



2019 Annual General Meeting - Minutes

Thursday, August 8, 2019 @ 7:00PM
Holiday Inn Express & Suites Prince Albert
3580 2nd Avenue West, S6V 5G2

ATTENDEES

BOARD OF DIRECTORS

Al Wills	President
Robert Tataryn	VP, Finance & Administration
Alec Denys	VP, High Performance
Aaron Bull	VP, 3D Committee
Jason March	VP, Marketing & Communications
Marie-France Dufour	VP, Development

PROVINCIAL/TERRITORIAL MEMBERS

Tricia Oshiro	Archery Alberta (AB)
Sonia Schina	BCAA (BC)
Mike Oneschuk	Archery Manitoba (MB)
Kevin Booker	Archery New Brunswick (NB)
Carson Roche	Northwest Territories Archery (NT)
Melanie Lefler	Archery Nova Scotia (NS)
Katie Roth	OAA (ON)
Duncan Crawford	PEIAA (PE)
Gabriela Cosovan	FTAQ (QC)
Gil Segovia	SAA (SK)
Warren Kapaniuk	Yukon Archery (YK)

Additional Representatives of Provincial/Territorial Members (Non Voting)

Ryan Van Berkel (AM)
Yves Dussault (FTAQ)

STAFF

Karl Balisch	Acting Executive Director
Kylah Cawley	Program Coordinator

Observers (Non-Members)

Observers were permitted to be present for the proceedings of the Annual General Meeting but were not recorded.

1. PRESIDENT'S CALL TO ORDER & ROLE CALL

A.Wills convened the AGM at 7:10pm. The organizers of the 2019 Outdoor Canadian Championships were recognized and thanked for their great work relating to the Championships and ensuring the possibility of the AGM to take place on the schedule.

2. APPROVAL OF 2019 ARCHERY CANADA AGM AGENDA

Copy of [Annual General Meeting Agenda & Annual Report](#)

MOTION #1 AGM – August 8, 2019: To approve the agenda of the 2019 Archery Canada AGM as presented.

Moved by: D. Crawford PEI

Seconded by: G. Segovia SK

Carried

3. APPROVAL OF 2018 ARCHERY CANADA AGM MINUTES

MOTION #2 AGM – August 8, 2019: To approve the minutes of the 2018 Archery Canada AGM meeting, held in Millbrook, NS on August 9, 2018, as presented.

Moved by: K. Booker NB

Seconded by: M. Lefler NS

Carried

4. BUSINESS ARISING FROM 2018 AGM MINUTES

There was no business arising from the 2018 Minutes.

5,6,7. EXECUTIVE & COMMITTEE REPORTS

Highlights of the Annual Report were provided by the Board of Directors and the Executive Director. The Annual Report/AGM Package that was circulated on July 18, 2019, with updates on July 26 and August 4, was referred to for all reports. All Committee Chairs, members and program coordinators were thanked for their contributions and a summary of the past year's activities was verbally provided in the following order:

President/VP International Report

AI Wills

- Noted the overall healthy situation of the Federation
- Noted the importance of succession planning for the organization.

Acting Executive Director

Karl Balisch

- Noted improvements in staff capacity to undertake the activities of the organization
- Noted the continued support of Sport Canada and recommendations for Enhanced Excellence funding by Own The Podium in support of the Olympic Program
- Focus continues on high performance as well improving domestic programs and activities and support of non-Olympic programs

Finance & Audit Committee Report**Robert Tataryn**

- Monthly reporting of operational finances with controls in place

Marketing & Communications Committee Report**Jason March**

- Noted the upcoming launch of the new Archery Canada website
- National archery day will continue and is intended to be a growth opportunity by increased exposure.
- Fundraising and sponsorship will be a new focus with a sub-committee.

High Performance Committee Report**Alec Denys**

- Emphasis on a more professional high performance culture which has been noticed by Sport Canada.
- Challenges - Non olympic team funding is still a challenge, the non-olympic fund provides some funding, while the amount is small, it is a step forward.
- Looking to recruit, improve and retain an indoor training centre that can accomodate a 70m distance.
- Getting to competitions - due to the expense, its difficult, and looking to see what can be done domestically.

3D Committee Report**Aaron Bull**

- Noted varying issues in 3D archery nationwide, and working to unite together towards a common goal.
- 2020 indoor championships to be hosted in Chilliwack BC March 27-29.
- 3D portion in 2019 was very successful, with lots of great feedback on the course and the event.

There was a statement made from the OAA concerning the timing of the 2020 Outdoor Championships as they are now in conflict with Ontario provincials championships and therefore Ontario is not in Favour of the dates that were accepted.

