

Minutes - 2018 Archery Canada Annual General Meeting

Hampton Inn & Suites, Millbrook, NS

Thursday, August 9, 2018 7:00pm

ATTENDEES

BOARD OF DIRECTORS

Al Wills	President
Robert Tataryn	VP, Finance & Administration
Alec Denys	VP, High Performance
Aaron Bull	VP, 3D Committee
Jason March	VP, Marketing & Communications
Marie-France Dufour	VP, Development

Regrets:

Karen Van Nest Athlete Director

PROVINCIAL/TERRITORIAL MEMBERS

Tricia Oshiro	Archery Alberta (AB)
Raeleen Campsall	BCAA (BC)
Vickie Oneschuk	ABAM (MB)
Greg McLaughlin	ANB (NB)
Paul Robicheau	AANS (NS)
Peter Garrett	OAA (ON)
Duncan Crawford	PEIAA (PE)
Yves Dussault	FTAQ (QC)
Gil Segovia	SAA (SK)
Warren Kapaniuk	Yukon Archery (YK)

Regrets:

Eugene Roach ASCNWT (NWT)

STAFF

Mary MacDonald	Executive Director
Kylah Cawley	Program Coordinator
Martine Roberge	Program Assistant (Intern)

OBSERVERS (NON-MEMBERS)

Rene Schaub	Alberta	Al Campsall	British Columbia
Darlene Cheniuk	Manitoba	Chad Sanders	Manitoba
Glen Scrivener	Manitoba	Michael Oneschuk	Manitoba

Tom Comberbach	Manitoba	Sandy Comberbach	Manitoba
Kevin Booker	New Brunswick	Stephanie Booker	New Brunswick
Ken Saulnier	Nova Scotia	Eric Fok	Ontario
Kevin Arsenaault	PEI	John Cannon	Saskatchewan
Joyce-Ann Hart	Saskatchewan	Lee Hart	Saskatchewan
Brock Nelson	Saskatchewan		

1. PRESIDENT'S CALL TO ORDER & ROLL CALL

A.Wills convened at 7:00pm ET.

2. APPROVAL OF 2018 ARCHERY CANADA AGM AGENDA

→ Copy of [Annual General Meeting Agenda & Package/Annual Report](#)

MOTION #1 AGM – August 9, 2018: To approve the agenda of the 2018 Archery Canada AGM as presented.

Moved by: D. Crawford (PE)

Seconded by: G. McLaughlin (NB)

Carried

3. APPROVAL OF 2017 ARCHERY CANADA AGM MINUTES

MOTION #2 AGM – August 9, 2018: To approve the minutes of the 2017 Archery Canada AGM meeting, held in Brossard, Quebec on August 10, 2017, as presented.

Moved by: T. Oshiro (AB)

Seconded by: G. Segovia (SK)

Carried

4. BUSINESS ARISING FROM 2017 AGM MINUTES

Date	Agenda Item	Action	Tasked To	Update
Minutes - August 10, 2017 AGM	9. Board of Director Elections	Prepare diamond volunteer pin for presentation to Jude Hooley.	M. MacDonald	DONE - Pin will be presented at 2019 Indoor 3D National Championship.

5, 6, 7. EXECUTIVE AND COMMITTEE REPORTS

Highlights of the Annual Report were provided by the Board of Directors and the Executive Director. The Annual Report/AGM Package that was circulated on July 20, 2018 was referred to for all reports. All Committee Chairs, members and program coordinators were thanked for their contributions and a summary of the past year's activities was verbally provided in the following order:

- | | |
|---|---------------------|
| ● President/VP International Report | Al Wills |
| ● Executive Director | Mary MacDonald |
| ● Finance & Audit Committee Report | Robert Tataryn |
| ● Marketing & Communications Committee Report | Jason March |
| ● High Performance Committee Report | Alec Denys |
| ● 3D Committee Report | Aaron Bull |
| ● Development Committee Report | Marie-France Dufour |

8. REPORTS OF THE MEMBERS (PTSOS)

The Annual Report/AGM Package that was circulated on July 20, 2018 was referred to for all reports and some highlighting of the past year's activities was verbally provided in the following order:

- | | |
|--------------------|----------------------|
| ● Tricia Oshiro | Archery Alberta (AB) |
| ● Raeleen Campsall | BCAA (BC) |
| ● Vickie Oneschuk | ABAM (MB) |
| ● Greg McLaughlin | ANB (NB) |
| ● Paul Robicheau | AANS (NS) |
| ● Peter Garrett | OAA (ON) |
| ● Duncan Crawford | PEIAA (PE) |
| ● Yves Dussault | FTAQ (QC) |
| ● Gil Segovia | SAA (SK) |
| ● Warren Kapaniuk | Yukon Archery (YK) |

PEIAA provided an expanded verbal report as a written report was not included within the Annual Report.

