



ARCHERY CANADA / TIR À L'ARC CANADA
Board Meeting
Ottawa – Lord Elgin Hotel
Saturday & Sunday, January 21st – 22nd 2017
Saturday: 9:00am - 5:00pm & Sunday: 9:00am - 1:00pm



MINUTES

Present:

Al Wills, President
Jude Hooley, V-P, 3D Programs
Robert Tataryn, V-P, Finance & Administration
Trina Snooks, V-P Development
Alec Denys, V-P High Performance
Jason March, V-P, Marketing & Communications
Tricia Oshiro, Athlete Director
Alan Brahmst, High Performance Advisor (via teleconference, Sat., Jan. 21st, approx. 10:00am-1:00pm)
Christine Robertson, Finance Officer / High Performance Coordinator
Scott Ogilvie, Executive Director
Guest: Chris Lindsay, Own the Podium (Sat., Jan. 21st until approx. 2:00pm)

1.0 Presidents Call to Order & Opening Remarks

- The President, A. Wills called the Board of Directors meeting to order at 9:40am Eastern time.
- S. Ogilvie provided information on logistics and administration.

2.0 Agenda

- A. Wills called for new business. The following new business was added to the agenda:

Item 8.1: OTP Presentation (C. Lindsay, HPA, OTP)

Item 9.5: 3D / Compound Funding Recommendations from Ad Hoc Committee

Item 14.7.1: Sport Technical Staff Rep for 2023 Canada Winter Games

Item 14.7.2: Marketing & Communications Staff Rep for 2023 Canada Winter Games

- A. Wills called for a motion to approve the agenda as amended

MOTION #1 BOARD Meeting January 21st – 22nd 2017: To approve the agenda as amended.

Moved by: J. Hooley

Seconded by: T. Oshiro

Carried

3.0 Approval of the August 3rd 2016 Board of Directors Meeting Minutes

- A. Wills referred the Board to the August 3rd 2016 Board meeting minutes enclosed with the meeting package. He asked if there were any errors and/or omissions; none were identified. A. Wills called for a motion to approve the minutes of the August 3rd 2016 Board meeting.

MOTION #2 BOARD Meeting January 21st – 22nd 2017: To accept the minutes of the August 3rd 2016 Board of Directors meeting minutes as presented.

Moved by: J. Hooley

Seconded by: T. Snooks

Carried

4.0 Business Arising from the August 3rd 2016 Board of Directors Meeting Minutes

- S. Ogilvie 'walked' the Board through the various action items noted and the business arising from the August 3rd 2016 Board meeting minutes. A status update was provided on the following action items and business arising:

- Item 7.1 2016 3D Committee Meeting Highlights: ACTION: S. Ogilvie to forward the 3D Committee meeting minutes to the Board when completed. **STATUS: DONE**
- Item 12.1 The Future of the Archery Canada 3D Program: ACTION: J. Hooley to email Glenn Gudgeon, President of Archery Quebec, to inform him of the following Board decision: *Any discussion regarding the future of the Archery Canada 3D Program are to be brought forward to both the Provincial/Territorial Members Council and the National 3D Committee for input.* **STATUS: STILL TO BE DONE.**

5.0 Board Reports

5.1 President / V-P International

- A. Wills highlighted his report contained in the meeting package and appended to these minutes (Appendix 1).

5.2 V-P Finance & Administration

- R. Tataryn highlighted his report contained in the meeting package and appended to these minutes (Appendix 2).

5.3 V-P High Performance / Chair, High Performance Committee

- A. Denys highlighted his report contained in the meeting package and appended to these minutes (Appendix 3).

5.4 V-P 3D Program / Chair 3D Program Committee

- J. Hoey highlighted her report contained in the meeting package and appended to these minutes (Appendix 4).

5.5 V-P Development

- T. Snooks highlighted her report contained in the meeting package and appended to these minutes (Appendix 5).

5.6 V-P Marketing & Communications

- J. March highlighted his report contained in the meeting package and appended to these minutes (Appendix 6).

5.7 Athlete Director

- T. Oshiro highlighted her report contained in the meeting package and appended to these minutes (Appendix 7).

MOTION #3 BOARD Meeting January 21st – 22nd 2017: To accept the reports as submitted and verbally presented.

Moved by: R. Tataryn

Seconded by: J. March

Carried

6.0 Archery Canada Staffing Updates & Discussion

6.1 Executive Director

- A. Wills thanked S. Ogilvie for his 8 years of service to Archery Canada and wished him well in his retirement.

- A. Wills reported that the Hiring Committee (comprised of A. Wills, R. Tataryn, A. Denys), interviewed 4 candidates on Friday, January 20th. The Hiring Committee then deliberated and extended an offer to Mary MacDonald. M. MacDonald has since accepted the offer. She has agreed to drop-by the Board meeting on Sunday morning (January 22nd) to meet the full Board.

ACTION: S. Ogilvie to draft a contract for review and editing by A. Wills.

ACTION: A. Wills to finalize the contract and email it to M. MacDonald for review and signing.

ACTION: S. Ogilvie to draft an announcement for review and approval by A. Wills and M. MacDonald.

ACTION: S. Ogilvie to arrange for translation of announcement.

ACTION: S. Ogilvie to send English & French version of announcement to A. Wills for posting on Archery Canada website.

ACTION: S. Ogilvie to circulate the announcement to external partners (e.g., Sport Canada, OTP, CAC, COC, CPC, CCES, Sport Matters Group).

ACTION: S. Ogilvie to communicate with M. MacDonald and make arrangements for orientation to the job and organization, to occur in late March 2017.

- A. Wills reported that he and R. Tataryn will meet with M. MacDonald at the national office in early June 2017, to provide further orientation to the job and organization.

ACTION: A. Wills to plan & organize the above orientation in collaboration with R. Tataryn & M. MacDonald.

ACTION: A. Wills & C. Robertson to make travel & accommodation plans.

6.2 Finance Officer / HP Coordinator

DECISION: C. Robertson to remain part-time (3 days per week) until the end of June 2017.

7.0 2017-2019 Provincial/Territorial Member & Archery Canada Operating Agreement

- S. Ogilvie referred the Board to the 2017-19 Operating Agreement contained in the meeting package.
- R. Tataryn reported that all Provincial/Territorial Members have signed the agreement except for the OAA and FTAQ. The major sticking point in both cases is the required reporting and payment for ALL Individual/Family and Club Registrants. The specific clauses in the Agreement are as follows:

THE MEMBER AGREES TO:

3. a) Ensure that **ALL Registrants** (defined as individuals and clubs) that are Registrants of the Provincial/Territorial archery association are identified and reported to AC and become AC Registrants.
 3. b) Ensure that **ALL Registrants** (defined as individuals and clubs) that are Registrants of the provincial/Territorial archery association, are informed that by virtue of becoming a Registrant of the Provincial/Territorial archery association, they are Registrants of AC and cannot decline association with AC.
- R. Tataryn reported that discussions are continuing with both the OAA and FTAQ.

8.0 High Performance Updates

8.1 Own the Podium (OTP) Presentation

- A. Denys called on Chris Lindsay, High Performance Advisor with OTP, to make his presentation. The slides are appended to these minutes (**Appendix 8**).

8.2 Olympic HP System & Program Developments

8.2.1 National Recurve Coach

- A. Brahmst reported that Joan McDonald's role and responsibility officially came to a close December 31, 2016. J. McDonald remains involved with HPC and the HP Program. As well, she is assisting with the mentoring of and transition to her unofficial replacement (not yet announced), Shawn Riggs. The announcement of J. McDonald's stepping down was posted on the Archery Canada website in early January 2017. The announcement is appended to these minutes (**Appendix 9**).

8.2.2 Centralized Training Model

8.2.3 Athlete Pathway (Gold Medal Profile & Podium Pathway)

8.2.4 Next Generation Athletes

8.2.5 TOP Program

8.2.6 2017 Competitions & Training Camps

- A. Brahmst provided an overview of the HP Program, accomplishments to date and strategic direction over the next two quadrennials. His presentation addressed the above agenda items by way of his slide presentation. The slides are appended to these minutes (**Appendix 10**).

8.3 Non-Olympic HP Program Developments

8.3.1 Volunteer Coordinator

- A. Denys reported that Sean McKenty has been selected as the Compound & Field Archery Coordinator, and will sit as a full member of the HPC. The Compound & Field Archery Coordinator is a newly created position.

8.3.2 2017 Competitions

- A. Denys stated that this will be a busy season with World Cups, World Championships and training camps.

8.4 Para HP Program Developments

8.4.1 Development Coordinator

- A. Denys reported that Alana MacDougall has been appointed as the Para-Archery Development Coordinator, and will sit as a full member of the HPC. A. MacDougall replaces Melissa Meneghetti, who recently stepped-down as the Para-Archery Development Coordinator, in order to pursue other interests

8.4.2 2017 Competitions & Training Camps

- A. Denys stated that this will be a busy season with World Cups, World Championships and training camps.

8.5 Five-Nation Hosting Concept

- A. Brahmst provided an overview on proposed plans to host an international tournament for recurve men in 2017 (mid to late September). We have obtained information from Sport Canada's Hosting Unit and had a follow-up phone conversation in mid-December 2016.
- A. Brahmst referred the Board to the hosting concept document that was presented to Sport Canada's Hosting Unit for review and feedback. The document is appended to these minutes (**Appendix 11**). Archery Canada may be able to secure funds to host the tournament. An application for \$50K in funding is planned for submission in the coming weeks. For funding of \$50K or less, the deadline for submission is a minimum of 6 months prior to the date of the event.
- The plan is to start small and build the tournament over a 3-year period that may one day include compound archers and para-archers.
- A suitable venue needs to be identified, preferably in the Toronto area. As well, volunteers and possibly contracted staff will be needed to plan, organize and deliver the event.
- A. Wills reported that while at the upcoming Las Vegas tournament he will be speaking with Greg Easton of the Easton Foundation about possible interest in providing funding support for the event. As well, A. Wills will be speaking with Denise Parker, CEO of USA Archery, to gauge USA Archery interest in its high performance athletes participating in the event. In preliminary communication, D. Parker has expressed interest in the concept but stated that the 2017 competition schedule is an already busy one for its national team athletes. As well, unless prize money is offered, it's very unlikely that USA archers would be interested in participating in the 5-nation tournament.

8.6 National Team Uniform

- T. Oshiro provided an update. She reported that things are now at the design stage. Up until the January 17th 2017 HPC teleconference, there were two prospective providers in the running to be our national team apparel supplier. They were as follows: i) ABC Company, a Saskatchewan-based company, which has a very good 'track record' with client organizations; and ii) Errea Sport, which is based in Italy (Canadian distributor based in Toronto), which has a very good 'track record' with client organizations. No commitment had been made to either company as they had been made aware that Archery Canada was in the 'search phase'. Both companies have provided sample shirts, which have been tested by athletes.
- T. Oshiro reported on Errea Sport's line of competition shirts, shorts, pants and jackets. She reported the following: i) the attire is of high quality; ii) delivery time is very good; iii) the prices are very reasonable; and iv) Errea Sport has a royalty program based on volume of sales. The royalties could be used to possibly cover the cost of competition shirts for some national team athletes.
- T. Oshiro stated that "hands down" Errea Sport's package and prices are superior to that of the ABC Company. She recommended to the HPC during the January 17th 2017 teleconference, that Errea Sport be selected as the official supplier of national team apparel for the next 4-year cycle. As a result the following motion was carried by the HPC:

MOTION #4 HPC Teleconference – January 17th 2017: That Errea Sport be selected as the official supplier of Archery Canada's national team apparel for the next 4-year cycle (2017, 2018, 2019 and 2020 seasons).

Moved by: T. Oshiro

Seconded by: R. Van Berkel

Carried

DECISION: The Board approved the above HPC motion.

- T. Oshiro confirmed that the national team competition shirt is a requirement for ALL selected national team members over the next 4 years.

- T. Oshiro asked the Board if it would endorse the recommendation to use Errea Sport for the production and distribution of the final design of the shirts, shorts, pants and jackets, for sale to Archery Canada members that are not national team members. This apparel would distinguish itself from national team apparel by not containing the national team logo.

DECISION: The Board approved the above recommendation. The Board is also prepared to enter into a contractual agreement with Errea Sport.

MOTION #5 BOARD Meeting January 21st – 22nd 2017: That the Archery Canada Board of Directors approves Scott Ogilvie, the Executive Director, to enter into contract negotiations and an agreement with Errea Sport as the

official supplier of Archery Canada's national team apparel for the next 4-year cycle (2017, 2018, 2019 and 2020 seasons).

