



## Entering Tournament Scores with the I@nseo Scoring System

### Prerequisites

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You must be designated as the tournament coordinator for your club and assigned the appropriate permissions by your Provincial Association.

The tournament must have been registered with Archery Canada using the appropriate form found on the AC website at <http://www.archerycanada.ca/en/tournament-information/tournament-registration-form>.

Payment for the tournament should have been received at Archery Canada.

The tournament must also have been entered in the Archery Canada I@nseo Scoring system at <https://can.service.net>.

The tournament must have been approved in the Archery Canada I@nseo Scoring system, by Archery Canada.

### Overview of the process

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Install a local version of the I@nseo Scoring System on your local computer. (Please consult another guide for instructions.)

Verify that an Update is available.

Create a competition.

Synchronize the archers database with the Archery Canada database.

Add archers to the competition.

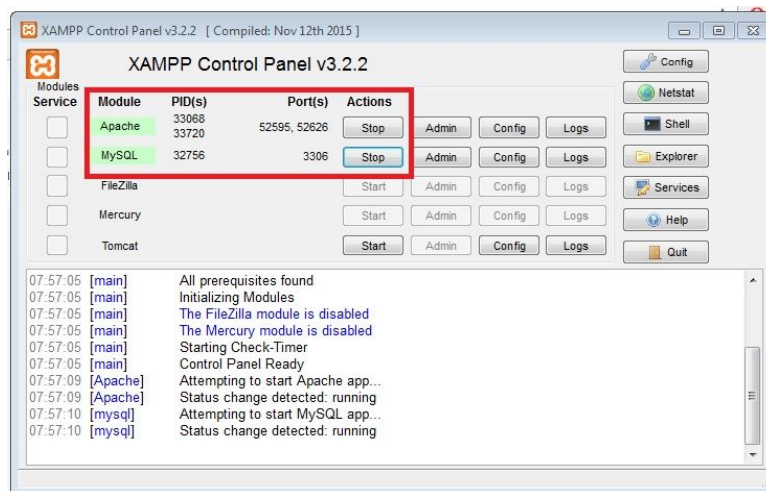
Add scores.

Verify.

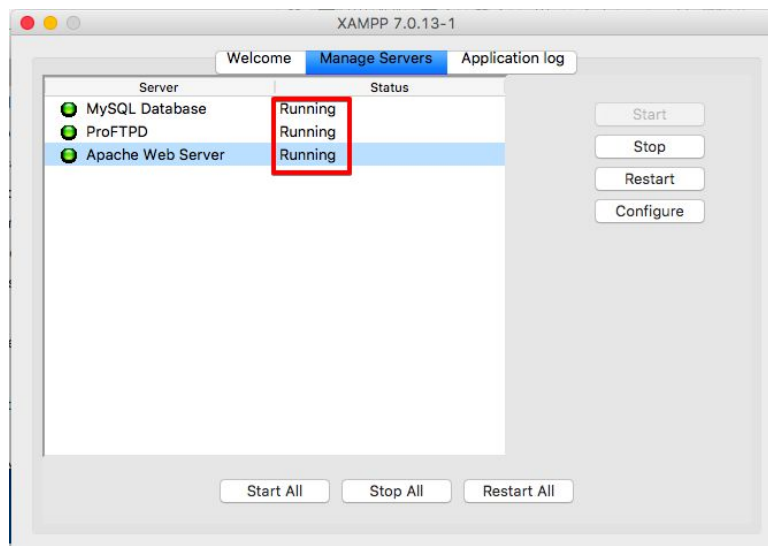
Export your competition's scores to the Archery Canada I@nseo Scoring System.

1. Verify that your computer has an active connection to the internet.
2. Start the XAMPP console and verify that all SERVERS have a status of Running.

