



Archery Canada Athlete Council

Terms of Reference

Mandate

The Archery Canada (AC) Athlete Council ('Council') represents athletes competing in Archery sports ('athletes'). It acts as the athlete voice within AC.

Key Duties

The Council operates in the following ways:

- As a source of athlete opinion, advice and recommendations to the AC Board via the HPC with regard to current or contemplated policies, programs, decisions, or other matters (e.g. Athlete Agreements, selection criteria) that the Board refers to the Council
- As a source of issues identified by athletes to be brought to the AC Board for discussion and action
- As a forum in which athletes may share and develop information and ideas
- Developing and maintaining systems to protect athletes' rights
- Actively representing the interests and concerns of athletes
- Providing strategic direction to the High Performance Committee on the development of Archery in Canada

Composition, Term and Election

The Council has 8 members (two(2), 3D archers,two(2) target compound archers,two (2) recurve archers,two (2) field archers) with 4-year terms that are not staggered. Canadian athletes elect members electronically.

A call for candidates goes out to the AC community at least 120 days before the final Council meeting at the end of its 4-year term. Candidates can be nominated by a Canadian athlete in an Archery sport or can nominate themselves in the manner described in the call for candidates, subject to the eligibility criteria outlined below.

90 days before the final meeting of the Council 's 4-year term, nominations will be closed and the slate of candidates will be announced electronically to the AC community immediately.

Canadian athletes in an Archery sport who have competed on a senior national team within the past 10 years are eligible to vote for the members of the Council in the manner described in the call for candidates. Successful candidates will be announced 60 days before the final Council face-to-face meeting at the end of its 4-year term.

Successful newly elected Council members and current members will attend the final Council meeting of the term for succession purposes.

The election procedure above can be summarized as follows:

- 120 days before final Council meeting of term: Call for Candidates distributed
- 90 days before final Council meeting of term: nominations closed, slate of candidates announced, election begins
- 60 days before final Council meeting of term: voting closes and successful members are announced

Chair

The athlete representatives from the HPC would act as Co-Chairs of the Council.

Meetings and Resources

The Council meets by teleconference as decided by the Chair or majority vote of the Council.

Up to 4 teleconference meetings will be held each year at the AC AGM, national competition or other suitable physical venue where Council members are present.

The Council will be allocated an annual budget by the AC Board of Directors. The budget will be used at the discretion of the majority of the Council for expenses such as travel for members and targeted athlete leaders to attend sport leadership events, for Council meetings, and documented administrative expenses.

Appointed Members

If a full slate of 8 members is not elected, or if at any time the Council does not have 8 members, the majority of the Council may appoint an eligible athlete pursuant to these terms of reference for a term that expires at the next Council election.

Removal of Member

The majority of the Council may remove a member of the Council if he or she has failed to attend three consecutive meetings without a reasonable reason.

A Council member may resign by delivering a written resignation to the chair.

Accountability

Lead by the Co-chairs, the Council will prepare and submit quarterly reports to the HPC, and an annual report to the AC Annual General Meeting.