Moved by: T. Oshiro

Seconded by: J. Hooey

Carried

9.0 Finance Committee

9.1 Fiscal Year (FY) 2016-17 Budget Update

- R. Tataryn referred the Board to the 2016-17 FY budget distributed at the meeting. He reported that the Finance Committee (R. Tataryn, C. Robertson & S. Ogilvie) met on Friday, January 20th to review the actual expenses up to the end of the 3rd quarter (December 31s, 2016) and to discuss projected expenses for the 4th quarter and areas for cost savings. R. Tataryn provided the Board with an overview in these areas, and which generated some questions for clarification. R. Tataryn and C. Robertson provided clarification where requested. C. Robertson reported that cash flow is good.

9.2 Contribution Application for Sport Canada Funding

- S. Ogilvie reported that the application and all reports for funding for fiscal year 2017-18 will begin shortly and will be submitted before the February 15th deadline. AC can expect the same level of core funding as over the past 4 years. An advance payment equal to roughly 25% of our total funding will be made by Sport Canada sometime in late April or early May 2017.

9.3 Own the Podium Funding - FY 2017-18

- S. Ogilvie provided a brief report on the annual review meeting with OTP that took place on November 24th. OTP was pleased with the submission and presentation made by A. Brahmst, J. McDonald, S. Riggs and S. Ogilvie. S. Ogilvie thanked A. Brahmst, J. McDonald and S. Riggs for the tremendous amount of time and effort that they put into preparation of the submission package and the November 24th presentation.

- S. Ogilvie reported that OTP has not recommended Archery Canada for "enhanced excellence BASE funding from the OTP review process" for FY2017-18. However, OTP has recommended to Sport Canada, that Archery Canada receive 'Next Generation' funding, i.e., 2024 Olympics and beyond. We won't receive written confirmation until May or June. There is a strong possibility of significant funding from the 'Next Generation' funding envelope. The funds are not likely to be released by Treasury Board until September 2017.

ACTION: S. Ogilvie to keep the Board apprised of developments.

NOTE: Since the January 2017 Board meeting, Mark Hahto, Director of Summer Sports for OTP, has provided the following information in a February 16, 2017 letter to Archery Canada:

"As articulated at the NSO Information Session held on 4 October 2016, as well as during Archery's review meeting, OTP must adhere to the funding principles and priorities that are endorsed by the funding partners (Sport Canada, COC and CPC). With a limited funding envelope, OTP is required to provide a funding recommendation based on our technical assessment of the evidence provided by the sports in the following priority rank order:

1. Podium potential for 2020 (Core Sports)
2. Podium potential for 2020 (Strategic Sports)
3. Podium potential for 2024 (Core Sports)
- 4. Podium Potential for 2024 (Strategic Sports)"**

"With respect to the 2nd priority, OTP's technical assessment of the evidence provided in your sport's written submission and review meeting did not suggest a podium result for the upcoming Games. As a result, no funding recommendation was made for the 2020 Tokyo Games. If you feel that performance results in the upcoming competition season indicate improved podium potential, OTP would undertake a technical assessment during the 2017 Fall Review process. Should this assessment validate evidence of podium potential for Tokyo, OTP would provide a recommendation to the funding partners for their consideration for the 2018-19 fiscal year."

"With respect to the 4th priority, although there was information provided to suggest potential for a podium result in the 2024 Games, the available funding envelope was depleted following the first 3 priorities listed above. OTP is optimistic that details of the Government of Canada's NextGen program will be finalized in the very near future."

9.4 FY 2017-18 Draft Budget

- R. Tataryn referred the Board to draft #2 of the 2017-18 FY budget distributed at the meeting. He reported that the Finance Committee (R. Tataryn, C. Robertson & S. Ogilvie) met on Friday, January 20th to review the budget and made revisions based on discussions.
- R. Tataryn 'walked' the Board through the draft budget; fielded questions; and requested feedback.
- A great deal of discussion occurred around funding of the full-time National Recurve Coach position. If the National Coach eventually takes on the responsibility for the para-archery HP program, the coach's salary can be augmented from the Sport Canada core reference level funds allocated to para-archery.

9.5 3D / Compound Funding Recommendations from Ad Hoc Committee

- S. Ogilvie referred the Board to the recommendations from the Ad Hoc Committee on 3D & Compound Funding and the terms of reference of the Ad Hoc Committee appended to these minutes (**Appendix 12 & 13**).
- S. Ogilvie reported that the following appears in the 2017-19 operating agreement between Provincial/Territorial Association and Archery Canada:
 3. *Of each Registrant fee, an allocation will be made as follows:*
 - i) *\$1.00 to the Canadian Archery Foundation;*
 - ii) *\$3.00 in total to compound and 3D archery high performance programs (i.e., non-Olympic and non-Paralympic high performance programs).*
- R. Tataryn reported that the recommendation to the Board from the Finance Committee (R. Tataryn, C. Robertson, S. Ogilvie) is as follows: "Split the funds collected in FY17-18 (approximately \$28K) down the middle per discipline (3D and compound) rather than an allocation of funds per national team member (3D and compound)."

MOTION #6 BOARD Meeting January 21st – 22nd 2017: That the receipt of new funds for 3D and compound archers collected in fiscal year 2017-17 (anticipated to be \$28K in total), be split evenly between the 3D and compound archery disciplines. And for each discipline's program to determine how the funds are to be allocated amongst their 2017 national team members selected for their respective 2017 World Championships.
 Moved by: R. Tataryn Seconded by: J. March Carried

MOTION #7 BOARD Meeting January 21st – 22nd 2017: Given that the receipt of new funds for 3D and compound archers will be approximately \$14,000 per discipline (3D and compound), use the high performance standard used for target recurve archers, as a guideline in developing a funding allocation per individual for 3D and compound archers.
 Moved by: R. Tataryn Seconded by: J. March Carried

10.0 Sport Funding Accountability Framework (SFAF) 2017- 2019 - Update

- S. Ogilvie reported that Sport Canada's Sport Funding Accountability Framework (SFAF) exercise for the next four-year cycle 2017-2020 began in late 2015/early 2016. Consultation with the various national sport organizations, including Archery Canada, was underway at that time. As in previous SFAF exercises, considerable work will be required to ensure our funding levels remain status quo or hopefully increase.
- S. Ogilvie reported that very recently the Minister of Sport and Persons with Disabilities, the Honourable Carla Qualtrough, has directed Sport Canada to put the SFAF process for 2017-2019 on hold. Sport Canada requires more time to review and analyze the SFAF assessment process in order to "create a more efficient process that will lessen the burden on NSOs and clarify between the assessment process and the funding levels that result from it." Consequently, to allow Sport Canada to complete its detailed review, it has extended the current core reference levels for summer sport NSOs for the 2017-2019 fiscal year. "The extension will "ensure that an appropriate time frame is provided to engage NSOs in consultations and obtain feedback on the revised assessment process. It will also afford sufficient time to NSOs to complete the assessment phase and allow Sport Canada to determine the core reference levels for the next 4-year cycle, which will cover a 3-year period beginning with the 2018-19 fiscal year."

- S. Ogilvie reported that consequently Archery Canada will receive the same **core reference level of funding** for fiscal year 2017-2018 that it received throughout the 2013-2017 4-year cycle. Therefore, the total core reference level of funding for fiscal year 2017-2018 will again be \$360K (\$274,500 Mainstream and \$85,500 Athletes with a Disability). We of course don't know yet what funds, if any, that OTP may recommend be allocated to Archery Canada for fiscal year 2017-2018 or beyond. This won't be known until this spring. The SFAF review process will resume in the near future. Sport Canada's original intent was to have completed the SFAF process by now and to then have confirmed new core reference funding levels for all NSOs in time for fiscal year 2017-2018 (and therefore the full new 4-year Olympic/Paralympic cycle). Whatever the new core reference funding level will be, it will be in effect for the final 3 years of the 2017-2019 Olympic/Paralympic cycle.

11.0 Canadian Archery Foundation (A. Wills / R. Tataryn)

11.1 Memorandum of Understanding with COC & Transfer of Funds to COC

- A. Wills provided an update on the transfer of the administration and management of the funds of the Canadian Archery Foundation to the COC. The MOU between Archery Canada and the COC is now signed and in place.
- R. Tataryn reported that the Foundation funds are currently residing in a RBC account under the Federation of Canadian Archers Inc. The entire amount resides in a savings investment account that bears interest only. No investments into securities have been made to date, as no investment account has been established.
- The Federation of Canadian Archers Legacy Fund held with RBC Investment Securities has now been closed and the funds transferred to the Archery Canada RBC Foundation account. \$93K was deposited on December 31st 2016.
- Discussion occurred on transfer of the funds from the Winnipeg Archery Trust, currently with RBC Investment Securities. Under the rules governing trust funds, the funds can be transferred but the Trust Fund can't be dissolved. The following motion was carried by the Board:

<p>MOTION #8 BOARD Meeting January 21st – 22nd 2017: That the approximate \$23,450 in funds from the Winnipeg Archery Trust be transferred to the Canadian Archery Foundation with the assistance of Trustee Don Lohnes to initiate directing of the funds (not dissolve the Trust).</p>

Moved by: R. Tataryn

Seconded by: J. Hooley

Carried

ACTION: C. Robertson to coordinate the transfer of funds to the Archery Canada RBC Foundation account.

11.2 Foundation Coin

- R. Tataryn provided an update on the Foundation coin. Ten coins had originally been produced. The four founders of the Foundation (R. Tataryn, A. Wills, Ghislain Arsenault, Don Lohnes) covered the initial costs of the coin (artwork and minting) as a donation to the Canadian Archery Foundation; total cost was \$375.00. An additional 30 coins were minted and are available for distribution. To date 14 coins have been issued. The intent of the minted Foundation coin is to recognize donors that have made a significant donation to the Foundation. Donors making a donation of \$125.00 or more will receive the minted Foundation coin. This applies to individual donors and donations from a club (if the club requests the coin).
- R. Tataryn reminded the Board that a framed copy of the first minted coin was presented to S. Ogilvie at the January 2016 Board meeting, for display at last the Archery Canada national office. The caption is in English and French. The English caption reads as follows:

In recognition of the inception of the Canadian Archery Foundation

August 2009

Foundation support coin number 1

11.3 On-line Donations & Book of Remembrance

- A. Wills reported donations are accepted for the Foundation for any reason. The amount of each donation is kept confidential. The donation form is found on the Archery Canada website at:
http://www.archerycanada.ca/images/stories/FCA/Foundation/Foundation-Donation%20Form_ENG.doc
- One of the functions of the Foundation is to maintain the Book of Remembrance honouring our archers and builders that have passed away. Families of a loved one will be notified of the donation made by someone (not the amount) and the entry in the Book of Remembrance. A list of donors is contained in the Book of Remembrance. The Book of Remembrance is displayed on the Archery Canada website at:

<http://www.archerycanada.ca/en/component/content/article/1107> . A. Wills reported that 'hard copies' of the Book of Remembrance are available for purchase from Archery Canada at \$20.00 each.

ACTION: C. Robertson to direct the donation from Paul Carnes (\$1K) to the Foundation RBC account.

11.4 Transfer of \$1.00 per Archery Canada member into the Foundation bank account for the membership year 2017 (for 2017-18 FY)

- C. Robertson reported that the transfer of \$1.00 per Archery Canada Registrant for the 2015 membership year, into the Foundation's RBC bank account, has been completed. The transfer of the 2016 Registrant fees will be completed by the end of the current fiscal year (March 31st 2017).

ACTION: C. Robertson to make the transfer of the 2016 Registrant fees by March 31st 2017.

12.0 Archery Canada Database - Update

12.1 Membership & Membership Card Function

- A. Wills reported that membership database is fully functional and is being used by all Provincial/Territorial Members for registrant renewal and new registrants. Membership cards can be produced through the system if Provincial/Territorial Members wish to use this function.

12.2 Tournament Scoring Function

- A. Wills reported that the scoring function is now fully operational and available to registrant clubs, for recording tournament results.

12.3 Ranking Function

- A. Wills reported that the ranking function has been tested and is now fully operational and available for ranking purposes.

12.4 Record Keeping Function

- A. Wills reported that this function is in the early stages of development. It will be quite some time before it is fully operational. Development of this function could prove fairly costly.

ACTION: A. Wills will provide updates as deemed appropriate.

13.0 3D Program Updates

13.1 2017 3D Canadian Indoor Championship

- J. Hooey reported that the 2017 Canadian 3D Indoor Championship has been awarded to the Lakeland Archers of Lac La Biche, Alberta. The Championship will take place on the Easter weekend (April 14-17). Rene Schaub is the Chair of the Host Organizing Committee. The planning and organization is well in-hand. A very successful Championship is anticipated.

13.2 2017 3D Canadian Outdoor Championship

- Les Archers d'Amos (Amos, Quebec) is the host club for the 2017 Canadian 3D Championship, which will take place August 5-7. The 3D Committee meeting will take place Friday, August 4th at 1:00pm. The Amos Club hosted the 2009 Canadian 3D Outdoor Championship.

