Canadian Archery Foundation
August 2009
Foundation support coin number 1*

DECISION: The Board suggested that the Foundation Board consider designing and producing a Canadian Archery Foundation letterhead. A letter of recognition on the letterhead is to be issued to all donors of \$125 or more and is to accompany the Foundation coin.

ACTION: A. Wills to inform the Foundation Board of this suggestion.

13.3 Logo

- R. Tataryn reported that the Canadian Archery Foundation members designed and agreed on a Foundation logo. To view the logo, go to the Archery Canada website at:

<http://www.archerycanada.ca/en/about-archery-canada/canadian-archery-foundation>

13.4 On-line Donations

- A. Wills reported that the on-line donation button is now activated on the Archery Canada website. To view the donation button, go to the Archery Canada website at:

<http://www.archerycanada.ca/en/about-archery-canada/canadian-archery-foundation>

- See notes under agenda item 5.2 on page 2 of these minutes.

13.5 Transfer of \$1.00 per Archery Canada Registrant into Foundation Account

- R. Tataryn stated that the transfer of \$1.00 per Archery Canada Registrant for the 2015 membership year, into the Foundation's RBC bank account, will be done in the near future.

ACTION: C. Robertson to make the transfer of funds.

13.6 Book of Remembrance

- A. Wills reported that a virtual version of the Book of Remembrance is on the Archery Canada website at:

<http://www.archerycanada.ca/en/about-archery-canada/canadian-archery-foundation>

- A. Wills reported that a 'hard copy' of the Book of Remembrance is under development. It will be made available for sale.

14.0 2017-2019 Operating Agreement between the Provincial/Territorial Members & Archery Canada

(R. Tataryn / S. Ogilvie)

- The Board addressed this agenda item on Sunday, January 24th.

- S. Ogilvie referred the Board to the draft Operating Agreement enclosed with meeting package. He highlighted the major changes made based on feedback from the Members and the Board. Discussion and feedback ensued on the latest draft version.

ACTION: S. Ogilvie to input the agreed to changes and to then circulate the revised agreement to the Board for further feedback and revisions if required.

ACTION: S. Ogilvie to finalize the operating agreement template; have it translated; tailor the agreement to each specific Member; and circulate the agreement to each Member for review and signature.

- The goal is to have all 10 agreements signed and in place by the 2016 AGM in Peterborough.

15.0 Archery Canada Awards

15.1 Archery Canada Annual Achievement Awards (S. Ogilvie)

15.1.1 2015 Nominations Received (for awarding in 2016)

- S. Ogilvie handed-out a copy of the various nominations received. He presented the nominees for the various awards.

15.1.2 Selection of Recipients

- S. Ogilvie led discussion which then led to the following motion:

MOTION #8 BOARD Meeting January 23rd – 24th 2016: That the following persons are to be awarded the Archery Canada Annual Awards for 2015 (to be awarded at the 2016 National Outdoor Championships awards banquet in Peterborough, ON).

D.M. Lovo Award (for outstanding contribution to the sport of archery in Canada): CHRISTIANE MURPHY – For her outstanding contribution to Archery Canada as the volunteer Canadian Records Coordinator and as a national and international judge.

Nominated by the High Performance Committee of Archery Canada.

The Greg Durward Volunteer of the Year: SHAWN RIGGS – For his outstanding volunteer contribution in 2015 to the following areas: i) preparation and delivery of the 2015 submission and presentation to Own the Podium; ii) as a member of the Archery Canada Coaches Roundtable; iii) Team Leader of the 2015 Pan American Games Team; and iv) a staff member of the 2015 World Senior Championships national team.

Nominated by the High Performance Committee of Archery Canada.

Hank Wiseman Coach of the Year: KATHLEEN MILLAR – For her coaching excellence and expertise as demonstrated in particular by the strong 2015 international performances of para-archery athlete Karen Van Nest, winner of a silver medal at the 2015 Toronto Parapan American Games. In addition, Kathleen is the coach of Kaitlyn Horlock, a Cadet archery athlete that had much success on the national stage during both the 2015 indoor and outdoor season. Kathleen is also the personal coach of compound archery athlete Chris Perkins, silver medalist in the Men's Compound Team, the 2011 World Senior Champion and 2011 World Youth Team Champion.

