



Rules Committee

Terms of Reference

Mandate

The Rules Committee is a Standing Committee of the Board. It is responsible for assisting the Board by managing the official Archery Canada Rulebook. The Rules Committee reports to Judges Development Committee, and through the Development Committee to the Board.

Key Duties

In fulfilling its mandate, the Committee will perform the following key tasks:

- Receive and review proposed rules changes from other committees.
- Maintain and update the Archery Canada rulebook according to rule changes following Board meetings.
- Review rule changes of international archery governing bodies.
- Clarifying wording of rules, correct errors and omissions and work to make the Archery Canada rulebook easier to understand.
- Liaise with Committees on issues of mutual concern that involve the review and interpretation of rules.
- Submit motions to the Judging Committee and ultimately Development Committee to improve the Archery Canada Rulebook.

Composition

The Committee will be composed of 6-7 persons including a Chairperson (who will serve as Rulebook Editor), representatives from each of the following disciplines: Recurve, Compound, 3D, an athlete representative and a judging representative. The Board will designate the Chairperson of the Committee, who will also be a member of the Judging Committee. The Committee will include at least one bilingual member and if possible, positions are to be filled by qualified judges.

Appointment

The Board appoints members to the Committee within 30 days of the Annual General Meeting, for a term of three years, with no maximum number of terms. Should a vacancy occur on the Committee, for whatever reason, the Board may appoint a qualified person to fill that vacancy for the remainder of the vacant position's term. The Board may remove any member of the Committee.

Meetings and Resources

The Committee will meet by internet conference, telephone or in person, as required. Meetings will be as called by the Chair or, in the event the Committee has not met for at least 120 days, by the Chair of the Judges Development Committee. The Committee will receive the necessary resources from Archery Canada to fulfill its mandate, and may from time-to-time have staff persons assigned to assist the Committee with its work.

Reporting

The Committee will report to the Judges Development Committee and the Development Committee in writing, at every meeting.

Review and Approval

These terms of reference were approved by the Board of Directors on May 29, 2018 and may be reviewed from time-to-time by the Board.