- J. Hooey reported that she will serve as the Technical Delegate. G. Gudgeon will serve as the liaison between the host organizing committee and J. Hooey.

13.3 2017 3D World Championship & National Team

- J. Hooey reported that the 2017 Canadian 3D Team that will compete in Robion, France was named after the 2016 Canadian 3D Outdoor Championship in Windsor, Ontario. There are 19 archers named to the team; the largest Canadian 3D team ever. Rene Schaub was previously approved by the 3D Committee to serve as the Team Leader.

13.4 2019 3D World Championship

- As everyone knows, the 2019 3D World Championship has been awarded to Canada and will be hosted by the Lakeland Archers of Lac La Biche, Alberta. Rene Schaub is the Chair of the host organizing committee. This marks the first time that the 3D World Championship will be held in North America.

- Planning and organization is ahead of schedule.

- \$40K in sponsorship funds has been secured to date.

- The courses will be designed to be “spectator friendly”. R. Schaub has been working closely with World Archery staff; he has met twice with Chris Marsh of World Archery.
- Ground transport arrangements are in place to/from Edmonton Airport and to/from the hotel and venue.
- The County is funding the construction of a new clubhouse and an indoor range.

14.0 Updates on Other Upcoming Major Canadian Tournaments & Multi-Sport Games

14.1 2017 Canadian Field & Target Championships

- T. Snooks reported that the Field and Target Championships will take in place Brossard, Quebec, August 9th – 13th.
- T. Snooks met on Friday, January 20, 2017 at the national office with Denis Rousseau (HOC Chair) and Gabriela Cosovan (FTAQ Executive Director), to discuss the Championships from a technical and logistical standpoint.

DECISION: T. Snooks agreed to serve as the Technical Delegate for the Field and Target Championships.

- S. Ogilvie reported that the hosting agreement will be distributed shortly to the host organizing committee for its review and signature.

ACTION: S. Ogilvie to send hosting agreement to Denis Rousseau and Gabriela Cosovan. **STATUS:** **DONE January 30th 2017; awaiting FTAQ signature.**

- T. Snooks & J. Hooey expressed concern with the high registration fees that were charged for the 2016 Canadian outdoor championships. They believe it discouraged a number of archers from registering and attending last year’s Championships.

ACTION: J. Hooey & T. Snooks to examine Canadian outdoor championship registration fees over the Past 3-4 years and then recommend registration fee for 2017 3D, Field and Target Championships.

14.2 Canadian Open Format

- A. Denys brought forward HPC concern that the current format of the Canadian Open doesn’t allow for very much opportunity for match play competition and experience. T. Snooks facilitated discussion. A possible example might be one 720 round plus the elimination round.

ACTION: T. Snooks to strike a work group to address a possible new format. NOTE: Consider conducting personal interviews at the Championship to obtain feedback.

ACTION: A. Denys to consult with the HPC on whether Archery Canada should introduce match play for Cubs at the Canadian Championship and Canadian Open (and therefore participation of Cubs in the Canadian Open).

14.3 2017 Canada Cup

- S. Ogilvie reported that this year’s Canada Cup will be hosted by Maple Ridge Archery Club in Maple Ridge, BC. As is always the case, the tournament will take place on the May long weekend (May 20-22 in 2017). 2017 is the second year of rotating the event between Maple Ridge and the Timberland Bowbenders of Prince Albert, SK. The rotational cycle finishes in 2019.
- Bob Pannell has volunteered to serve as the Chief Judge, while Al Wills has volunteered to serve as the Technical Delegate.
- Rick Scammell is Archery Canada’s point of contact on the host organizing committee.

14.4 2017 Ontario Spring Classic

- S. Ogilvie reported that there is some uncertainty on whether the Spring Classic will be held this year. The usual date is no longer available as there is a tournament on that date, which is to be hosted by the Archers of Caledon. The Archers of Caledon apparently are unwilling to change the date of their tournament. Other weekend dates conflict with other tournaments currently scheduled in Ontario, including the Alberta Summer Classic to be hosted by the Sherwood Park Archery Club in Edmonton (see below).

14.5 2017 Alberta Summer Classic (Sherwood Park Tournament)

- S. Ogilvie reported that planning for the tournament is well underway. The Chair of the host organizing committee is Doug Bowes of the Sherwood Park Archery Club.
- T. Oshiro reported that the HOC asked her to sit as a member of the Host Organizing Committee (HOC); she has accepted. The HOC is modelling the event after the Ontario Spring Classic and Canada Cup and to complement both events and therefore not conflict in dates. The HOC also wants to offer an opportunity for

experience in match play. The Club has made a 3-year commitment to hosting the event. The venue has been secured.

- See **Appendix 14** for details on the proposed event concept that was presented to Archery Alberta and Archery Canada. It was subsequently endorsed by both organizations.

14.5.1 Appointment of Technical Delegate

- S. Ogilvie reported that A. Wills has agreed to serve as the Technical Delegate. A. Wills forwarded Doug Bowes the hosting manual link in a November 18, 2016 email. Archery Canada can provide the Technical Delegate on-site for the event at the expense of the HOC.

ACTION: S. Ogilvie to contact Doug Bowes and confirm if the Club is expecting the Technical Delegate (A. Wills) to provide guidance and advice leading up to the event PLUS be on-site for the event OR only provide guidance and advice leading up to the event.

14.6 2019 Canada Winter Games

- S. Ogilvie reminded the Board that Red Deer, Alberta is hosting the 2019 Canada Winter Games (CWG), February 14th to March 3rd. Rene Schaub will serve as the Sport Technical Representative. He will attend a meeting in Red Deer of all Sport Technical Representatives from all 2019 CWG sports, on March 4-5, 2017. R. Schaub recently approved the archery technical package for the 2019 CWG.

14.7 2023 Canada Winter Games

- S. Ogilvie reported that archery will be included in the 2023 CWG to be held in PEI. He referred the Board to the December 15th 2016 email that he circulated, and which contained the final results of the 2023 CWG sport selection questionnaire. See an excerpt of the final results appended to these minutes (**Appendix 15**). The Canada Games Council made its public announcement on the sport selection, on January 9th 2017.

14.7.1 Appointment of Sport Technical Representative

- S. Ogilvie reported that a volunteer is to be identified for this position. He suggested that Duncan Crawford of PEI be approached about his interest and availability to take on this role.

ACTION: T. Snooks to contact D. Crawford about that above.

14.7.2 Appointment of Marketing & Communications Representative

- S. Ogilvie reported that a volunteer is to be identified for this position. Suggestions of possible candidates are required.

ACTION: The Board is to identify possible candidates.

15.0 Archery Canada Awards

15.1 Archery Canada Annual Achievement Awards

15.1.1 2016 Nominations Received (for awarding in 2017)

- S. Ogilvie handed-out a copy of the various nominations received. He presented the nominees for the various awards.

15.1.2 Selection of Recipients

- S. Ogilvie led discussion which then led to the following motion:

MOTION #9 BOARD Meeting January 21st – 22nd 2017: That the following persons are to be awarded the Archery Canada Annual Awards for 2016 (to be awarded at the 2017 National Outdoor Championships awards banquet in Brossard, Québec.

D.M. Lovo Award (for outstanding contribution to the sport of archery in Canada): **BRUCE SAVAGE** – For his outstanding contribution to Archery Canada as the volunteer Chair of the Coaching Certification Committee and for his outstanding contribution and long-time commitment to the development and delivery of Archery Canada's National Coaching Certification Program (NCCP).

Nominated by the High Performance Committee of Archery Canada.

The Greg Durward Volunteer of the Year: MARC GAGNON – For his outstanding volunteer contribution in 2016 in establishing, developing and implementing Archery Canada's Target Objectif Program (TOP). TOP is a system-based program that guides the coordinated development of our next generation of top compound and recurve archers. Marc has and continues to play an integral leadership and administrative role with TOP.

Nominated by the High Performance Committee of Archery Canada.

Hank Wiseman Coach of the Year: JOAN McDONALD - Coach of 3-time Olympian Crispin Duenas and coach of a number of up-and-coming young high performance athletes.

Nominated by the High Performance Committee of Archery Canada.

Frank Jones Male Senior Athlete of the Year: CRISPIN DUENAS –3-time Olympian & competed at the 2016 Rio Olympic Games finishing 17th.

Nominated by the High Performance Committee of Archery Canada.

Dorothy Lidstone Senior Female Athlete of the Year: ERIN McGLADDERY - For her outstanding national and international performances in 3D archery throughout the 2016 season. Highlights are as follows:

2nd IBO 3D World Championship

1st Canadian 3D Indoor Championship & 1st 3D Indoor Grand Prix Compound

1st Canadian 3D Outdoor Championship & 1st 3D Outdoor Grand Prix Compound

1st Canadian Target Outdoor Championship

2nd Canadian Field Championship

1st Canada Cup

Top female qualifier for 2017 3D National Team

1st Saskatchewan 3D Indoor & Outdoor Championships

1st Lloydminster 3D Indoor

1st Lethbridge Iron Woman 3D & Target

1st Oilman's 3D

1st Red Deer Valley

1st Lethbridge Bowbenders 3D Outdoor

2nd Redding Trail Classic in Female Compound Open

1st Outlaw Tour Eugene in Female Pro division

Nominated by the High Performance Committee of Archery Canada.

Tom Mack Junior Male Athlete of the Year: TRISTAN MORAN – For his strong performances in 2016.

Nominated by the High Performance Committee of Archery Canada.

Junior Female Athlete of the Year: MADISON HART – For her strong performances in 2016 which include the following:

1st - NFAA Outdoor Target National Championship AFFS Division

1st - Canadian Outdoor Championship (current Canadian Championship record holder)

2nd - Canadian Outdoor Field Championship (broke Canadian record)

2nd Canada Cup

12th Canadian Indoor Regional Championship

14th MICA Championship (highest placing Canadian female championship division)

33rd AAE Arizona Cup

61st - World Archery/NFAA (female championship division)

World Archery Pins awarded in 2016: White, Black, Blue & Red

Nominated by the Wascana Archers of Saskatchewan & the Saskatchewan Archery Association

Sylvio Beauregard Judge of the Year: CÉLINE GRAVEL – For her appointment to judge at the 2016 Rio Olympic Games and for her significant contribution to judging in Canada and internationally.

Nominated by the High Performance Committee of Archery Canada.

Moved by: T. Snooks

Seconded by: T. Oshiro

Carried

ACTION: M. Gagnon (Youth Program Coordinator) to provide details for 2017 annual report write-up on Tristan Moran (recipient of Junior Male Athlete of the Year Award).

15.2 Volunteer Recognition Awards- 2017 Nominations (gold or silver)

- Award silver pins to the Chairs of the Host Organizing Committees (HOC) for the 2017 3D Indoor, 3D Outdoor & Target/Field Championships. Provide an additional silver pin to be awarded by the Chair of the HOC to someone on his/her HOC (at the Chair's discretion).

- No other recipients were identified.

ACTION: S. Ogilvie to provide J. Hoey with 2 silver pins to be awarded at the 2017 Canadian 3D Indoor Championship.

ACTION: M. MacDonald to provide J. Hooley and A. Wills with 2 silver pins each to be awarded at the 2017 Canadian 3D Outdoor Championship and the 2017 Canadian Field/Target Championships.

15.3 Presidential Citations – 2017 Nominations

- Discussion occurred on possible recipients for 2017.
- The following persons were identified as 2017 recipients:

Melissa Meneghetti: For her volunteer work and contribution to the HPC and specifically to para-archery development.

Murray Peacock: For his long time volunteer work on the coordination of Archery Canada's Easton archery equipment program.

Gil Segovia: For his work in 2015 and 2016 as the volunteer Coordinator of the Canadian Indoor Mailmatch Program.

ACTION: M. MacDonald to produce the Presidential citations and hand-deliver them to the 2017 AGM for presentation by A. Wills at the 2017 AGM in Brossard, Quebec.

15.4 Judge Emeritus Award Recipients - 2017 Nominations

- No nominations received to date. No nominees identified at this Board meeting.

ACTION: S. Ogilvie to contact Bob Pannell, Chair of the Judge Committee, and ask that he identify any potential recipients of the Judge Emeritus Award for 2017.

16.0 Media Training

- S. Ogilvie reiterated that expressed at previous Board meetings, that media training for Archery Canada staff; the Board; and national team athletes and staff is important and needed. Funding remains a constraint to us being able deliver media training. There is no shortage of expertise available to us to access media training, e.g., from Sport Law & Strategy Group (Dina Bell-Laroche). In the meantime, we could provide on-line links to media training on the Archery Canada website; and communicate this to national athletes.

ACTION: J. March & AC Executive Director to initiate work on media training.

- We need to ensure that we reinforce the existence of Archery Canada's social media policy and the code of conduct & ethics. See: <http://www.archerycanada.ca/en/administration/policies> .