Kathleen is the founder and Head Coach of the South Nation Archery Club in Winchester, Ontario. There is no doubt that Kathleen displays a keen and genuine passion and love for archery. Kathleen's strong teaching and coaching knowledge and skills have proven to be key ingredients to her coaching success and her ability to hone the shooting skills of the recreational and high performance level archer. Kathleen has been a long-serving and committed volunteer coach and instructor for archers young and old, and for beginners through elite.

Nominated by the High Performance Committee of Archery Canada.

Frank Jones Male Senior Athlete of the Year: KEVIN TATARYN – For his very successful 2015 season on the national and international stage. Kevin was a member of the Canadian men's compound team that won the silver medal at the 2015 World Senior Championship. Kevin also finished 5th in the men's individual compound category at the World Championship. Kevin was the number one ranked male compound archery athlete in Canada in 2015, *Nominated by the Archers & Bowhunters Association of Manitoba and by the High Performance Committee of Archery Canada.*

Dorothy Lidstone Senior Female Athlete of the Year: KAREN VAN NEST – For her very successful 2015 season on the national and international stage. Karen's major highlight of the season was her silver medal performance on home soil at the 2015 Toronto Parapan American Games in the women's open compound category. Karen was ranked 13th in the World in her category in 2015.

Nominated by the High Performance Committee of Archery Canada.

Tom Mack Junior Male Athlete of the Year: COLTON GUSTAFSON – For his very successful 2015 season on the national stage in 3D, field and target archery. In early 2015 Colton set a personal goal of winning gold in the compound category in all three archery disciplines at the 2015 Canadian Championships. That goal became a reality when he won gold in the junior men's compound at the 3D Indoor, 3D Outdoor, Field, and Target Championships; and finished with a bronze in the Canadian Open. Colton exhibits true sportsmanship and is an ambassador of the sport of archery.

Nominated by Rene Schaub, President of the Lakeland Archers and by the High Performance Committee of Archery Canada.

Junior Female Athlete of the Year: KAITLYN HORLOCK – For her very successful 2015 season on the national stage. Kaitlyn represented Ontario at the 2015 Canada Winter Games where she won gold in the compound category and set provincial and national records in the process. Kaitlyn capped off the indoor season with a victory in the Cadet compound category of the Canadian Indoor Regional Championship. The outdoor season proved successful as well. Kaitklyn was a member of the Canadian Youth Team that competed at the 2015 World Youth Championship. Later in the summer at the Canadian Target Championship she won gold in the Cadet compound category and again set a national record. She closed out the Target Championship by standing atop the podium in the Cadet compound category of the Canadian Open. Kaitlyn is a volunteer instructor in her club's Canbow Program.

Nominated by Mark Cote of the York County Bowmen.

Sylvio Beauregard Judge of the Year: BOB PANNELL – For his outstanding contribution and leadership to judging in Canada, both on the field of play and as Chair of the Judges Committee of Archery Canada.

Nominated by the Board of Directors of Archery Canada.

Moved by: W. Currie

Seconded by: J. Hooey

Carried

15.2 Volunteer Recognition Awards- 2016 Nominations (gold or silver) (S. Ogilvie)

- Award silver pins to the Chairs of the Host Organizing Committees (HOC) for the 2016 3D Indoor, 3D Outdoor & Target/Field Championships. Provide an additional silver pin to be awarded by the Chair of the HOC to someone on his/her HOC (at the Chair's discretion).

- No other recipients identified.

ACTION: S. Ogilvie to provide J. Hooey with 2 silver pins to be awarded at the 2016 Canadian 3D Indoor Championship.

ACTION: S. Ogilvie to provide J. Hooey and A. Wills with 2 silver pins each to be awarded at the 2016 Canadian 3D Outdoor Championship and the 2016 Canadian Field/Target Championships.

15.3 Presidential Citations - 2016 Nominations (S. Ogilvie)

- No nominations received to date. No nominees identified at this Board meeting.

- 15.4 Judge Emeritus Award Recipients - 2016 Nominations** (S. Ogilvie)
- No nominations received to date. No nominees identified at this Board meeting.