Development Committee Report**Marie-France Dufour**

- Related to the hosting of Championships work is taking place on re-developing our hosting manual and hosting agreement, which would be entered between Archery Canada and respective hosts in the future.

8. REPORTS OF THE MEMBERS (PTSOs)

The Annual Report/AGM Package that was circulated on July 18, 2019, with updates on July 26 and August 4 was referred to for all reports and some highlights of the past year's activities was verbally provided in the following order:

Sonia Schina	BCAA (BC)
Mike Oneschuk	ABAM (MB)
Kevin Booker	ANB (NB)
Carson Roche	NTA (NT)
Melanie Lefler	AANS (NS)
Katie Roth	OAA (ON)
Duncan Crawford	PEIAA (PE)
Gabriela Cosovan	FTAQ (QC)
Gil Segovia	SAA (SK)
Warren Kapaniuk	Yukon Archery (YK)

Tricia Oshiro **Archery Alberta (AB)**

No written report submitted. A verbal presentation was made.

- Experienced a recent large turnover for the Board of Directors
- Great accomplishments, but definite challenges. There is a desire to see change and not be content with the status quo
- Membership is impatient, and wants to see change immediately.
- Pleased to have collaboration with the other provinces, and for the first time in 3 years, has a HP program again, currently only youth and target with intent to move to 3D, and adults in the future.
- Found benefit from the special members meeting in September
- Challenges - differences and divisiveness between 3D and target communities, and which needs to be addressed
- Hope in the near future is to submit a bid for a Canada Cup.

MOTION #3 AGM – August 8, 2019: To approve all 2019 reports as presented.

Moved by: G. Segovia SK

Seconded by: T. Oshiro AB

Carried

9. AUDITOR'S REPORT & AUDITED FINANCIAL STATEMENTS FOR 2018-19

Draft Audited Financial Statements were presented for review to the membership. No comments on abnormalities. No comments or questions were raised by the Membership in attendance.

10. APPOINTMENT OF AUDITORS FOR 2019-20

MOTION #4 AGM – August 8, 2019: To appoint the chartered accounting firm, Parker Prins Lebano as the auditors for the fiscal year April 1, 2019 - March 31, 2020.

Moved by: K. Booker NB

Seconded by: W. Kapaniuk YK

Carried

11. CANDIAN ARCHERY FOUNDATION REPORT

Canadian Archery Foundation report circulated to the members. Formed 10 years ago, invested the money in the Canadian Olympic Foundation, in an endowment fund, currently sitting at 193,000, and with the goal to roll funds out at 200,000 mark.

12. BY-LAW AMENDMENTS

Rationale for the introduction of amendments to the Bylaws was circulated to the Members in the Annual Report/AGM Package that was circulated on July 18, 2019

NOTICE OF MOTION 1 : AMENDMENTS TO BOARD COMPOSITION AND GENDER BALANCE

Amendment to: Bylaw #23

Submitted by: Board of Directors

CURRENT WORDING

Bylaw 23. The Board will consist of seven Directors, as follows:

- a. Three directors, the VP Marketing & Communication, VP High Performance and VP Finance and Administration will be elected individually by the Members every four years (in even years) for their specific position;
- b. Three directors, the President, VP 3D Programs and VP Development will be elected individually by the Members every four years (in odd years) for their specific position; and
- c. One Athlete Director nominated by the High Performance Committee and elected by the Members every four years (in odd years).

PROPOSED WORDING

Bylaw 23. The Board Composition will be as follows:

- A. Directors - Seven (7) Directors, as follows:
 - I. President
 - II. Vice President Finance and Administration
 - III. Four (4) Directors-at-Large
 - IV. One (1) Athlete Director nominated by the High Performance Committee and elected by the Members every four years (in odd years).
- B. Gender Standard – In advancement of gender balance for women and men on the Board of Directors, while ensuring the prevailing criterion for election is eligibility, ability and professional performance, the Board will be constituted in a manner such that no gender (male or female) accounts for more than 5 Directors.

MOTION #5 AGM – August 8, 2019: To approve proposed amendments to Bylaw 23 that would introduce election of seven (7) Board members, specifically President, Vice President, four (4) Directors at Large and an athlete representative with the introduction of a Gender Standard as presented.

Moved by: S. Segovia (SK)

Seconded by: M. Oneschuk (MB)

Carried

NOTICE OF MOTION 2 : AMENDMENTS TO ELECTIONS AND TERM

Amendment to: Bylaw #26

Submitted by: Board of Directors

CURRENT WORDING

Bylaw 26. Directors will serve terms of four years. No Director shall serve more than two terms in the same elected position, except after an absence of at least four years. Directors in office at the time these Bylaws take effect will remain in office until the end of their current term. Upon re-election, the maximum term limits and term length will take effect.