ACTION: A. Denys & Executive Director/C. Robertson to communicate the above policy information to 2017 National Athlete Pool athletes.

17.0 Fundraising Initiatives

- Board discussion and suggestions surrounding possible fundraising initiatives.

17.1 Cabela's

- S. Ogilvie suggested that the Board re-connect with Cabela's in follow-up to the efforts carried out last year by Bill Currie.

ACTION: The Board to contact Brett Bourne of Cabela's Retail Canada Inc. in Winnipeg. See the letter to Brett Bourne from Bill Currie dated March 21, 2016, appended to these minutes (**Appendix 16**).

17.2 Pilla, Alpen, Lancaster 'Sponsors'

- J. March suggested that we explore opportunities to increase the value of membership with no cost to Archery Canada, through potential discounts with various service providers.

ACTION: J. March & AC Executive Director to draft a communication for posting on AC website, to inform AC Members and Registrants about discounts that are available to them from Pilla, Alpen and Lancaster 'sponsors'.

17.3 National Archery in Schools Program (NASP)

- J. March referred the Board to his report circulated in advance of the meeting (see Appendix 6). Currently the National Archery in Schools Program (NASP) is in full swing in many provinces. NASP has the potential to provide an opportunity to bring volumes of youth into our national membership through our provincial/territorial archery associations by building our sport bodies and feeding our high performance program. It is important to help connect the youth to local archery clubs and retailers to purchase equipment and continue on past the NASP experience and grow within the sport.

ACTION: J. March to explore how to connect Archery Canada with the NASP and form a potential partnership. And to explore how to convey information about Archery Canada and its Provincial/Territorial Members and Club Registrants to those currently in the NASP or graduates from NASP.

17.4 Benefits of membership with Archery Canada

ACTION: A. Wills/J. March to draft a communication for posting on AC website, to inform AC Members and Registrants about the benefits of membership with AC.

18.0 2017 AGM

18.1 Date, Time & Location

- The 2016 AGM will take place Thursday, August 10th at 7:00pm in Brossard, Quebec at a location TBD.

- The Board meeting will take on Wednesday, August 9th at 7:30pm at the host hotel (TBC). A Board supper will tentatively precede the Board meeting at a location TBC, around 6:00pm.

- Awards banquet scheduled for Saturday evening, August 12th (location in Brossard is yet TBC).

18.2 Director-at-large Positions for Election at 2017 AGM

- S. Ogilvie reminded the Board that at the 2017 Archery Canada AGM, elections will be held for three (3) director-at-large positions and the one (1) Athlete Director position.

- The following who currently occupy the following Board positions, have confirmed their intent to stand for re-election as a director-at-large at the 2017 AGM for another two (2) year term of office:

- A. Wills - President / Vice-President International
- J. Hooey - Vice-President, 3D Programs
- T. Snooks - Vice-President, Development
- The current Athlete Director Tricia Oshiro has confirmed her intent to stand for re-election for another two-year term.

- See **Appendix 17**.

ACTION: Each of the above current Board members is to ensure that they obtain and submit their nomination from their provincial archery association.

18.3 OAA's Proposed Bylaw Amendments

- R. Tataryn provided background on the proposal submitted by the OAA. He stated that following receipt of the proposal, Archery Canada consulted with the Sport Law and Strategy Group for legal and governance advice on bylaw amendments process and timelines and compliance with the federal Not-for-Profit Act. The current Archery Canada Bylaws, as described in Section 56, allows for the Bylaws to be amended by Ordinary Resolution of the Board of Directors who will then submit the Bylaw amendment to the Members for a vote at the next meeting of the Members. However, in accordance with the proposed bylaw amendments, the Board is first required to approve the amendments and then submit them to the membership for confirmation, rejection or amendment. It would have been a breach of Section 56 to simply provide the amendments to the membership at the time of the 2016 AGM. R. Tataryn added that there is a provision in the Not-for-Profit Act, Section 163 which allows a member to make a "Members Proposal" which would require the Corporation (Archery Canada) to submit a proposal directly to the members. A member's proposal must be submitted to the Corporation 90 – 150 days (Section 66 of the Canada NFP Act - Regulations) before the anniversary of the previous annual meeting of members. The OAA's proposal

made shortly before the 2016 AGM was not submitted in accordance with the proper timelines as required by the Not-for-Profit Act. Therefore, the proposal must be sent to the Members within the required timelines and heard at the 2017 AGM.

- R. Tataryn re-stated that in accordance with the proposed bylaw amendments, the Board is first required to approve the amendments and then if the Board approves the proposed amendments, submit them to the membership for confirmation, rejection or amendment at the 2017 AGM.

- Subsequently, A. Wills called for a motion to support the OAA's proposed bylaw amendments. No motion was brought forward by the Board. Consequently, the OAA's proposed bylaw amendments were not approved by the Board and therefore will not be brought forward to the Members for consideration at the 2017 AGM.

- For the OAA's proposed bylaw amendments, see **Appendix 18**.

ACTION: R. Tataryn/S. Ogilvie to inform Peter Garrett of the OAA of the result of the Board's consideration of the OAA's proposed bylaw amendments.

18.4 Succession Planning

- A. Wills stated that the Board must begin to address succession planning. A plan must be developed. He stated that he will run again to ensure continuity and transition to the new Executive Director.

- Suggestion not to put out a mass call for directors-at-large but rather identify potential recruits and approach them. For example, contact former provincial/territorial presidents and ex-athletes, as possible recruits.

- S. Ogilvie stated the COC, SIRC and Sport Law & Strategy websites have articles on succession planning and other governance topics

ACTION: B. Tataryn & J. March to lead the development of a succession plan & recruitment of potential Board candidates.

19.0 2017 Provincial / Territorial Members Council Meetings

19.1 Next Teleconference

- Scheduled for Wednesday, April 5th 2017 @ 8:00pm Eastern

- Suggested agenda items: introduction of Mary MacDonald; 2017 AGM & Members Council meetings dates, time, location; elections and nominations; 3D/compound funding decision; HP updates; 3D updates; other possible updates.

19.3 August Meeting Date, Time & Location

- The 2017 Members Council face-to-face meeting will take Thursday, August 10th at approximately 8:15-8:30pm in Brossard, Quebec (exact location TBD). The Members Council meeting will immediately follow the AGM.

20.0 Meeting Adjournment

- A. Wills called for a motion to adjourn the meeting.

<p>MOTION #10 BOARD Meeting January 21st – 22nd 2017: That the Archery Canada Board of Directors meeting for January 21st – 22nd 2017 be adjourned.</p>
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<p>Moved by: J. March</p>

- The President, A. Wills adjourned the Board of Directors meeting at approximately 12:00pm Eastern.

APPENDIX 1
Report of the President & V-P International
January 21-22, 2017 Board Meeting

Here we are again, having survived a very busy year, busy, but successful in many ways, due to the hard work of all of you, we have done a lot, but have a lot to do! I don't want to dwell a lot on last year, but talk about where we are heading and what is needed. This is an important meeting as it sets forward the work we need to do this year and how we need to be thinking for the future.

The office has done excellent work for us again this past year. With Scott retiring, we will have some challenges, but I hope this will be a pivotal opportunity for us. I have enjoyed working with Scott and am sad to see him move on, however, I am very pleased to see him retiring and hope he has a long and happy retirement! There will be some challenges in staffing, that as of this writing we still need some government announcements before we will know. Once we have a better idea of funding levels from OTP, we will have a better idea of what our staff will consist of for the new fiscal year. I have stated in the past and will repeat again. When we hire staff it is not to make more work for us or our staff, but rather to undertake priorities and tasks that unfortunately we have not been able to undertake due to competing priorities and human and financial resource constraints. I am not sure we can sustain the number of programs we have with our present financial and human resources. Remember that **you**, the Board, are the backbone of this organization. The staff is here to help us deliver the right programs to archers in Canada!

The membership database project and the move over to i@nseo will enter a new phase this year as we move from our own scoring program into using i@nseo. This is going to be a challenge as all scores now must be entered into i@nseo in order to be listed and reported for ranking. The provinces/territories are using the program more and more. Most of the features, such as membership cards have been delivered and we are moving more and more to routine use of the program to handle membership issues. We spent the entire amount of the \$20K grant from the Canadian Olympic Committee, which was most appreciated. Further training or updates will have to be funded in partnership with us and our members.

I reported last year that I had taken over the duties of the Canadian Regional Indoor Championship. Unfortunately, the ongoing search for a volunteer has not found anyone new. This is an important event for Archery Canada and I enjoy doing it. However, if we can't find someone to run it at some point, it is going to have to be postponed until a volunteer steps-up to coordinate the program.

The concerns we had about the Target Nationals format with the demise of the 1440, were not borne out, as everything has gone very smoothly. Trina and I are working with the organizers for 2017, hopefully there will be some movement on this over this weekend's Board meeting. Nice to see the provinces/territories planning well ahead, even as far ahead as 2020!

And here I go again. As I write this, there still has been no movement on succession planning. With the impending change in Executive Director, I feel the need for me to stay on for another term. As you all know I love this job and enjoy working with you all, however, again, we need to move on folks! 'Nuff' said!

Respectfully submitted by,
Al Wills
President & V-P International
Archery Canada

APPENDIX 2
REPORT OF THE V-P FINANCE & ADMINISTRATION
JANUARY 21-22, 2017 BOARD MEETING

THIS PORTFOLIO OVERSEES THE POLICIES AND FINANCES OF ARCHERY CANADA.

I CAN REPORT THAT ON THE ADMINISTRATION SIDE THE POLICIES OF AC ARE BEING ADHERED TO AND THAT I CAN SAY WITH CONFIDENCE THAT THE BOARD AND THE STAFF AT AC RESPECT AND IMPLEMENT THE POLICIES WHERE NECESSARY.

ON THE FINANCIAL SIDE, THE ORGANIZATION CAME UNDER SOME FINANCIAL PRESSURES WITH BUDGET OVERAGES DUE TO UNFORESEEN CIRCUMSTANCES. WITH ALTERATION TO STAFF TIME ALLOCATION, SOME COST SAVINGS WERE IMPLEMENTED TO MAKE UP FOR THE SHORTFALL. ALTHOUGH NOT A DESIRED COURSE OF ACTION, THE BOARD DETERMINED IT WOULD BE THE MOST PRUDENT COURSE OF ACTION AT THE TIME.

LOOKING FORWARD TO THE COMING PERIOD, JANUARY **2017** TO DECEMBER **2019**, AC IS IN THE PROCESS OF FINALIZING AGREEMENTS WITH ITS MEMBERS (THE PSO'S AND TERRITORY MEMBER). AT THE TIME OF WRITING OF THIS REPORT, AC HAS SUCCESSFULLY OBTAINED AGREEMENTS WITH ALL BUT TWO PSO MEMBERS. THE NEGOTIATION PROCESS HAD COMMENCED IN THE SPRING OF **2016** WITH THE ADVANCEMENT OF DRAFT AGREEMENTS TO THE P/TSO'S BY AC.

I AM VERY PLEASED TO SHARE WITH THE REGISTRANTS THAT STARTING IN **2017**, A NEW **\$3** PER REGISTRANT CHECK OFF HAS BEEN EARMARKED SPECIFICALLY FOR SOLE SUPPORT OF NON-OLYMPIC ARCHERY DISCIPLINES. A COMMITTEE HAS BEEN STRUCK, AND THE COMMITTEE'S RECOMMENDATIONS FOR THE ALLOCATION OF THE FUNDS WILL BE CONFIRMED BY THE BOARD AT THE MEETING IN JANUARY OF **2017**. IT IS THE DESIRE OF THE BOARD AND THE P/TSO'S TO UNDERPIN FINANCIALLY THE COMMITMENT THAT OUR NON-OLYMPIC ATHLETES HAVE MADE TO THE SPORT. THIS IS AN OPPORTUNITY FOR ALL ARCHERS BY WAY OF BECOMING REGISTRANTS OF AC TO SUPPORT THEIR FELLOW ATHLETES DIRECTLY.

I CALL UPON ALL OF OUR REGISTRANTS TO ABIDE BY RESPECT IN SPORT. SHOULD MATTERS COME TO LIGHT WHERE THERE ARE DIFFERENCES IN OPINION, I URGE YOU TO PLEASE ATTEMPT TO SETTLE THE MATTER AT THE LOWEST LEVEL. WE OFTEN FORGET HOW TO COMMUNICATE FACE-TO-FACE IN AN ATTEMPT TO UNDERSTAND EACH OTHER'S POSITION OR OPINION. PLEASE DEAL WITH YOUR FELLOW ATHLETES, COACHES, JUDGES AND OFFICIALS WITH RESPECT AND PROFESSIONALISM. REMEMBER, MANY OF THE PARTICIPANTS IN OUR SPORT ARE VOLUNTEERS, DOING THE BEST THEY CAN FOR THE LOVE OF THE SPORT.