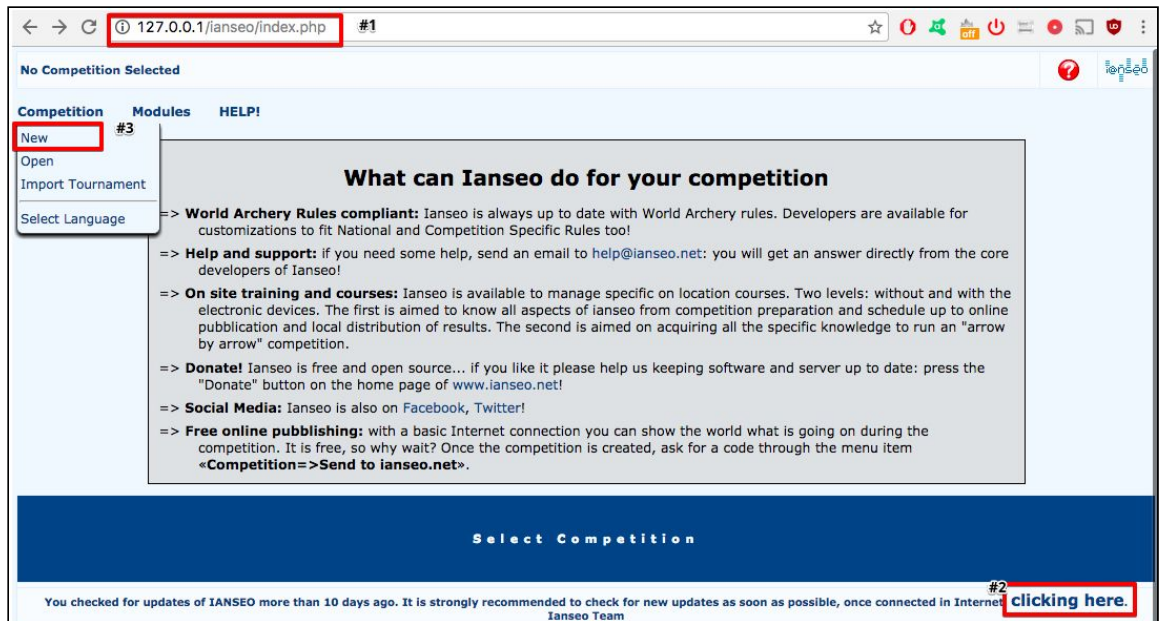
### Windows version



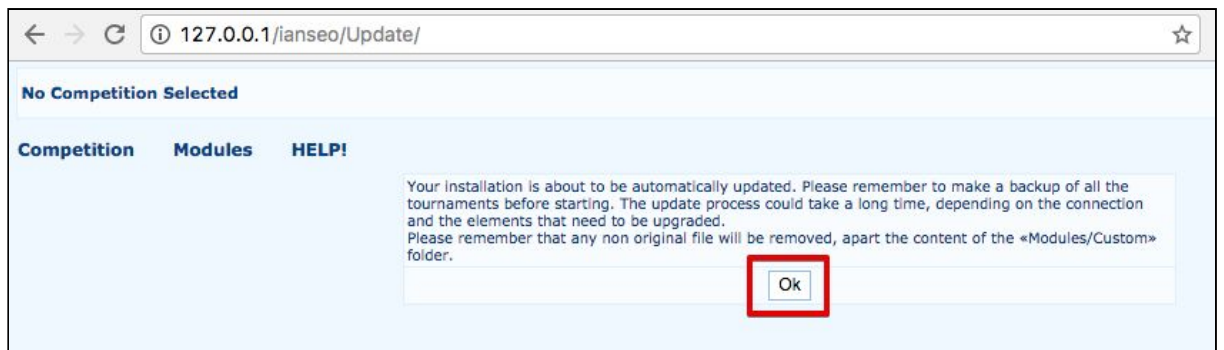
### Mac version



- Using your internet browser, type in the address of your local installation of I@nseo: "127.0.0.1" or "localhost" or "localhost:8080" . Please refer to the installation guide for exact address.



- Once the Welcome page is displayed, update the installation by clicking on "clicking here" link, at the bottom right.
- The Update page will be displayed with more information. After reading, click on the "Ok" button to start the update.