MOTION #3 AGM – August 9, 2018: To approve all 2018 reports as presented.

Moved by: G. McLaughlin (NB)

Seconded by: P. Robicheau (NS)

Carried

9. AUDITOR'S REPORT & AUDITED FINANCIAL STATEMENTS FOR 2017-18

Draft Audited Financial Statements were presented for review to the membership. No comments or questions were raised.

10. APPOINTMENT OF AUDITORS FOR 2018-19

MOTION #4 AGM – August 9, 2018: To appoint the chartered accounting firm, Parker Prins Lebano as the auditors for the fiscal year April 1, 2018 - March 31, 2019.

Moved by: V. Oneschuk (MB)

Seconded by: P. Robicheau (NS)

Carried

11. BY-LAW AMENDMENTS & POLICY REVISIONS

MOTION 1 : AMENDMENTS TO VP FINANCE AND ADMINISTRATION TITLE

Amendment to: [Bylaw #23 a, 37, 39](#)

Submitted by: Board of Directors

CURRENT WORDING

Three sections of the Bylaws list a VP Administration position on the Board of Directors. This role is now entitled the VP Finance and Administration and a general update within these three sections is required to reflect this:

- **Bylaw 23. a.** - Governance
- **Bylaw 37.** - Officers
- **Bylaw 39.** - Officers

PROPOSED WORDING

Replace VP Administration with **VP Finance and Administration** in sections 23.a., 37 and 39.

MOTION #5 AGM – August 9, 2018: To approve proposed amendments that will change the name of the VP Administration to the VP Finance and Administration in sections 23, 37 and 39 of the bylaws.

Moved by: V. Oneschuk (MB)

Seconded by: R. Campsall (BC)

Carried

MOTION 2 : AMENDMENTS TO DIRECTOR TERM LENGTHS

Amendment to: [Bylaw #23, 26 & 37](#)

Submitted by: Board of Directors

CURRENT WORDING

Bylaw 23. The Board will consist of seven Directors, as follows:

- a) Three directors, the VP Marketing and Communication, VP High Performance and VP Finance and Administration will be elected individually by the Members in even years for their specific position;
- b) Three directors, the President, VP 3D Programs and VP Development will be elected individually by the Members in odd years for their specific position; and
- c) One Athlete Director nominated by the High Performance Committee and elected by the Members in odd years.

Bylaw 26. Directors will serve terms of two years.

Bylaw 37. The Officers of the Corporation are the President, Vice President, Administration, Secretary and Executive Director. With the exception of the Executive Director who is an employee of the Corporation, Officers will serve terms of two years. The position of Secretary will be held by the Executive Director, unless the Board determines otherwise.

PROPOSED WORDING

Bylaw 23. The Board will consist of seven Directors, as follows:

- d) Three directors, the VP Marketing and Communication, VP High Performance and VP Finance and Administration will be elected individually by the Members **every four years (in even years)** for their specific position;
- e) Three directors, the President, VP 3D Programs and VP Development will be elected individually by the Members **every four years (in odd years)** for their specific position; and
- f) One Athlete Director nominated by the High Performance Committee and elected by the Members **every four years (in odd years)** .

Bylaw 26. 26. Directors will serve terms of ~~two years~~ **four years**. **No Director shall serve more than two terms in the same elected position, except after an absence of at least four years. Directors in office at the time these Bylaws take effect will remain in office until the end of their current term. Upon re-election, the maximum term limits and term length will take effect.**

Bylaw 37. The Officers of the Corporation are the President, Vice President Finance and Administration, Secretary and Executive Director. With the exception of the Executive Director who is an employee of the Corporation, Officers will serve terms of ~~two~~ **four years**. The position of Secretary will be held by the Executive Director, unless the Board determines otherwise.

MOTION #6 AGM – August 9, 2018: To approve proposed amendments that would modify the terms lengths and limits as per sections 23, 26 and 37 of the bylaws.

Moved by: P. Garrett (ON)

Seconded by: G. Segovia (SK)

Carried

MOTION 3 : CLARIFICATION OF ELECTRONIC VOTING

Amendment to: [Bylaw #35](#)

Submitted by: Board of Directors

CURRENT WORDING

Bylaw 35. A meeting of the Board may be held by means of telephone, electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting, if the Corporation makes available such a communication facility.