16.0 NCCP Competition Development Context - Update (S. Ogilvie)

- S. Ogilvie reported that the CAC has approved the Competition Development context of the NCCP. The Competition Development context is now ready for delivery at the provincial/ territorial levels. Archery Canada has now completed the transition process for the Instructor/Coach Training in the Instruction and Competition Streams of its NCCP. The CAC has confirmed that all Archery Canada instructor/ coach certification training complies with the CAC's NCCP competency based standards. The Competition Development context is the most recent and last requirement for Archery Canada to complete the transition. Archery Canada's approved NCCP programs are now available through its member Archery Provincial / Territorial Sport Organizations (PSO / TSO). Coach pathways leading to certification in all the contexts are available on the Archery Canada website at: <http://www.archerycanada.ca/en/coaching-certification/nccp-coach-certification-pathways>

17.0 Succession Planning (A. Wills)

- A. Wills stated that the Board must begin to address succession planning. He stated that he won't be running again for the President's position. He is however, happy to continue with the Board in another capacity, e.g., V-P International. See the President's report appended to these minutes.
- Suggestion not to put out a mass call for directors-at-large but rather identify potential recruits and approach them. For example, contact former provincial/territorial presidents for possible recruits.

ACTION: Board members to approach people and report back to the Board with possible recruits.

18.0 Donations & Fundraising Initiatives - Update (A. Wills / W. Currie)

18.1 Alpen

- A. Wills reported that Alpen's usual yearly donation of a spotting scope and a pair of binoculars is on hold for 2016.
- The spotting scope received from Alpen in 2015 was not presented and is available for awarding in 2016
- **Suggestion:** To award the spotting scope to a cadet age archer, by way of a draw to be held at the Canadian Field and Target Championships awards banquet in Peterborough this coming August. **OR** Donate it to the HOC for a door prize draw.

18.2 Cabela's

- W. Currie asked whether Archery Canada should pursue Cabela's to see whether it might be interested in building a sponsorship partnership with Archery Canada. It may be a good fit for both organizations.
- R. Tataryn suggested contacting Ed Wilson who is manager with Cabela's in Winnipeg.

ACTION: W. Currie to contact Ed Wilson and then initiate contact with Cabela's.

19.0 2016 AGM & Board Meeting (S. Ogilvie)

19.1 Date, Time & Location

- The 2016 AGM will take place Thursday, August 4th at 7:00pm in Peterborough, Ontario at the Trentwinds International Centre.
- The Board meeting will take on Wednesday, August 3rd at 7:30pm at the Best Western Otonabee Inn. Supper at 6:00pm to precede the Board meeting at a location TBC.

19.2 Director-at-large Positions for Election at 2016 AGM

- S. Ogilvie reminded the Board that three (3) director-at-large positions are up for election at the 2016 AGM.
- R. Tataryn and A. Denys, who currently occupy the V-P, Finance & Administration and V-P High Performance positions respectively, confirmed their intent to stand for re-election as a director-at-large at the 2016 AGM for another two (2) year term of office.
- W. Currie, V-P Marketing & Communications confirmed that he will not be running for re-election. He stated that he will attempt to identify a potential replacement for his portfolio.

20.0 2016 Provincial / Territorial Members Council Meetings (A. Wills / S. Ogilvie)

20.1 Next Teleconference - Date & Time

DECISION: April 13th 2016 at 8:00pm Eastern.

20.2 August Meeting Date, Time & Location

- The 2016 Members Council face-to-face meeting will take Thursday, August 4th at approximately 8:15-8:30pm in Peterborough, Ontario at the Trentwinds International Centre. The Members Council meeting will immediately follow the AGM.

21.0 New Business

21.1 Canbow

- The 3D Canbow Program is not used much by clubs; not a high quality program. The Canbow Target Archery Program is fairly well used. A number of orders for badges and wall charts are placed each year from various clubs. At a minimum the Program needs a 'facelift'. Content changes are likely required. Communication about the Program needs to be improved in order to let clubs know that the program exists and is available to them as a resource for lessons, camps, etc.

DECISION: We need a volunteer to 'champion' the review and revisions of the Canbow Program.

22.0 Meeting Adjournment (A. Wills)

<p>MOTION #8 BOARD Meeting January 23rd - 24th 2016: That the Archery Canada Board of Directors meeting for January 23rd – 24th 2016 be adjourned.</p>

Moved by: W. Currie

Seconded by: J. Hooley

Carried

- The President, A. Wills adjourned the Board of Directors meeting at noon Eastern.