I WOULD LIKE TO THANK THE AC STAFF, SCOTT, CHRISTINE AND LAURA, FOR THEIR CONTINUED CONTRIBUTION AND SUPPORT TO THE ORGANIZATION THROUGHOUT THE PAST YEAR.

AS MANY OF YOU KNOW BY NOW, WE ARE SEARCHING FOR A NEW EXECUTIVE DIRECTOR TO STEP INTO SCOTT'S ROLE. I WILL STATE THAT IT HAS BEEN A PLEASURE WORKING WITH SCOTT OVER THE PAST **8** SOME YEARS. HIS PROFESSIONALISM AND DEDICATION TO THE ORGANIZATION IS DEMONSTRATED DAILY. I WISH HIM THE BEST OF HEALTH MOVING INTO HIS RETIREMENT.

RESPECTFULLY SUBMITTED BY,
ROBERT TATARYN
V-P FINANCE & ADMINISTRATION

APPENDIX 3
Report of the V-P High Performance
January 21-22, 2017 Board Meeting

Our sincere congratulations and thanks for all the hard work put in by our athletes, Crispin, Georcy, Kevin and Karen and for representing us so well at the Olympic and Paralympic Rio Games. We are proud of you!

HPC is continuing to hold regular monthly teleconferences to ensure business is dealt with in a timely fashion. I am pleased to say that attendance by HPC members is excellent as is the completion of the action items arising from our meetings.

The regular work of producing the 2017 able-bodied and para-archery documents including the major events list, funding priorities, team selection criteria, ranking criteria and carding criteria are in progress or have been completed. Some of this work has certainly been complicated by the recent USA Archery decision to exclude foreign archers from competing in the match play portion of major US events. USA Archery has indicated that it will review this decision again at its January 2017 Board meeting. We are hoping for a favourable outcome.

Work is underway to plan for and seek funding for a five-nation major competition (recurve) to be hosted annually and alternately in Canada and the USA. We will be applying to Sport Canada for hosting funds.

In addition, we have had a submission from the Sherwood Park Archery Club (outside Edmonton) to develop and host a major annual competition similar to the Ontario Spring Classic. The submission is endorsed by both Archery Canada and Archery Alberta.

On the program front, we presented a plan to Own the Podium (OTP) with the focus on developing a high performance system (athlete and coach development, IST support (i.e., integrated support team, e.g., sport science and sport medicine expertise), competition experience, etc.) targeting podium performance for 2024. We hope to hear back favourably from OTP on this long term system approach, by late January. OTP recognizes that AC has made significant advances in the past two years, including the establishment of a true high performance culture and embracing a high performance strategy in-line with the most up-to-date thinking.

On the Canadian Anti-Doping Program (CADP) front, Nancy Littke is doing a great job monitoring our athletes and team support staff to ensure we have 100% compliance with the policy.

Our sincere thanks to Joan McDonald who has stepped-down as the National Recurve Coach. While no longer in the position, Joan will continue to play an active role as a volunteer with AC as well as continuing with her personal coaching.

And also we say goodbye to Melissa Meneghetti who has stepped down from her position as the Para-Archery Development Coordinator. Thank you Melissa for all you have done in the para program both with Archery Canada and with the OAA. We welcome Alana MacDougall who is joining us to replace Melissa in the role of the Para-Archery Development Coordinator. Alana has been involved with the para program over a number of years as a team support person and has been mentoring with Melissa recently in preparation for her new role.

I would also like to welcome Sean McKenty into the new role of the Non-Olympic Program Coordinator. Sean answered the call for this position and was very recently confirmed to the position by a vote of HPC. Sean will have responsibility for compound and non-Olympic programs, including budgets, team selection, and team support.

The following Olympic (recurve) archery athletes were nominated by AC and subsequently approved by Sport Canada for carding in 2017: Crispin Duenas, Hamilton Nguyen, Brian Maxwell, Brandon Xuereb, Conner Sorley, and Adam Serdynski. The approval of carding for Georcy Thiffeault-Picard is on hold until the successful completion in February of a component of the required fitness test. On the para-archery athlete side, Kevin Evans, Karen Van Nest and Alec Denys were nominated by AC for 2017 carding and have since been approved by Sport Canada.

In closing I would like to recognize the valued contributions and commitment of the HPC members: Alan Brahmst, HP Advisor; Joan McDonald, National Recurve Coach, Ryan Van Berkel, Para-Archery Program Coordinator; Melissa Meneghetti, Para-Archery Development Coordinator; Marc Gagnon, Youth Program Coordinator; Kevin

Evans, Para-Athlete Representative; Tricia Oshiro, Athlete Director; Nancy Littke, Doping Control & Anti-Doping Education Coordinator; and Al Wills, Christine Robertson and Scott Ogilvie (ex officio members).

Respectfully submitted by,
Alec Denys, V-P High Performance / Chair HPC

APPENDIX 4
Report of the V-P 3D Archery High Performance
January 21-22, 2017 Board Meeting

The 3D Committee worked well as usual this past year. The annual Committee meeting in Windsor, Ontario went well but the agenda was too extensive to complete in the time that we had available. I would like to have a teleconference meeting next month to discuss the issues that were not completed at the July 29th 2016 meeting.

The 2016 Indoor 3D Nationals were held in Cloverdale, BC. Because it was the second year in a row that the Nationals were hosted by this Host Organizing Committee (HOC), everything went very smoothly. Unfortunately, they were unable to rent the second building that they had in 2015. The HOC did very well combining the courses into one building. The courses were challenging and interesting.

The 2016 Outdoor 3D Nationals were held in Windsor, Ontario. There were many difficulties with this event. The HOC failed to read the Archery Canada 3D hosting manual. Every time that I contacted them, they said that they didn't need assistance. They told me that Peter Garrett (Ontario 3D Committee Rep.) was assisting them. However, when I arrived, there were many problems. The courses were in three separate venues. The distance between them was lengthy. They did not take into consideration that families had to be at the three different venues at the same time. This caused some conflict. In Ontario, the Archery Canada 3D rules are not often followed; instead they use Ontario 3D rules. Because of this, the HOC did not have many of the necessary components (e.g., archer numbers). The judges were very good in assisting the HOC with correcting problems, but the HOC was reluctant to change. I provided them with the scoring system which was set up with the appropriate categories. The person who was in charge of inputting the scores was told that the categories were incorrect and was asked to change them. When I realized this, I had him correct the errors. It was very frustrating for both of us. The main venue was very good but, because of the lack of organization, there were many concerns.

The 2017 Indoor 3D Nationals will be held in Lac La Biche, Alberta and hosted by the Lakeland Archers. Rene Schaub is the Chairman of the HOC. He and his committee did an excellent job in hosting the 2014 Outdoor Nationals, so I have no doubt that this year's 3D Indoor Championship will go off without a hitch. They have a massive indoor facility with room for three separate areas for the courses and a large area for practice away from the courses. This will be the first time that archers will have up to 50 yards on the practice range as well as the courses. The concessions and banquet facilities are also in the main venue. The website is up and running and registrations have begun. Everything is on schedule.

The 2017 Outdoor 3D Nationals will be held in Amos, Québec. Glenn Gudgeon and Gabriela Cosovan will be the contacts for this event. Les Archers d'Amos hosted the 2009 3D Nationals. They had some problems that Glenn is aware of and will attempt to rectify. Hopefully, these difficulties will not occur again. I believe that they are on schedule at the moment.

The 2017 Canadian 3D Team that will attend the 2017 World 3D Championship in France was named after the 2016 Outdoor 3D Canadian Championship. We will have 19 team members. The team members are as follows: Compound Men – Al Campsall (BC), Bryan Harper (BC), Adam Jarvis (NB); Compound Women – Erin McGladdery (SK), Monica Higgins (AB), Jessica Beaumont (QC); Barebow Men – Gary Bosch (AB), Gil Davis (BC), Dany Lebeuf (QC); Barebow Women – Susan Davis (BC); Instinctive Men – Fred Streleoff (BC), Tyler Moore (SK), Dan Mobbs (BC); Longbow Men – Monty Vander Westhuizen (AB), Brock Paton (BC), Wayne Christie (NB); Longbow Women – Miranda Sparkes (BC), Vanessa Gagnon (ON), Sarah Martin (BC). Dan Mobbs, who was on the 2015 World team, was given permission to be on the team because there was an opening. Unfortunately, the opening was due to the untimely death of David Marsh from BC. Jessie Mobbs was on the 2015 team as well. If Sarah Martin is not physically ready, Jessie Mobbs will be named to the team. Rene Schaub will be the Team Leader. As the Chair of the Host Organizing Committee for the 2019 World 3D Championship, he will see first-hand how the World Championship is managed.

Canadian 3D archers are already preparing to compete for positions on the Canadian team that will compete at the 2019 World 3D Championship to be held in Lac La Biche, Alberta. The selection criteria and process was decided at the 2016 3D Committee meeting in Windsor, Ontario. The archers will be required to attend the 2018 Canadian 3D Outdoor Championship in Nova Scotia and the 2019 Canadian 3D Outdoor Championship to be hosted in

Saskatchewan. Fortunately, one Championship is in the east and one is in the west. The team will be named at the 2019 Canadian 3D Outdoor Championship.

APPENDIX 4
Report of the V-P 3D Archery High Performance
January 21-22, 2017 Board Meeting

I will be working with Ann Neumeyer and Jarrod Ball on learning the i@nseo scoring program for the National Championships and have committed to assisting at the 2019 World 3D Championship in Lac La Biche. We did not have enough time to be prepared for the 2017 Indoor 3D National Championship. We will be setting up some video conferences with Jarrod Ball in the near future. I hope that I will be prepared to assist the HOC with the scoring program for 2017 3D Outdoor Championship in Amos, Québec.

My position on the Archery Canada Board of Directors will be up for election this year. I would like to let my name stand so that I can work with the Host Organizing Committees prior to the 2019 World Championship.

Respectfully submitted by,
Jude Hoey
V-P 3D High Performance

APPENDIX 5
Report of the V-P Development
January 21-22, 2017 Board Meeting

Below is a summary report on the events contained in the Development portfolio.

2016 Field and Target Championships: The Championships were held in Peterborough, Ontario and had a fair amount of challenges. From these challenges, the hosting manual has been extensively updated to ensure that future events are run smoothly.

A survey monkey survey was created to rank different aspects of the championships (target, field and 3D). The survey consisted of questions on social media, registration, cut-off date, tournament fees, Fred Usher Cup, Banquet, BBQ. There was also a question on who the target champion should be, the highest score of the target event, or the winner of the Open. Many of the challenges that were experienced came out in the survey. The question of who should the Champion should be, 19 of 37 people voted for the highest score in the target event.

2017 Field and Target Championships are being held in Brossard, Quebec. I will be meeting with the host committee to discuss the host manual this month.

2018 Field and Target Championships are being held in Nova Scotia. I have had one meeting with the host committee to discuss the host manual. Since that meeting, the championships have been awarded to St. Mary's of Truro. I will be following up with the new host committee.

We have received confirmation that archery will be in the 2023 Canada Winter Games.

Canadian MICA Program: Lynne Durward of Waterloo, Ontario is, again, the volunteer Coordinator of our Canadian MICA Program (Multi-Site Indoor Championships of the Americas).

Archery Canada Indoor Mailmatch Program: Dennis Colbourne from Newfoundland is running this program in 2017. He has been fielding questions and using automatic score updating.

Archery Canada Regional Indoor Championship: The Championship will be held the first weekend of March 2017.

Lastly, I want thank Scott for all the years of service he put into Archery Canada and the amazing results he has achieved for our organization.

Respectfully submitted by,
Trina Snooks
V-P Development

APPENDIX 6
Report of the V-P Marketing & Communications
January 21-22, 2017 Board Meeting

My term as V-P Marketing and Communications started in late August 2016. I am honoured to have the opportunity to participate and contribute to the Board and Archery Canada throughout my term in office.

Over the last part of 2016 I focused on reviewing potential gaps and opportunities to work on over the coming year within marketing and communications. The opportunities that were identified are as follows:

- 1) Currently the National Archery in Schools Program (NASP) is in full swing in many provinces. NASP has the potential to provide an opportunity to bring volumes of youth into our national membership through our provincial/territorial archery associations by building our sport bodies and feeding our high performance program. It is important to help connect the youth to local archery clubs and retailers to purchase equipment and continue on past the NASP experience and grow within the sport. Over the coming year plans to help make this connection are recommended to be explored. If you ask any youth in junior high or high school that has archery in gym class what their favourite sport in gym is I would estimate 80 to 90% would say archery. We need to capitalize on this by getting the information out there on how they continue in the sport after physical education classes, by connecting them with clubs and where to get the equipment. The 2016 Olympic female archer for the United States was introduced to archery through NASP and continued on through the JOAD (Junior Olympic Archery Development) program.
- 2) There are limited opportunities to build sponsorship potential through archery specific companies or corporations, due to competing requests from many other archery sport organizations. Archery Canada will need to tap into non-archery sport specific corporations to help build financial support in the long term. Prior to searching out sponsorship partners a plan will require development for how potential funds from a corporate sponsor will be used and how the sponsorship partnership will benefit both Archery Canada and potential sponsors. The plan is paramount considering the current relatively small membership base compared to other sports and to promote Archery Canada to potential sponsors.
- 3) Explore opportunities to increase the value of membership with no cost to the organization similar to other sport organizations, through potential discounts with various service providers.