- Once completed, the page will change, showing a log of the update and the indication that the upgrade is finished.

```
No Competition Selected

Competition    Modules    HELP!
Common/Languages/ru/install.php (10940 bytes): 10fe4000e71332e0
Common/Languages/ru/Tournament.php (40991 bytes): a99e1ac2ad

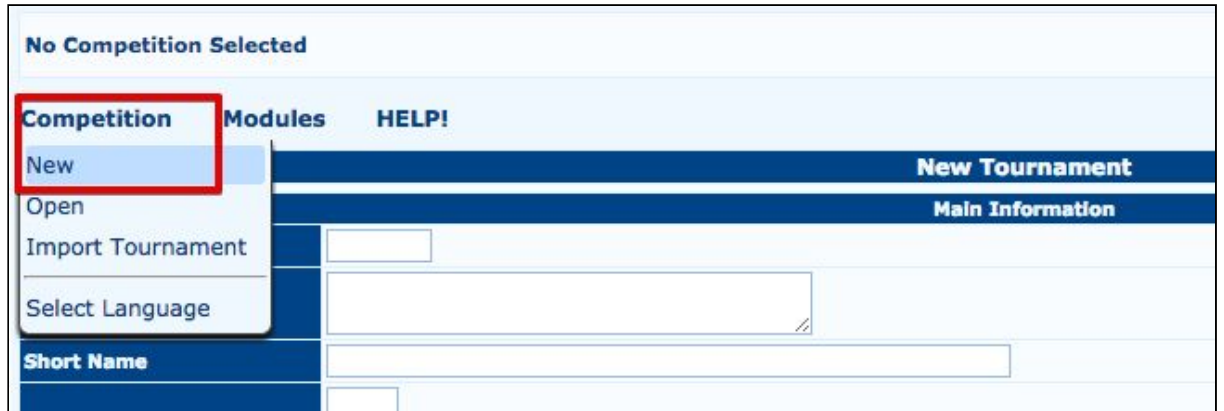
Common/Languages/sr/Common.php (21671 bytes): 3f28f9c596944
Common/Languages/tr/Common.php (10962 bytes): c405ca4dcf644d
Common/Languages/es/Common.php (26840 bytes): 505712966997
Common/Languages/hu/Api.php (3065 bytes): 8417d94607760885

Deleting unused/spurious files:...
Common/Languages/credits.php.old
Common/Languages/hu/Awards.php done!

Updating installed languages:...
ar
ca
cn
cs
de
dk
ee
el
en
en-ca
en-us
es
fa
fi
fr
fr-ca
he
hr
hu
it
it-rm
ja
lv
nl
no
pl
pt
pt-br
ro
ru
se
sr
tr done!

The upgrade process is finished.
```

7. Create a new competition by selecting Competition and New.



The screenshot shows a web application interface. At the top, there is a header with the text "No Competition Selected". Below this, there is a navigation bar with three items: "Competition", "Modules", and "HELP!". The "Competition" item is highlighted with a red box, and a dropdown menu is open below it, showing the following options: "New", "Open", "Import Tournament", and "Select Language". The "New" option is also highlighted. To the right of the navigation bar, there is a form titled "New Tournament" with a section labeled "Main Information". The form contains several input fields, including a "Short Name" field which is currently empty.

8. Fill in the competition details, starting with the Competition Code received by AC after approval.

Name - Name of Tournament (same name as registered tournament eg CAC17xxxx)  
Short Name - Abbreviation  
Organized by - Enter Club name also add a Abbreviation in the small box  
ORIS compliance - do not use  
Localization Rule - Drop Down to Canadian Tournament Rules  
Competition Type - Drop Down to Tournament Type (in this case 70m/50m Round - 2 Distances)  
Subrule - Every Classes  
Reset to predefined values - do not use  
Place - Enter City, Province (Address if you like)  
Time zone - Enter your time zone (GMT - )  
Date - Enter dates of the event  
Paper size - Drop down to - Letter  
Currency - Enter \$  
Printout Language - Drop down to - English  
Printout Character set - Leave at Normal (Latin)  
Enable HHT System - Leave at No  
lanseo ScoreKeeper  
Server Url - Leave blank

Click on the "Save" button found at the bottom of the page.