APPENDIX 1

Report of the President/V-P International

Another busy, but very successful year, we got a lot done and moved a lot of projects along! Thank you to you all for your work and support. We still have lots to do and hopefully, this meeting will help us get a handle on all the new and ongoing important projects, at least a chance to prioritize! With the Olympics/Paralympics, this is a particularly busy year. We will have to be ready to address all the usual extra work that comes with selecting and sending athletes. It's but one of the many teams we send each year, but certainly the most important. I am pleased to welcome Tricia to this group, we have already been working with her and her input here will be much appreciated.

Our office is still running well, with Scott ever reliable and being supported by Christine and Laura. We also have Alan Brahmst working for us, on a part-time basis (2.5 days/week), on behalf of High Performance with a focus on Olympic podium finishes. The National Recurve Coach and Olympic Coach, Joan McDonald, is also serving as a paid employee. As you all well know, the Olympic funding that we receive assists us with most of these projects. While I had hoped that Alan and Joan in a professional capacity would take some of the workload from Scott and the office, Scott continues to spend a large amount of his time on high performance matters. As we make improvements to our high performance program and begin to put a high performance system in place, we can expect increased workload and expectations, all of which has impact on the Executive Director position. We will all have to work together, to try and streamline some of our policies and procedures. Maybe we have to start saying no to some of our favourite projects.

I continue to take the lead on our membership database project and the move over to i@nseo has gone well. We continue to engage our membership chairs, however, there is some lethargy in getting it running in all provinces/territories. However, as we keep working with it, more and more are becoming more familiar with the system. We were able to access \$20,000 in Canadian Olympic Committee funding for this project. These funds will be spent in large part on the staging of a training workshop in Toronto next month and hopefully training at the Nationals this summer in Peterborough, Ontario. I have recruited a new volunteer, Jarrod Ball from BC, who is working on being the 'i@nseo guy' for us in the future. We hope that the scoring module will fulfill our ranking needs in early 2016. The development of a Canadian ranking function as part of the database system plus a Canadian records function are two planned outcomes from the upcoming workshop in Toronto. In the longer term, we hope to also build into the database, a function for tracking coaching and judging certification/training.

I reported last year that we had a new volunteer for the Canadian Regional Indoor Championship and that Ashlee Tanner was able to take over and run the 2015 event, which she did with assistance from Trina and I. Unfortunately, Ashlee stepped down in late 2015, with little warning (due to increased work commitments) so I had to step-in and run the Regional Championships again. This is an important event for Archery Canada, however, if we can't find someone to run it, it is going to have to wait for that volunteer.

All of my concerns over the Nationals format with the demise of the 1440, were not borne out, as everything went very smoothly. I am also very happy to report that we have had indications of pre-planning for the 2017 and 2019 Canadian Championships from the hosting provinces. It appears that the rotation schedule is serving us very well and provinces are taking the initiative and planning ahead.

There were lots of successes for 2015. These include the following: the Canada Games in Prince George; the various Canadian indoor and outdoor championship; the bronze medal won by Jay Lyon at the Pan American Games; a silver medal won by Karen Van Nest at the Parapan American Games; and many national teams. An additional highlight is the awarding of the 2019 World 3D Championships to Canada - the Lakeland Archers of Lac La Biche. The bid application involved a great deal of work on the part of Rene Schaub and his team of volunteers and by Scott, myself and some of you! We will have to budget time and resources toward this event as we cannot afford to have it come out anything less than first class. This will all start with World Archery meetings with the organizers, World Archery staff and yours truly, in Las Vegas in a couple of weeks time.

Every year I close with a concern over our lack of new volunteers and succession planning! Suffice to say that this 'elephant in the room' is going to require our attention very soon. This was in my report last year and it is still a concern for me. I have made it clear that I will not stand for another term, but am happy to stay on the Board. Folks, we need some new blood!

Respectfully submitted by,
Al Wills
President / V-P International

APPENDIX 2

Report of the V-P Finance & Administration

It has been a very interesting year to say the least.

The Finance Committee continues to work diligently to align the Archery Canada budget with the requirements of the strategic plan developed in the past few years. Our financial position is sound. Everyone is aware that our organization receives most of its funding from Sport Canada. The funds received are directed mostly to the support of the Olympic and Paralympic programs as dictated by Sport Canada. Members and archers should know that the Board is attempting to find ways to fund (in at least some capacity) the non-Olympic disciplines. We were successful in allocating \$1,000 to each compound senior athlete that represented Canada at the 2015 World Championships in Denmark. It is our desire to continue to fund more and more national teams in the future. Simply put, we do not have enough funds to go around. We also ask that all archers support efforts to fund our teams in the future. We are setting up separate funding pools so that you may contribute directly to the program of your choice (not individual archery athletes). You do not have to rely on government funding to support the national team discipline of your choice. You can make the decision to make the difference and show everyone how you support archery.