I look forward to continuing working these initiatives to help raise funds and membership within Archery Canada. I would also like to take the time to thank the national office staff for all their help and the great job they are doing.

Respectfully submitted by,
Jason March
V-P Marketing & Communications

APPENDIX 7
Report of the Athlete Director
January 21-22, 2017 Board Meeting

Rounding out the 2016 competitive season saw Canada represented at the Olympic and Paralympic Games in Rio as well as the World Field Championship in Ireland. Some of our athletes' accomplishments are as follows:

Olympic Games:	17 th Crispin Duenas 33 rd Georcy Thiffeault-Picard
Paralympic Games:	17 th Kevin Evans 9 th Karen Van Nest
World Field Championship:	34 th Brendan Von Richter 27 th Fiona McClean 9 th Jessica Beaumont

I have been extremely busy since my last report working on two projects: the development of new uniforms for our National Team for this next quadrennial cycle, and the development of the process for selection for the Senior World Championship Compound Team.

In regards to the uniforms I have been working with two different companies. Based off the feedback from the survey I sent the National Team, they developed products for testing. These were tested by: Virginie Chénier, Conner Sorley, Hamilton Nguyen, Kevin Evans, and myself. We compared the test shirts to the current Toxofil shirts with respect to fit, 'movability', and breathability. Both companies' shirts were found to be superior to the Toxofil shirts in all three areas. Three different necklines and two different sleeve types were tested. Due to the feedback from the recurve archery athletes, the companies' final presentations for consideration are with a raglan sleeve and a v-neck. Once a decision has been made as to which company will be the new provider of uniforms, I will be moving ahead with design concepts in order to get uniform production underway as soon as possible.

For the Senior World Championship Team, due to the survey I sent the National Team, it was decided to move ahead with Trials for selection of compound archery athletes. The dates have been tentatively decided as well as the format. Only the location and the point system are left to be determined. Now that Sean McKenty has been appointed as the volunteer Compound and Field Coordinator on HPC, I will be working with Sean to finalize the remaining details.

I would like to thank Scott Ogilvie for all his help and support this past year. It has been a busy and crazy year for me in this position and he has been instrumental in my success.

Respectfully submitted by,
Tricia Oshiro
Athlete Director

APPENDIX 8
OTP Presentation by Chris Lindsay, HP Advisor for OTP

APPENDIX 9

Joan McDonald steps down from National Coach position

After two years in the position of National Coach for Archery Canada's high performance program, Joan McDonald will conclude her leadership role, which saw her coach at her 6th Olympics during the 2016 Rio Olympic Games.

"It is with mixed emotions that we announce this change in Joan's role. On one side, we knew Joan would be stepping down from this position, states Alan Brahmst, Archery Canada's High Performance Advisor, "while on the other side we will miss Joan's tremendous leadership that helped us move the program through a significant transformation over the past couple of years". "Joan will continue to support our program toward the 2020 Tokyo Olympics in other technical capacities."

McDonald will continue to work closely with the high performance program to support the new National Coach, and to be a coach to many of her personal athletes. "It's what I enjoy most, coaching athletes, and developing talents to allow them to be the best they can be" states McDonald, and adds "but it is not just about coaching anymore, it's about in-depth long-term planning, it's about sport science and technology, and, perhaps most importantly, it's about evaluation and analytics to understand where our athletes stand and what potential they have. Getting to the podium is a business, and it has to be managed as such, and that means a lot of continuing change for Archery Canada."

In her capacity as National Coach, McDonald has been working closely with Alan Brahmst, and the technical leadership team to establish a new structure for high performance archery in Canada. "The new structure and processes which we have created will serve as the platform from which to continue to build out our program to achieve excellence with the very clear objective to win medals at the Olympics and Paralympics," adds Brahmst, "The sport of Archery is changing, and we have to embrace our ability to be a leading nation in the future of our sport."

Archery Canada's Executive Director, Scott Ogilvie, commented on McDonald's stepping down by saying, "Joan has provided exceptional leadership and has made a major contribution to the ongoing development of our high performance system and programs. Our sincere thanks and appreciation goes out to Joan. We look forward to her continued involvement in other technical capacities."

McDonald's accomplishments in Canadian coaching are significant and span a 25-year career, during which she received numerous coaching awards including the 2013 Jack Donahue Award; Petro Canada Coaching Excellence award in 2013; 2008 Coaches Association of Ontario High Performance Coach of the Year; Archery Canada's Volunteer of the Year in 2009; Archery Canada's D.M. Lovo Outstanding Contribution to Archery award in 2004. McDonald is also a seven-time recipient of Archery Canada's Coach of the Year award.

Archery Canada will be posting for the job of National Coach over the coming days.

APPENDIX 10
HP Program Presentation by Alan Brahmst, HP Director for Archery Canada

APPENDIX 11
Archery Canada Hosting Concept: “5-Nation Invitational”
December 15th, 2016

This document is designed as an initial overview of Archery Canada’s hosting concept for a 2017 Men’s competition and to introduce its key elements.

1) Event Objectives

There are three central objectives to be met through our hosting application:

- A. **Performance Enhancement:** In order to increase Canada’s abilities to compete for Olympic medals, we are required to consider competition opportunities beyond the standard global calendar. We are also required to increase certain components of competition, namely head to head match play.
- B. **International Partnerships:** With an invitational, we can begin to extend and leverage targeted nation partnerships, which we have been building over the past 2 years. These partnerships will allow us to train offshore in world-class facilities through extended time periods, thereby optimizing our travel schedule beyond attending competitions. Additionally, the partnerships allow for focused exchanges of ideas and a closer analysis of our competitive environment.
- C. **Sport Growth & System Building:** We intend to facilitate a 3-day coach education seminar during the event focused on Canadian Coaches. The seminar will be centred around the event and during classroom sessions. The objective is to structure this seminar within our coach education pathway and make it a certifying event. We will also be hosting youth camps, where each nation is required to facilitate a camp-type event daily.

2) Competition Structure:

- The event is designed as a Men’s 5-nation event with 4 countries + Canada, which will be represented with 2 teams to increase our competition exposure. Currently identified teams are as follows:
 - *Netherlands*
 - *Germany*
 - *USA*
 - *Japan*
 - *Canada Red*
 - *Canada White*
- The intent is to establish an appropriate mixture of competition and secure three strong nations (Top 8), and a 4th nation more aligned to Canada’s abilities (Top 12)
- The competitions will be designed to take place over 5 or 6 days, depending on rest day requirements. Collaboration with invited nations will support design of a successful, repeatable structure.
- The actual format is still under construction, but it will be unique in that it offers a significant degree of head to head competition in a daily format, with a cumulative point creation structure.
 - The competitions will have a mixture of individual and team matches, along with some ranking round components

3) Event Logistics

- Currently, the event is to be held in Toronto – we are in the process of sourcing a unique outdoor venue in the city of Toronto
- In order to attract the appropriate nations in 2017, the current dates are set for late September & early October. It will allow European nations to stage in an appropriate time zone prior to the World Championship in Mexico City (October 8-15)
- The event will be sanctioned by the IF (World Archery), who is a supporter of Canadian hosting – World Archery Leadership will be invited.
- Archery Canada feels that a uniquely structured competition in Toronto, likely on a bi-annual basis, and during World Championship years, provides us an opportunity to achieve our stated objectives in an ongoing, sustainable manner.

APPENDIX 11
Archery Canada Hosting Concept: "5-Nation Invitational"
December 15th, 2016

4) Event Finances

- Invited nations will be required to pay their airfare, and will be limited to 6 people (4 athletes & 2 staff), which is a standard team size
- Accommodation will be hotel based (double-rooms) with a transport model based on mini-buses with volunteer drivers.
- Revenue generation opportunities are still under investigation but include revenues through a coaching seminar and a main sponsor.
- The following provides a high-level overview of the potential budget:

	Team Size	Hotel	Nutrition	Transport	Facilities	Compensation	Travel		
Nation 1 (Hol)	6	\$ 3,600	\$ 2,520						
Nation 2 (Ger)	6	\$ 3,600	\$ 2,520						
Nation 3 (USA)	6	\$ 3,600	\$ 2,520						
Nation 4 (Jap)	6	\$ 3,600	\$ 2,520						
Canada W	4	\$ 2,400	\$ 1,680						
Canada R	4	\$ 2,400	\$ 1,680						
Officials / Staff	6	\$ 3,600	\$ 2,520						
	38	\$ 22,800	\$ 15,960	\$ 4,000	\$ 10,000	\$ 8,000	\$ 4,000	\$ 64,760	Cost
								\$ 15,000	Revenue
								\$ 49,760	Total Cost

Hotel = \$200/night/double

Nutrition = \$60/day/person

Transport = 4 vans/\$1000

Facilities = \$1000/day

Revenue = Coaching Seminar, FundRaising, Sponsorship

5) Other Key Points:

- We currently have 7 carded athletes – all carded athletes will be competing.
- Holland has confirmed their potential participation, while we are actively seeking interest from the other named countries.
- The coaching seminar lead has been confirmed as Dick Tone, a Level 5 Olympic gold medal winning coach from the USA.
- We are in the process of confirming interest for the positions of tournament chair and technical officials in a volunteer capacity
- We are considering a competition prize structure, which would be financed by a main sponsor

APPENDIX 12
Recommendations of Ad Hoc Committee on 3D & Compound Funding

From: Ed Wilson [mailto:Ed.Wilson@cabelas.ca]
Sent: January-10-17 5:46 PM
To: Scott Ogilvie; Al Wills
Cc: Fiona McClean; 'Al Campsall'
Subject: Funding Committee

Hi Al/Scott,
Before Xmas, our committee met and discussed funding options.
Notes:

For 2017:

- placed importance on ensuring that the level of funding was significant enough to ensure it was valued by the team members, and to help ensure we send our best archers to our priority events.
- prioritized the 2017 World Outdoor Target and 2017 World 3-D events as their first priority, and that all 2017 funds should be allocated to those 2 events.
- for all official World Championship teams, Archery Canada should continue to fund a team leader and entry fees as we have done previously.

For 2018 and beyond:

- reviewed all events. Discussion was surrounding Youth Worlds, University worlds, World Indoor, World Cup, etc.
- given available resources, and the potential to water down funding, it was agreed that for 2018, funds be put aside and budgeted o better support the 2019 World Outdoor Championship and 3-D Championship teams.
- it was understood that this wasn't ideal, but given the size of the World Youth team, it would eat up a lot of money, and would prevent the committee from achieving the objective of fielding the best team possible for World Outdoor Target and World 3-D events.

Thanks,
Ed Wilson

APPENDIX 13
Terms of Reference
Ad Hoc Committee on 3D/Compound Funding

Preamble:

- o Beginning in 2017, Archery Canada (AC) will begin collecting \$3.00 per Registrant (member) to be used for funding 3D and Compound archery (disciplines not covered by Sport Canada);
- o World Championships for Compound and 3D events are held every 2 (odd) years;
- o Field Archery is not funded by AC;
- o Although it is very likely that this is how much of the funds will be allocated, it's up to the ad hoc committee to determine what areas it's to be allocated to for all years (not just World Championship years). Perhaps some funds will be allocated to non-international events, e.g., training camps;
- o Archery Canada will continue to pay the entry fees for team members. For the past two World Senior Championship we've provided \$1,000 per compound archer. For 3D archers we have not provided any funds. However, we have covered the 3D Team Leader's costs for the past three 3D World Championships. We will consider a change to this procedure based on the next year's budget;
- o The funds would not necessarily have to be completely spent in 2017; and
- o This document is not intended to specify any intent from the Board of how the funds are to be spent, that is the purpose of the Ad hoc committee, however, it must be clear that the final decision will be that of the Board.

Purpose:

- o Develop a 4 year program and proposed allocation of the new and existing funds across the Non-Olympic / Paralympic disciplines.

Deliverables:

- o develop set of goals/objectives;
- o develop priorities on how the funds should be spent, equally or within certain parameters;
- o design/develop program elements (int'l travel; coach development, training camps, youth development etc);
- o develop criteria/priorities for program funding;
- o develop proposed budget; and
- o communicate/seek feedback from archers and AC members.