Main Information	
Competition Code	2017106
Name	RA Centre 18m
Short Name	RA Centre 18m
Organized by	RA RA Centre - Stéphane Potvin
ORIS compliance	<input type="checkbox"/> Checking the box will make this tournament ORIS compliant: all outputs will be defaulted to ORIS (Olympic) standards.
<b>WARNING: a change in "Localization Rule", "Competition Type" or "Subrule" will reset all tournament parameters to the default specified by the rules and tournament type selected.</b>	
Localization Rule	Canadian Tournament Rules
Competition Type	Indoor 18 m - 2 Distances
Subrule	Every Classes
Reset to predefined values	<input type="checkbox"/> This action will reset all tournament related options to their default values: Divisions, Classes, Distances, Targets, etc... <b>Use only if you know what you're doing!</b>
Lookup Table	CAN
Place	RA Centre
Time zone	-05:00 (±hh:mm)
Date	From 2017 - 4 - 23 (yyyy-mm-dd) To 2017 - 4 - 23 (yyyy-mm-dd)
Paper size	Letter
Currency	\$
Printout Language	English
Printout character set	<input checked="" type="radio"/> Normal (Latin) <input type="radio"/> Include cyrillic characters <input type="radio"/> Include chinese characters
Enable HHT System	No <input type="checkbox"/> Send Target assignment instead of Names
Enable Ianseo ScoreKeeper	Ianseo ScoreKeeper
Server Uri (Including protocol and port if not 80)	
Shooting Session Management - Field Crew Management - Image Management - Manage Divisions/Classes - Manage SubClasses - Advanced Params	
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	
Close	

9. In order to add Participants, the list of athletes must be downloaded and synced from AC. Go to Participants, Athletes Sync., Athletes Sync.



Under the “Download Update from Internet”, select the checkbox next to the “<http://can.service.ianseo.net/IanseoData.php>” link. Then click on the “Sync Athlete File” button.



10. Once completed, the following message will be displayed.



11. To add Participants, from the Participants menu, select Participant List (Simple).





- Then select the "All Targets" checkbox and the number of configured Targets will be listed and click on "Add" to open the Add Athlete page.

Competition	Participants	Qualification	Individual Finals	Team Finals	Printout	ISK					
<b>Competition Participants</b>											
<input type="checkbox"/> All Targets											
:Add:											
Status	Session	Target	Bib	Local Bib	Last Name	Name	Email	Accreditation Caption	Date of Birth	Gender	Country or State Code

To Add an Athlete, input the last name, then click on the "Search" button, to list all athletes corresponding to that search criteria.

The screenshot shows a web browser window titled "Inaseo 2017.01.01 (rev base) - Google Chrome" with the URL "127.1.1.1/Participants/PopEdit.php?id=0". The form contains various fields for athlete information, including Status, Session, Target, Lookup Table (set to CAN), Bib, Family Name, Name, Date of Birth, Gender (set to M), Country, Short Name, Partial Team, Country (2), Short Name (2), Country (3), Short Name (3), Div., Age Cl., Cl., Cat., Target Type, Ind. Qual., Team Qual., Ind. Final, Team Final, Mixed Team Final, Wheel Chair, and CrossBow. Below the form are buttons for "Save", "Save & Continue", and "Close".

At the bottom, a search table is displayed with the following columns: Bib, Athlete, Country, Div., Cl., and Cat. The "Athlete" column contains the search term "Smith". A "Search" button is located to the right of the table. The search results are as follows:

Bib	Athlete	Country	Div.	Cl.	Cat.
ON5549 (CAN)	Chipp-Smith Martin	ON9 - Ontario Association of Archers		M	
NS52747 (CAN)	Landry (Smith) Marilyn L.	NS002 - AANS		SW	
AB68311 (CAN)	Roth Smith Levi	AB059 - Sherwood Park Archery Club		PM	
BC67196 (CAN)	Smith Abigail	BC244 - RCA	B	CW	
AB66394 (CAN)	Smith Abigail	AB492 - Lakeland Archers		BW	
NB50481 (CAN)	Smith Adam	NB022 - Capital City Archers		M	

- Select the archer's Provincial identifier to add to the page details.  
 Status field: If left blank, the archer will be entered or if required they might require a document check.  
 Edit, Session and Target fields. The target value must be identical to the ones listed, ex. "001A", if you have already configured the targets. .  
 Edit the Div., Age Cl. Cl. and Target Type Leave at Default(recurve) or Default CO(compound).  
 Then click the "Save" button.

- Proceed in the same sequence to add all athletes. The "Save and Continue" button allows to save without leaving the page.
- Target assignments: This step is required.  
 From the Participants menu, select Target > Draw .