We are entering into discussions with our members in regards to the agreements concerning funding arrangements for the January 1st 2017 – December 31st 2019 period. We will be asking our members to support additional segregated funding towards the 3D and compound archery high performance programs, along with contributions to other national programs to enhance the sport of archery across Canada. We are engaging our Provincial / Territorial Members to ensure that all archers and clubs registered with the Provincial and Territorial Member are registrants of Archery Canada.

We are currently reviewing our administration policies to ensure they are clear and represent the values of Archery Canada and sport in general. One new policy of interest is the social media policy that we hope to have ready to pass at the January Board meeting. We will ensure that all of our athletes and members become familiar with the do and don'ts of social media. The cornerstone of the policy being that of respect, professionalism and direct communication. As well, our code of conduct and ethics policy and the complaint and disciplinary policy are related to new social media policy and athlete agreements. We will have in place an individual who will be responsible to advise and oversee actions that may be necessary to be taken should a policy be breached. I would again ask that we treat our fellow archers with respect and professionalism, and eliminate any harassment at any level.

President Wills has been working to bring the Canadian Archery Foundation to a point where we should see the benefits coming out of all our efforts. The fund was initiated in 2009 and will at some point begin to underpin activities in the archery community across Canada.

I would like to thank Scott Ogilvie for enduring events of the past summer and his hard work and commitment to Archery Canada's members, registrants and programs.

As well, thank you to the office staff of Christine Robertson and Laura Kiraly for their excellent work.

Respectfully submitted by,
Robert Tataryn
VP Finance & Administration

APPENDIX 3

Report of the V-P High Performance

It has been a challenging and successful year in the high performance area as we began the implementation of the new high performance strategy.

Successful in that:

- We have completed a brand new team selection policy and program
- Developed and implemented a new athlete agreement for 2016
- Developed a gold medal profile
- Secured funding from OTP for Target 2020 initiative
- Recruited and hired a National Coach for the recurve team
- Won 3 individual quota spots for Rio: men's recurve, para open compound women & para open compound men

Challenging in that:

- Our new selection policy related to Pan Am Games was legally challenged
- Our new selection policy has not been well understood and accepted by some athletes
- Our workload is at times overwhelming

The workload is challenging but thanks to the members of the HPC committee, to Alan Brahmst the HP consultant and volunteers such as Shawn Riggs the work is getting done and we are well positioned for this coming year.

HPC is continuing to hold regular monthly teleconferences to ensure business is dealt with in a timely fashion. I am pleased to say that attendance by committee members is excellent as is the completion of the action items arising from our meetings.

The regular work of producing the 2016 able-bodied and para-archery documents including the major events list, funding priorities, team selection criteria, ranking criteria and carding criteria has been undertaken.

Our contract with Alan Brahmst our High Performance Advisor has been renewed. Alan's experience, insight and leadership continues to move our high performance program forward and I am confident we will realize the benefits far into the future.

On the program front, OTP funding submissions have been submitted and received favorably by OTP. New for 2016 is approval and funding for Target 2020, a program directed to developing athletes. This is a direct result of the detailed analysis and comprehensive submission put together through the hard work of Alan, Joan, Shawn Riggs and Scott. On the CCES Canadian Anti-Doping Program (CADP), Nancy Littke is doing a great job monitoring our athletes to ensure we have 100% compliance with the new policy. Athlete Agreements have been revised and updated to bring them into line with the recommendations of AthletesCAN document.

HPC has selected and named the team leaders for the Olympic and Paralympic team respectively as being Joan McDonald and Ryan Van Berkel

2016 carded athletes are: Crispin Duenas, Jay Lyon, Patrick Rivest-Bunster, Georcy-Stephanie Thiffeault-Picard, Brandon Xuereb, and Virginie Chénier. And on the para side Kevin Evans, Karen Van Nest and Alec Denys Work is underway with respect to the evolution of the Coaches Roundtable specifically with respect to working toward a coach development pathway.

