



# High Performance Committee

## Terms of Reference

### Mandate

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The High Performance Committee is responsible for assisting the Board by providing leadership for an athlete development program consistent with the directions of Archery Canada's strategic plan, high performance plan and Long-Term Archer Development (LTAD) model. The High Performance Program of Archery Canada is guided by the high performance strategic plan.

### Key Duties

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In fulfilling its mandate, the Committee will perform the following key tasks:

- Provide for the development, leadership and overview and monitoring of AC's high performance program and strategy.
- Provide a forum for open communication and sharing of information between committee members and their respective programs.
- Provide a forum for discussion and feedback for developing policies and programs within all areas of high performance (recurve, compound, youth, para).
- Develop and approve general policies and documents including Athlete and Staff Agreements, national team selection policy, carding policy, etc.

The High Performance Committee is neither the approval nor the decision-making body for areas such as team selection, budget or team support. Those decision are the responsibility of the program coordinators within their specific program areas.

### Composition

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The Committee will be composed of 5-8 persons, including the Chairperson. The Board will designate the Chairperson of the Committee, who will normally be the Vice-President High Performance. The Committee will identify through a recruitment process, Athlete Representatives as required by the Board, and nominate the Athlete Representatives as candidates to the Annual General Meeting for

election, according to the Bylaws. The elected Athlete Representatives shall become members of the Board of Directors and shall also be members of the High Performance Committee.

The committee will be composed of the National Recurve Coach, System Pathways Coach, Para-Archery Coordinator, Non-Olympic Program Coordinator, Youth Program Coordinator, Able-Bodied Athlete Representative, Para-Archery Athlete Representative and the Classification Coordinator. The High Performance Advisor and Program Coordinator are non-voting staff liaisons on the committee.

## Appointment

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The Board appoints members to the Committee within 30 days of the Annual General Meeting, for a term of three years, with no maximum number of terms. Should a vacancy occur on the Committee, for whatever reason, the Board may appoint a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board may remove any member of the Committee.

## Meetings and Resources

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The Committee will meet by internet conference, telephone or in person, as required. Meetings will be as called by the Chair or. The Committee will receive the necessary resources from Archery Canada to fulfill its mandate, and may from time-to-time have staff persons assigned to assist the Committee with its work.

## Reporting

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The Committee will report to the Board, in writing, at every meeting of the Board.

## Review and Approval

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These terms of reference were approved by the Board of Directors on May 29, 2018 and may be reviewed from time-to-time by the Board.