PROPOSED WORDING

Bylaw 35. A meeting of the Board may be held by means of telephone, electronic or other communication facility that permits all participants to communicate adequately with each other during the meeting, if the Corporation makes available such a communication facility. **Voting may be conducting by telephone, electronic or other communication facility that permits all participants to vote adequately, if the Corporation makes available such a communication facility.**

<p>MOTION #7 AGM – August 9, 2018: To approve proposed amendments to Bylaw 35 which would clarify electronic voting may be used at Board meetings.</p>

Moved by: G. Segovia (SK)	Seconded by: T. Oshiro (AB)	Carried
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MOTION 4 : BOARD PORTFOLIOS

CURRENT WORDING

Bylaw 38. The President and Vice President Finance & Administration will be appointed by the Board from among its members. The Board will appoint a Secretary, who need not be a Director. The process used to appoint the President, Treasurer and Secretary will involve voting by Directors and will be supervised by the Executive Director.

Bylaw 40. In addition to naming Officers, the Board may also assign portfolio responsibilities to specific Directors. A Director may be assigned a single portfolio or multiple portfolios. The portfolios include, but are not limited to:

- a) Administration, Marketing and Communication
- b) High Performance
- c) Development
- d) 3D Archery
- e) International

PROPOSED WORDING

Bylaw 38. ~~The President and Vice President Finance & Administration will be appointed by the Board from among its members.~~ The Board will appoint a Secretary, who need not be a Director. The process used to appoint ~~the President, Treasurer and~~ Secretary will involve voting by Directors and will be supervised by the Executive Director.

Bylaw 40. ~~In addition to naming Officers, the Board may also assign portfolio responsibilities to specific Directors. A Director may be assigned a single portfolio or multiple portfolios. The portfolios include, but are not limited to:~~

- ~~a) Administration, Marketing and Communication~~
- ~~b) High Performance~~
- ~~c) Development~~
- ~~d) 3D Archery~~
- ~~e) International~~

MOTION #8 AGM – August 9, 2018: To approve proposed amendments to Bylaw 38 and 40 related to Board portfolio assignments.

Moved by: P. Garrett (ON)

Seconded by: G. McLaughlin (NB)

Carried

12. ELECTIONS

Three nominations were received by the July 9, 2018 deadline, one for each of three Director positions. Elections were held for the three Director Board of Director positions. One round of voting was conducted and all Directors were unanimously elected.

MOTION #9 AGM – August 9, 2018: That the election of the following three persons for Director positions be approved:

- | | |
|--------------------------------------|---------------------------|
| 1. VP, Finance and Administration: | Bob Tataryn (Manitoba) |
| 2. VP, High Performance: | Alec Denys (Ontario) |
| 3. VP, Marketing and Communications: | Jason March (Nova Scotia) |

Moved by: G. Segovia (SK)

Seconded by: G. McLaughlin (NB)

Carried

13. INFORMATION ITEMS

2017 ANNUAL AWARD RECIPIENTS

A.Wills presented a slideshow featuring the biographies and photos of all 2017 annual award recipients. Plaques will be presented at the 2018 Target Banquet in Truro, Nova Scotia on August 11, 2018.

2019 3D, FIELD & TARGET CANADIAN CHAMPIONSHIP (SK)

2019 Canadian Outdoor 3D Championship Chair, John Cannon, presented an overview of the event that will be held in Prince Albert, SK in August 2-11, 2019. All competition venues will be located in close proximity to the downtown. \$25,000 received from a major sponsor. All new equipment is being purchased for these championships. A host hotel will soon be confirmed. Registration should open in January.

2020 3D, FIELD & TARGET CANADIAN CHAMPIONSHIP (PEI)

PEI Archery Association presented preliminary details on the planning of the 2020 Canadian Archery Championship. Competition venues will be held within 20 minutes of Charlottetown. The Committee is working with the City of Charlottetown on various aspects of the event.

14. NEW BUSINESS

GOOD & WELFARE

- **Canadian Archery Foundation:** It was announced that the Book of Remembrance will be enhanced and this enhanced version will be available for viewing in the future in the national office. New individuals have been added recently.
- **Cub Open:** Discussion regarding how the informal Cub Open held during the Canadian Championship could potentially be more formally recognized. Further discussions are required with the newly formed Archery Canada Events Committee.

15. PRESIDENT'S CLOSING REMARKS & MEETING ADJOURNMENT

Meeting adjourned at 7:55pm.