Administration

- o The ad hoc committee may set up social media groups and make use of the AC website and Facebook page to pass on information and to solicit feedback;
- o The ad hoc committee may use the AC teleconference toll-free number for meetings;
- o The ad hoc committee may incur some normal administration expenses in-line with other committees. Any other costs must be approved by the finance committee before being committed; and
- o As per the AC bylaws, "the President will be an ex-officio and non-voting member of all Committees of the Corporation and ad hoc committees. " The President may excuse himself after initial meetings of this ad hoc committee, if requested or if he feels it is pertinent.

Reporting:

The committee may report progress by way of news items for the Board or AC Membership, however, the purpose of the Ad Hoc Committee is to make recommendations to the Board of Directors on 3D/Compound Funding by December 31st, 2016 by way of a report to the President.

APPENDIX 14

Preliminary proposal to host a qualifying event (ranked similarly to the “Ontario Spring Classic”)

The Sherwood Park Archery Club (SPAC) is submitting this document as our preliminary proposal to secure the opportunity to host a qualifying event (ranked similar to the “Spring Classic”) to be held in Sherwood Park on the July long weekend starting in 2017 and running for at least three consecutive years on this same weekend. We hope to be afforded this opportunity for three years so that we can demonstrate our ability to build this into a significant annual shoot that reflects well on Archery Canada as well as Alberta.

The recent decision of *USA Archery* to no longer allow foreigners to participate in final match play at their sanctioned events has left a large gap for Canadian archers looking to achieve ranking points and significantly limits their opportunities to participate in match play events. SPAC believes that we are uniquely positioned to help fill this gap for Canadian archers in particular but also for foreign archers if they want to travel to Canada instead of the United States for this purpose.

Key attributes that lead us to believe we are a good choice of venue for such an event include, but are not limited to, the following:

1. Our outdoor range is one of the best archery range facilities in Western Canada and we are confident that we can easily accommodate this event at our own facility.
 - a. However, if we are granted this opportunity, we will explore other potentially higher profile venues within Strathcona County to:
 - i. maximize the national and potentially international profile of the event,
 - ii. maximize the potential for media coverage, and
 - iii. provide highly accessible public viewing of the event.
2. We are currently building ten new FITA butts (photos attached) for use at our range starting in the summer of 2017.
 - a. If we are successful in securing this event for 2017, we will build ten more butts giving us a total of twenty new target butts for use at this event.
3. Our Club has a long history of hosting successful regional, provincial & national level archery competitions including but not limited to the Police/Firefighters Games in the early 90’s as well as a first-ever “combined” National Outdoor 3D & Target National’s held back-to-back in 1999 and a Canada Cup more recently.
4. We will also have the benefit of assistance from Patti Middlebrough who, as one of Canada’s International Judges with experience at World Games, Youth Olympics and the recent Paralympics, brings us the benefit of her understanding of what World Archery is looking for in hosting such events. Patti’s participation will provide us with additional guidance and support for the planning and execution of an event that will compare well with similar high level shoots.
5. Sherwood Park, as a destination venue for such an event, also offers the following benefits:
 - a. We are located only thirty minutes away from the Edmonton International Airport making access to our venue very quick and easy, even for foreign archers.
 - b. Sherwood Park has:
 - i. more than 650 hotel rooms within an 8-10 minute radius of most facilities plus a variety of award winning bed and breakfast, lodge and camping accommodations, and
 - ii. a strong local business community with great shopping and a wide range of restaurants.
 - c. Sherwood Park has an incredible volunteer base with lots of experience hosting major sporting events including, but not limited to, the following major sporting events:
 - i. 2016 International Doubles Classic Curling
 - ii. 2016 Grand Slam of Curling
 - iii. 2015 Canadian Wrestling Team Trials
 - iv. 2014 Canada 55+ Games
 - v. 2014 Tour of Alberta – Pro Cycling Race
 - vi. 2013 Tour of Alberta – Pro Cycling Race
 - vii. 2012 Women’s World Wrestling Championships
 - viii. 2012 Pan American Junior Badminton Championships
 - ix. 2012 Host Site for the Special Olympics Canada Winter Games

- x. 2012 Canadian Gymnastics Championships
- xi. 2011 World Junior Hockey Championships official practice site
- xii. 2010 Olympic Torch Relay
- xiii. 2007 Western Canada Summer Games

APPENDIX 14

Preliminary proposal to host a qualifying event (ranked similarly to the “Ontario Spring Classic”)

6. In addition to the T&T Archery store located right in Sherwood Park, there are other archery supply stores located in the capitol region that will collectively be very capable of providing services to archers attending the event should they need equipment servicing or supplies while they are here.
7. Photos of our new FITA butt design:

Thank you for your consideration of our proposal. We hope to hear back from Archery Canada soon as we would like to initiate efforts as soon as possible to start planning for this event on the 2017 July long weekend.

Sincerely,
Doug Bowes
President, Sherwood Park Archery Club

APPENDIX 15

2023 Canada Winter Games Core Sport Review Process

The CGC launched the Canada Winter Games Core Sport Review Process following the 2015 Canada Winter Games. The Core Sport Review Process included reviewing submissions from NSOs, as well as reviews from P/T Governments.

The following sports/disciplines were re-confirmed as Core for the 2023 Canada Winter Games:

Alpine Ski
 Gymnastics - Artistic
 Biathlon
 Hockey - Female
 Boxing
 Hockey - Male
 Cross Country Ski
 Judo
 Curling - Female
 Snowboard
 Curling - Male
 Speed Skating - Long Track
 Figure Skating
 Speed Skating - Short Track
 Freestyle Ski
 Synchronized Swimming

Freestyle Ski did not meet the minimum criteria and was required to submit a plan of action to address deficiencies in their Canada Games program before being confirmed as a Core sport for the 2023 Canada Winter Games. Freestyle Ski is “on probation” for the 2023 Games. Snowboarding was also required to submit a plan of action to address issues with participation rates.

2023 SPORT SELECTION PROCESS

Following the completion of the Canada Winter Games Core Sport Review Process and the confirmation of Core sports for the 2023 Canada Winter Games, the Sport Committee implemented the 2023 Assessment Sport Selection Process. The process was communicated to all sports that completed the Intent to Apply and met the minimum eligibility requirements.

Based on section 2.1.3 of the 2023 Sport Selection Process, the following sports did not meet an acceptable number of minimum criteria and were therefore not eligible for the 2023 assessment:

Broomball
 Futsal - Female
 Futsal - Male
 Racquetball
 Weightlifting

Twelve sports completed the required 2023 Sport Selection questionnaire, met all required eligibility criteria, and were reviewed as part of the 2023 assessment. Each of these 12 sports were evaluated in the following areas:

- Coaching Assessment – 20%
- Excellence Assessment – 20%
- Athlete Competitor Assessment – 10%
- P/T Ranking – 25%
- Number of P/T Associations – 10%
- P/T Participation at National Championships – 5%
- Athlete Development Framework Assessment – 10%

The final rankings of the 12 sports and the extra assessment scores are as follows:

APPENDIX 15
2023 Canada Winter Games Core Sport Review Process

The final rankings of the 12 sports and the extra assessment scores are as follows: **Sport**

	Score / 100
Ringette	81.43
Wheelchair Basketball	73.91
Badminton	71.31
Squash	69.82
Gymnastics - Trampoline	65.53
Archery	64.12
Karate	62.75
Fencing	60.28
Table Tennis	60.03
Target Shooting	53.47
Taekwondo	45.87
Gymnastics - Rhythmic	44.71

Based on the final ranking within the assessment, the following sports were added to the program, in rank order:

Ringette
Wheelchair Basketball
Badminton
Squash
Gymnastics - Trampoline
Archery

FINAL DECISION

The final 2023 Canada Winter Games sport program, as selected by the Sport Committee is:

Alpine Ski	Judo
Archery	Ringette
Badminton	Snowboard
Biathlon	Speed Skating - Long Track
Boxing	Speed Skating - Short Track
Cross Country Ski	Squash
Curling - Female	Synchronized Swimming
Curling - Male	Wheelchair Basketball
Figure Skating	Para Alpine
Freestyle Ski	Para Nordic
Gymnastics - Artistic	Special Olympics Figure Skating
Gymnastics - Trampoline	
Hockey – Male	
Hockey – Female	

HOST CHOICE (1 of 4 Options)

Karate

Table Tennis & Fencing
Fencing & Target Shooting
Target Shooting & Table Tennis

APPENDIX 16
Cabela's Retail Canada Inc.

2016/03/21

Mr. Brett Bourne
Cabela's Retail Canada Inc.
25 De Baets Street
Winnipeg, MB, R2J 4G5
brett.bourne@cabelas.ca.

Re: Sponsorship Opportunities

Dear Mr. Bourne

Last year the Canadian Outdoor Archery Championships were in Manitoba. While I was in Winnipeg I met Ed Wilson, whom I understand is the Senior Hardlines Manager at Cabela's Winnipeg Retail. After some discussion, he suggested I contact you.

In my role as Archery Canada V-P Marketing and Communication I would like to explore a multi-year sponsorship for one of our Canadian Outdoor Archery Championships.

Each year Archery Canada has various Championships across Canada hosted by affiliated provincial/territorial archery organizations. The culmination of the Championships is 3 Canadian Outdoor Archery Championships (3D, Field and Target) that typically take place over a 10 day period starting on the Friday before the August long weekend. 3D archery simulates hunting, shooting at foam 3-dimensional animals at unmarked distance up to 50 yards, often hidden in the woods. This Canadian Outdoor 3D Archery Championship is the first of these events and is during the first 4 days of the 10 day Championships period. Of course the Canadian Outdoor 3D Archery Championship best fits with Cabela's culture of hunting, shooting, and outdoor recreation.

Attached you will find our sponsorship proposal complete with several levels of involvement. I would welcome further discussion and negotiation to the benefit of both Cabela's and Archery Canada.

My email is wcurrie@dal.ca and telephone is 902 494 3343.

Thank you.

Sincerely,

William Currie
V-P Marketing and Communications
Archery Canada Board of Directors

c.c. Allan Wills, President, Archery Canada
Scott Ogilvie, Executive Director, Archery Canada

APPENDIX 16 Cabela's Retail Canada Inc.

Sponsorship Proposal

Archery Canada is seeking multi-year financial support for the Canadian Outdoor 3D Archery Championship.

Background

Archery Canada is the national sport organization for archery in Canada (www.archerycanada.ca). Archery Canada's mission is the promotion and development of the timeless sport of archery in a safe and ethical manner. Archery Canada supports the achievement of high performance excellence in archery in all categories and the development of a national archery infrastructure to promote archery participation across Canada in cooperation with the Provincial/Territorial Archery Associations.

Each year Archery Canada has various Championships across Canada hosted by one of our 9 provincial and 1 territorial affiliated archery organizations. The culmination of the Championships is 3 Canadian Outdoor Archery Championships (3D, Field and Target) that typically take place over a 10 day period starting on the Friday before the August long weekend. 3D archery simulates hunting, shooting at foam 3 dimensional animals at unmarked distance up to 50 yards, often hidden in the woods. Field archery is shooting at circular targets at specific known distance in a course usually in the woods. Target archery is an Olympic and Paralympic sport. Winning archers can go on to compete at World Championships, World Cup events, Summer Olympic and Paralympic Games, Pan Am Games, Canada Winter Games, Canadian Championships, and Provincial/Territorial Championships. Youth of all ages enjoy Archery!

Our Canadian Outdoor Archery Championships are hosted in a different province or territory each year and Cabela's will soon have stores from British Columbia to Nova Scotia. Many of the people that shop at Cabela's are also archers or wish they were, and I am sure that many archers shop at Cabela's. With a multi-year agreement for support, a national sponsorship would be more efficient and productive than each provincial host organizing committee pursuing sponsorship from the local Cabela's retail store.

Scope of involvement

Various levels of Sponsorship are possible. Title sponsorship would be the highest level of sponsorship. Imagine: Cabela's Canadian Outdoor 3D Archery Championship. This is our championship that best fits with Cabela's culture of hunting, shooting, and outdoor recreation. Other levels of Sponsorship are available and include:

- Title Sponsorship \$10,000 and up
- Platinum Sponsorship \$5000.00 to \$9999.00
- Gold Sponsorship \$2000.00 to \$4999.00
- Silver Sponsorship \$1000.00 to \$1999.00
- Bronze Sponsorship up to \$999.00

Title Sponsorship Benefits for Cabela's

- Cabela's will be part of the name of the Canadian Outdoor 3D Archery Championship.
- Cabela's signage (name and logo) will be displayed in all media coverage including news releases, webpages and Facebook, etc.
- Cabela's name and logo will be on all souvenir clothing (possibly obtained from Cabela's).
- Cabela's banner and logo will be prominently displayed for 10 days at all 3 Canadian Outdoor Championships (3D, Field and Target) and also at the 3D Championship banquet and awarding of Canadian Championship medals and plaques.
- Cabela's representative(s) have the opportunity to attend the banquet and present awards.
- Cabela's has the opportunity to set-up a display/sales booth at the Championships.
- Cabela's banner and logo will be prominently displayed on Archery Canada's website.