In closing I would like to recognize the valued contributions and commitment of the High Performance Committee members: Alan Brahmst, HP Advisor; Joan MacDonald, National Recurve Coach; Ryan Van Berkel, Para-Archery Program Coordinator; Melissa Meneghetti, Assistant Para Coordinator (Development Program); Marc Gagnon, Youth Coordinator; Kevin Evans, Para Athlete Representative; Tricia Oshiro, Athlete Representative; Nancy Littke, Doping Control & Anti-Doping Education Coordinator; and Al Wills, Christine Robertson, and Scott Ogilvie (ex officio members).

Respectfully submitted by,
Alec Denys
V-P High Performance

APPENDIX 4
Report of the V-P 3D High Performance

I am very pleased with the commitment and enthusiasm of the members of the 3D Committee. They are a pleasure to work with.

The 2015 Outdoor 3D Nationals went very smoothly in Carberry, Manitoba. There were no problems. The courses were well done.

At the August 3D Committee meeting, two motions were put forward. One was to remove the green stake at outdoor shoots. When the archers found out about it, there was a great deal of opposition. In September via e-mail, the Committee revisited the motion and reinstated the green stake. The other approved motion was to reinstate the Hunter Class. This class will continue to shoot from the green stake. The 3D Committee members are very attuned to the wishes of the Canadian 3D athletes, and therefore, work diligently to make the rules fair for all archers.

There are fourteen archers trying to qualify for the 2017 World 3D Championship. At the moment, there is a discussion happening among the 3D Committee members concerning the criteria for qualifying. The archers are even more excited about the 2019 World 3D Championship being held in Lac La Biche, Alberta. They are already talking about qualifying for it. I imagine that we will have a full team in 2019.

The 2016 Indoor 3D Nationals will be held in Cloverdale again this year. The club did an excellent job last year, so this year should be much easier for them.

The 2016 Outdoor 3D Nationals will be held in Windsor, Ontario. They are in the process of finalizing the hosting agreement.

Both of the 3D Hosting Manuals have been revised. They will be posted once they have been translated which will, hopefully, happen in the near future.

Respectfully submitted by,
Jude Hoey
V-P 3D High Performance

APPENDIX 5

Report of the V-P Development

Below is a summary of the events and projects in my portfolio in which I have been involved over the past five months.

2015 Archery Canada Field and Target Championships:

The components of the 2015 Championships is as follows: Fred Usher Cup, Field Round - 24 target; Target Round; - 2- 720 rounds; Canadian Open - single elimination and held on the last day of the Championships.

The format for this year will be as follows (pending changes as deemed necessary):

- Field 24 target
- Field Open
- Fred Usher Cup - Potential split into compound and recurve. Teams of 3 from each province.
- 2X720 round (144 arrows)
- Canadian Open

2019 Canada Winter Games

Rene Schaub has been appointed as TD for these Games. There are no substantial updates at this time.

COPARCO MICA MailMatch:

Lynn Durward of Waterloo, Ontario was again the volunteer Coordinator of Archery Canada's COPARCO MICA MailMatch Program. The 2015 program is going well so far. Thirteen sites have registered. The same as last year, but different clubs have registered.

Indoor MailMatch Program:

The Mail Match is being run by - Gil Segovia of Saskatchewan. There have been a few questions, mostly where to shoot, who to pay, etc. Gil is again this year doing a fine job.

Outdoor MailMatch Program:

This is the third season that Darcy Dean of BC has run the program. There was an issue of a club submitting scores after the deadline and after medals were sent out. This was rectified. Darcy said he is very happy to run the program again this year.

Archery Canada Regional Indoor Championships:

Unfortunately, Ashley Tanner had to step down as the Coordinator for this program. Al (Wills) has taken over this position once again. There is a desperate need to find a coordinator for this position for the long term.

Respectfully submitted by,
Trina Snooks
V-P Development

APPENDIX 6
Report of the V-P Marketing & Communications

The portfolio of Marketing and Communications has been under utilized by Archery Canada and myself. While I have some skills in communication, I am not a marketing expert. Is it time for Archery Canada to invest in professional marketing assistance?

As a board member and volunteer with Archery Canada, duties have included chairing an appeals panel in May, serving on a disciplinary panel in June, and arriving at an informal resolution of an incident report filed in August.

Respectfully submitted by,
William Currie
V-P Marketing & Communications