PROPOSED WORDING

Bylaw 26. Elections and Term

26.1 Order of Election of Directors – Elections will be held at the Annual Meeting in accordance with the following order:

- a) every four years (in odd years)
 - i. President
 - ii. Two (2) Directors-at-Large
 - iii. Athlete Representative
- b) every four years (in even years)
 - i. Vice President Finance and Administration

ii. Two (2) Directors-at-Large

c) When the 5 – 2 gender standard is not assured, gender specific election(s) will be held last to elect a male or female candidate(s) sufficient to meet the gender standard.

26.2 Elections – Elections for the President, Vice-President Finance and Administration, and Athlete Representative will be decided in accordance with the following:

- a) One Valid Nomination – Winner declared by Ordinary Resolution
- b) Two or More Valid Nominations – The nominee receiving the majority of votes will be elected. In the case of a tie or no majority, the nominee receiving the fewest votes will be deleted from the list of nominees and a second vote will be conducted. If there continues to be a tie and more nominees than positions, the nominee receiving the fewest votes will be deleted from the list of nominees until there remains the appropriate number of nominees for the position(s) or until a winner is declared.

26.3 Elections - Director-at-Large Elections – Elections for Director-at-Large positions will be decided in accordance with the following:

- a) Equal number of Nominations and Available Positions – Winners declared by Ordinary Resolution.
- b) More Nominations than Available Positions – The nominee(s) with the highest number of votes will fill the available positions until all the available positions have been filled. In the case of a tie for the final available position, a second vote will be conducted between the tied nominees.

26.4 Directors will serve terms of four years. No Director shall serve more than two terms in the same elected position, except after an absence of at least four years. Directors in office at the time these Bylaws take effect will remain in office until the end of their current term. Upon re-election, the maximum term limits and term length will take effect.

MOTION #6 AGM – August 8, 2019: To approve proposed amendments to Bylaw 26 that would introduce election, Gender Standard application, and order and procedure for elections every four years (even) and every four years (odd), respecting the current cycle with President and Athlete Representative in the odd years.
Moved by: K. Booker NB Seconded by: T. Oshiro AB **Carried**

NOTICE OF MOTION 3 : AMENDMENTS TO BOARD PORTFOLIOS

Amendment to: **Bylaw #40**
Submitted by: **Board of Directors**

CURRENT WORDING

Bylaw 40 Removed

PROPOSED WORDING

Bylaw 40 In addition to elected Officers, the Board may also assign portfolio responsibilities to specific Directors. A Director may be assigned a single portfolio or multiple portfolios. The portfolios include, but are not limited to:

- a) Marketing and Communication
- b) High Performance
- c) Development

d) 3D Archery

Rationale:

This proposed amendment is necessary to determine board member portfolios to support the amendment in Bylaw 23

MOTION #7 AGM – August 8, 2019: To approve proposed amendments to Bylaw 40 that would reintroduce board assignment of portfolios for the Directors at Large.

Moved by: G. Segovia SK

Seconded by: M. Lefler NS

Carried

13. BOARD OF DIRECTOR ELECTIONS

Three nominations were received by the July 4, 2019 deadline, one for President, one for Director at Large and one for Athlete Director. The implications of the amended bylaws related to elections was reviewed.

Elections were held for the President of the Board and Director at Large. Due to the amendment to Bylaw 26.1.c further elections were not possible due to gender balance.

There were concerns raised related to the new bylaws at this time..

One round of voting was conducted and the President and Director at Large were unanimously elected.

As no nomination was received for the second Director at Large, the incumbent has agreed to continue until the next election for the position.

MOTION #9 AGM – August 9, 2018: That the election of the following persons for President and Director positions be approved:

- | | |
|-----------------------|------------|
| 1. President | Al Wills |
| 2. Director at Large: | Aaron Bull |

BC questioned the current process for approval of an Athlete Director nominee by the HPC.

14. NEW BUSINESS

14.1 2018 ANNUAL AWARD RECIPIENTS

A.Wills presented a slideshow featuring the 2018 annual award recipients. Plaques will be presented at the 2019 Target Banquet in Prince Albert, Saskatchewan on August 10, 2019.

The award for the Greg Durward Volunteer of the Year was presented at this time to Ryan Van Berkel.

15. PRESIDENT'S CLOSING REMARKS & MEETING ADJOURNMENT

Al Wills thanked the membership for their participation in this year's AGM. A reminder was made that Archery Canada will be looking for volunteers to sit on the Marketing and Communications Committee

Meeting adjourned at 7:28 pm.