As you can see from the above, as title sponsor, Archery Canada will make Cabela's the number one focus for the Canadian Outdoor 3D Archery Championship.

Sponsorship Benefits

- An opportunity to build strong connections with the general public and archery community.

- Brand awareness with your company name listed on the sponsor acknowledgements board.
- Social media exposure through other archery and outdoor sports events.
- Become a participant in encouraging the sport of archery to future generations of archers.

APPENDIX 16

Cabela's Retail Canada Inc.

Exposure for Cabela's

Archery Canada has approximately 10,000 registered archers from all across Canada. At the Canadian Outdoor 3D Archery Championship there are usually approximately 250 archers each year, with about half from the hosting province/territory and half from across Canada. Many 3D archers also compete in the Canadian Field Archery Championship. The Canadian Outdoor Target Archery Championship will have about another 225 archers participating. In addition to the archers at these 3 Championships each year, there are also about 200 volunteers acting as judges, range safety officers, and organizers.

As our Canadian Outdoor Archery Championships move around the country each year, many people will be exposed to Cabela's brand and culture.

Benefits to Archery Canada

Sponsorship of the Canadian Outdoor 3D Archery Championship over a multi year period will reduce the burden on provincial/territorial host and organizing committees to find sponsorships. Archery Canada proposes to contribute 50% of sponsorships to the provincial/territorial host organizing committee and to use the other 50% to support the Canadian 3D Archery Program.

Archery Canada's Commitment to Sponsors

All Canadian Archery Championships are presented by our provincial and territorial affiliated members. All Championships are organized with hosting agreements between Archery Canada and the host organizing committee. Through these hosting agreements Archery Canada ensures that national sponsors are recognized and thanked at every opportunity.

Thank you.

Contact:

Scott Ogilvie
Executive Director/Directeur Exécutif
Archery Canada Tir à l'Arc
#108 - 2255 boulevard St. Laurent Blvd.,
Ottawa, ON K1G 4K3
Email: information@archerycanada.ca
Telephone/téléphone: 613-260-2113
www.archerycanada.ca

APPENDIX 17
2017 AGM Elections

Dear Provincial/Territorial Presidents / Provincial/Territorial Directors:

Under clause 23 of Archery Canada's bylaws (posted at: <http://www.archerycanada.ca/en/constitution-and-bylaws>), the following applies:

GOVERNANCE

23. *The Board will consist of seven Directors, as follows:*

- a) *Three directors-at-large elected by the Members in even years;*
- b) *Three directors-at-large elected by the Members in odd years; and*
- c) *One Athlete Director nominated by the High Performance Committee and elected by the Members in odd years.*

At the 2017 Archery Canada Annual General Meeting (AGM), elections will be held for three (3) director-at-large positions and the one (1) Athlete Director position. **The 2017 AGM will be held on Thursday, August 10th at 7:00pm Eastern time in Brossard, Quebec.**

The following persons and who currently occupy the following Board positions, have confirmed their intent to stand for re-election as a director-at-large at the 2017 AGM for another two (2) year term of office:

- Mr. Allan Wills - President / Vice-President International
- Ms. Jude Hooley - Vice-President, 3D Programs
- Ms. Trina Snooks - Vice-President, Development

Under clause 24 of Archery Canada's bylaws the following applies:

24. Any person, who is 18 years of age or older, who has the power under law to contract, who is resident of Canada, who is a Registrant, who has not been declared incapable by a court in Canada or in another country, who does not have the status of bankrupt, and who satisfies the requirements of the Income Tax Act in relation to the eligibility to serve as a director of a registered charity may be nominated for election as a Director-at-Large. To be eligible for election as an Athlete Director, a person must meet these qualifications and must also be currently, or have been previously, a member of the Corporation's national team.

Under clause 25 of Archery Canada's bylaws the following applies:

25. Any nomination of an individual for election as a Director-at-large must be supported by a Member (i.e., provincial/territorial archery association member of Archery Canada), must include the written consent of the nominee, and must be submitted to the registered office of the Corporation 30 days prior to the annual meeting. A nomination for Athlete Director must be supported by the High Performance Committee, must include the written consent of the nominee, and must be submitted to the registered office of the Corporation* 30 days prior to the annual meeting. Nominations will be circulated to the Members at least 21 days prior to the annual meeting, and elections will take place at the annual meeting.*

Upon receipt of the nomination(s) for the Athlete Director, the Executive Director will forward the nomination(s) to the Chair of the High Performance Committee (HPC), for the HPC's consideration and decision on one (1) nominee to put forward to the Provincial/Territorial Members for election at the 2017 AGM. As noted under clause 24 of Archery Canada's bylaws the following applies: *"To be eligible for election as an Athlete Director, a person must meet these qualifications and must also be currently, or have been previously, a member of the Corporation's national team."*

The current Athlete Director Tricia Oshiro has confirmed her intent to stand for re-election for another two-year term.

All nominations are due to the Archery Canada national office, attention Executive Director, no later than MONDAY, JULY 3rd 2017.

Send nominations to the Archery Canada national office by email to information@archerycanada.ca ; OR by mail / courier to #108 - 2255 St. Laurent Blvd., Ottawa, ON K1G 4K3; OR by fax to 613-260-2114.

The nomination form is on page 2 of this notification.

Sincerely, Mary MacDonald, Executive Director, Archery Canada

**APPENDIX 18
OAA Proposed Bylaw Amendments**

WITHOUT PREJUDICE

July 14, 2016

Archery Canada
2255 St. Laurent Blvd., Suite 108
Ottawa, Ontario
K1G 4K3

Attention: Scott Ogilvie, Executive Director

Dear Scott:

Re: Proposed Bylaw Amendments

We are providing you with an opinion as to the following suggested Bylaw amendments submitted by Peter Garrett of the Ontario Association of Archers (OAA). This opinion will include references to applicable legislation, the procedure for amending bylaws and our opinion on good governance.

Suggested Bylaw Amendments

The suggested amendments are as follows:

1. Change Bylaw #23 a)

Current Wording:

23. The Board will consist of seven Directors, as follows:

a) Three directors-at-large elected by the Members in even years;

Proposed Wording:

23. The Board will consist of seven Directors, as follows:

a) Three directors, the VP Committee and Projects (portfolio no longer exists under governance model approved by Members in 2013; should read VP Marketing & Communications) , VP High Performance and VP Administration will be elected individually by the Members in even years for their specific position;

2. Change Bylaw #23 b)

Current Wording:

b) Three directors-at-large elected by the Members in odd years; and

Proposed Wording:

b) Three directors, the President/VP International, VP 3D programs and VP Events and Services (portfolio no longer exists under governance model approved by Members in 2013; should read VP Development) will be elected individually by the Members in odd years for their specific position; and

3. Change Bylaw #25

Current Wording:

25. Any nomination of an individual for election as a Director-at-large must be supported by a Member, must include the written consent of the nominee, and must be submitted to the registered office of the

APPENDIX 18 OAA Proposed Bylaw Amendments

Corporation 30 days prior to the annual meeting. A nomination for Athlete Director must be supported by the High Performance Committee, must include the written consent of the nominee, and must be submitted to the registered office of the Corporation 30 days prior to the annual meeting. Nominations will be circulated to the Members at least 21 days prior to the annual meeting, and elections will take place at the annual meeting.

Proposed Wording:

25. Any nomination of an individual for election for a Director Position that will not be present at the AGM, must be supported by a Member, must include the written consent of the nominee, must specify the specific position and must be submitted to the registered office of the Corporation 10 days prior to the annual meeting. Nominations for the 3 specific director positions can be given verbally at the AGM by a member. If there is only one person nominated for any one specific position, they are elected by acclamation. If there are 2 or more candidates for any specific position then a secret ballot will be cast by the attending members. A nomination for Athlete Director must be supported by the High Performance Committee, must include the written consent of the nominee, and must be submitted to the registered office of the Corporation 30 days prior to the annual meeting. If there are no nominations for any Director position then the elected board may appoint a person to that vacant position.

Change #1 & #2 - Bylaw #23 a) and b)

Amending Bylaw #23 a) and b) in essence allows the members to no longer elect individuals as Directors-at-Large but into pre-determined positions/portfolios such as VP Marketing & Communications, VP High Performance, VP Administration, President/VP International, VP 3D Programs, or VP Development for a two year term on a rotational basis.

The Act is silent when it speaks to the election of specific positions/portfolios and therefore in my opinion the proposed amendment is legal and in compliance with the Act. I am of the opinion that this amendment should be viewed with the Officers section in mind and whether the amendment's intent is to also amend the officers section. The amendment of Section 23 a) and b) may cause some confusion as to the Officers positions listed in Sections 37- 40. I'm unsure if the intent of the amendment is to include the appointment of Officers or Directors only.

On a personal note, having worked with several hundred organizations relating to bylaw drafting and governance, I am of the opinion that the type of governance framework proposed by the OAA is not in compliance with current good governance principles. Good governance is about implementing systems and structures that an organization uses to control its general operations, programs and activities and achieving their desired results. By placing a person into a pre-determined position/portfolio raises several concerns: 1) the person is not skilled or educated to assume the responsibility attached to their portfolio; 2) a person who may bring value to the Board, such as a politician or highly visible sport figure, may be required to assume a portfolio to which they are not prepared or is there a position available to them to act simply as a Director-at-large; and 3) the model suggested may create gaps in Board responsibilities if directors are only focused on their own portfolios, rather than the ever changing environment of a high performance national sport organization.

The current Archery Canada governance model and bylaws provides flexibility to the Board to assign an individual a portfolio (or no portfolio if the Board so desires) which they have the required skill set, interest and motivation. Furthermore, the Board can identify the ever changing needs of the organization and react accordingly by assigning the task to the proper Director and remain pro-active rather than re-active if Directors are too focused on their own portfolios.

Change #3 - Bylaw #25

Amending Section 25 allows for the change in wording from “Director-at-large” to “Director Position”, requires the candidate to indicate their desired position 10 days prior to the meeting, rather than 30 days. Furthermore, nominations can be given verbally at the AGM and if there is only one person nominated, they are elected by acclamation; if there are two or more candidates then a secret ballot is required. Finally, if there are no nominations for any director position, then the elected Board may appoint a person to that vacant position.

The Act is silent on the difference between “Director-at-large” and “Director Position”; therefore I am of the opinion that this amendment is legal. I am supportive of timely decision-making with respect to the timelines surrounding

APPENDIX 18 OAA Proposed Bylaw Amendments

nominations and prefer 30 days over 10, but there is nothing in the Act which would prevent such reduction in timing relating to the submission of nominations.

The proposed amendment which requires that nominations can be given verbally at the AGM is also legal but may create a knee-jerk reaction to those who wish to run for the Board. Assuming a Board position comes with several legal liabilities and requires a massive time commitment. I am fearful that individuals who decide to accept a nomination from the floor will not have thought out the required commitment and legal responsibilities to act as a director.

The proposed amendment which allows for acclamation if there is only one candidate is not in compliance with the Act. The Act, Section 128(3), requires that directors are elected by Ordinary Resolution and there is no provision for acclamation. To be clear, if there is one nominee for one director’s position, the members will have to vote to elect the individual by Ordinary Resolution (50% +1 of the votes cast) to a position as a director.

The final amendment which allows the Board to appoint a person to a vacant position if there are no nominees is not in compliance with the Act. The Act, Section 132(1), allows a quorum of directors to fill a vacancy, except a vacancy resulting from a failure to elect the number of directors provided in the articles.

Process for Amending Bylaws

The current Archery Canada Bylaws, as described in Section 56, allows for the Bylaws to be amended by Ordinary Resolution of the Board of Directors who will then submit the amendment to the Members at the next meeting of Members, who will confirm, reject or amend the Bylaws. In essence, the Board must first approve any Bylaw amendments at a meeting of the Board prior to having the amendment be confirmed, rejected or amended by the Members at a Members Meeting. I am of the view that it would be a breach of Section 56 to simply provide the amendments to the membership at this time, without Board approval.

With that being said, there is a provision in the Act, Section 163 which allows a member to make a “Members Proposal” which would require the corporation to submit a proposal directly to the members. A member’s proposal must be submitted to the Corporation 90 – 150 days (Section 66 of the Canada NFP Act - Regulations) before the anniversary of the previous annual meeting of members. I am unsure of whether the proposal was submitted in accordance with the proper timelines as required by the Act. If so, the proposal must be sent to the members and heard at the next members meeting or rejected for missing the required timelines.

I trust this satisfies your queries,

Sincerely,
Sport Law & Strategy Group Inc.
 Steven Indig, LL.B