



# Judging Committee

## Terms of Reference

### Mandate

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The Judging Committee is a Standing Committee of the Board. It is responsible for assisting the Board by preparing judges' education programs, and preparing and certifying judges, consistent with the directions of Archery Canada's Long-Term Archer Development (LTAD) model and Competition Model, recognizing the differences in, and the particular needs of, Club, Provincial, National and International competitions. The Judging Committee reports to the Development Committee, and through the Development Committee to the Board.

### Key Duties

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In fulfilling its mandate, the Committee will perform the following key tasks:

- Selection and appointment of judges to Archery Canada sanctioned competitions;
- Review and management of Judges;
- Implement and execute policies for the Judges Development Program.
- Develop programs to meet the provincial and national goals for judges development as determined by the Board of Directors.
- Facilitate the recruitment and development of Canadian nationally certified judges at the international level.
- Provide input as requested to the Board of Directors in furtherance of Policies on Judges Development.
- Liaise with the Archery Provincial Sport Organizations and World Archery on all issues relating to judges education and development.
- Liaise with Committees on issues of mutual concern.
- Report on progress on a regular basis through its Meeting Minutes.
- Perform such additional tasks as may be delegated to the Committee by the Board from time to time.

## Composition

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The Committee will be composed of 4-5 persons, including the Chair, Judging Committee, the Chair, Rules Committee, and 2-3 other members. The Board will designate the Chairperson of the Committee, who will be a member of the Development Committee.

## Appointment

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The Board appoints members to the Committee within 30 days of the Annual General Meeting, for a term of three years, with no maximum number of terms. Should a vacancy occur on the Committee, for whatever reason, the Board may appoint a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board may remove any member of the Committee.

## Meetings and Resources

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The Committee will meet by internet conference, telephone or in person, as required. Meetings will be as called by the Chair or, in the event the Committee has not met for at least 120 days, by the Chair of the Development Committee. The Committee will receive the necessary resources from Archery Canada to fulfill its mandate, and may from time-to-time have staff persons assigned to assist the Committee with its work.

## Reporting

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The Committee will report to the Development Committee in writing, at every meeting.

## Review and Approval

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These terms of reference were approved by the Board of Directors on August 7, 2013 and may be reviewed from time-to-time by the Board.

**Reviewed and Approved**

**May 29, 2018**