Select Session 1, in the Filter on division box, add the symbol " % " , leave Draw type as is " == > " , check Separate Divisions, check Separate Classes, leave Exclude categories already

assigned unchecked, check Assign to targets.

Add targets, a number large enough to accommodate all your participants (usually enter 24)

Competition	Participants	Qualification	Individual Finals	Team Finals	Printout	ISK	Output	Modules	HELP!
<b>Automatic Target Assignment - Draw</b>									
Select Session	Filter on Division/Class	Draw Type	Separate Divisions	Separate Classes	Exclude categories already assigned	Assign to targets	Targets		
1	%	==>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	From 1	To 24	
<input type="button" value="OK"/> <input type="button" value="Erase assigned target"/>									

Click on OK to assign targets.

16. Entering scores: Select the Qualification menu, Input Score, Extended Table and click OK.

Competition	Participants	Qualification	Individual Finals	Team Finals	Printout	ISK	Output	Modules	HELP!
<b>Qualification Round</b>									
Extended Input									
Session	From	To	Distance	G/X					
1	001	024	All	<input type="checkbox"/>	Ok				
Re-Build Teams - Re-Calculate Distance Rank - Re-Calculate Final Rank									
<input type="checkbox"/> Disable Auto Save <input type="checkbox"/> Post-update									

For each participant, a line allows for the scores to be entered. In this example, there are 2 distances, the sum will be calculated once both are entered.

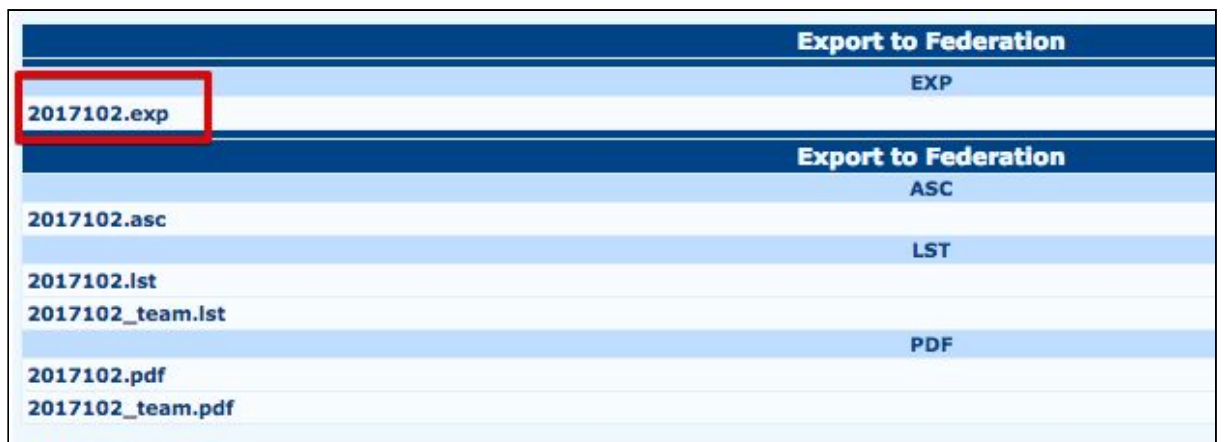
	Div.	Cl.	Country or State Code	Score (1)	10 (1)	9 (1)	Score (2)	10 (2)	9 (2)	Score
	R	M	ON9	210	0	0	201	0	0	411
	R	MW	ON9	232	0	0	248	0	0	480
	R	MW	ON9	227	0	0	219	0	0	446
	R	MW	ON9	233	0	0	257	0	0	490
	R	MM	ON9	186	0	0	201	0	0	387
	R	BM	ON9	218	0	0	249	0	0	467

The tournament is now complete and saved on your local computer – It will show on the i@nseo scoring application main page.

17. Exporting results: Select Competition, Exports and Export as EXP file.



The following page allows to select a number of file formats for the export. Archery Canada's I@nseo Scoring System requires the ".exp" format.



This link will create and download a file on your computer that can then be uploaded to the Archery Canada I@nseo Scoring System.

You can also generate a backup file of the tournament by selecting "Export Tournament". This file can be stored, shared or used as reference for future tournaments.

18. Upload the ".exp" file to Archery Canada, by logging in at <https://can.service.net> and selecting the Upload Results menu.

